

PETAWAWA ACCESSIBILITY ADVISORY COMMITTEE MEETING

MINUTES

February 22, 2018 @ 1:30 P.M.

PRESENT: Sheila Clarke, Theresa Sabourin, Sharon Slaney, Christine Mitchell

REGRETS: Alison Morris, Jackie Nieman

1. Welcome and Introductions – Sheila Clarke welcomed the members of the committee and opened the meeting at 1:42 p.m.
2. Adoption of Agenda – Moved by Theresa Sabourin, seconded by Sharon Slaney to approve the agenda. Motion carried.
3. Disclosure of Pecuniary Interest – None.
4. Adoption of previous minutes of November 23, 2017 – Moved by Sharon Slaney seconded by Theresa Sabourin to approve the minutes of November 23, 2017. Motion carried.
5. Old Business:
 - a. Membership Recruitment

S. Clarke indicated that no applications have been received.
 - b. Accessibility Resource Binders

Due to the premature birth of her son, A. Morris did not get to deliver the material to the library as planned. S. Clarke will arrange for this to occur.
 - c. Enabling Accessibility Fund 2018

The application to the Enabling Accessibility Grant for the Civitan Playland Accessible Improvement project was successful. The project includes the rubberized resurfacing of the two remaining play structures, an asphalt pathway to the Kinhut and improvements to the washrooms and canteen at the Kinhut to make them more accessible.

The total project was estimated at roughly \$66,164.00 with \$5,000.00 donated from the Civitan club and a request for support from the Enabling Accessibility Fund of \$39,089.00

6. New Business:

a. Election of Chair of Petawawa Accessibility Advisory Committee for 2018

At this point Sheila Clarke vacated the Chair. Christine Mitchell called for nominations for the position of Chair. Moved by Sharon Slaney that Sheila Clarke be nominated as Chair. Sheila Clarke accepted the nomination. Christine Mitchell called for further nominations for the position of Chair. There were no further nominations. Motion to appoint Sheila Clarke as Chair of the Petawawa Accessibility Advisory Committee for 2018 was carried unanimously.

b. Review of Article submitted for Spring/Summer edition of the Town Times

A copy of the article, written by S. Clarke was circulated with the agenda.

c. Community Transportation Grant Program – Municipal stream – Letter of Support

C. Mitchell provided the committee with a review of the grant program and spoke of direction endorsed by Council. Transportation was identified during the Age Friendly Community Assessment process as a need for our community. A draft letter of support was discussed and direction was given to staff to proceed with submitting the correspondence.

7. Correspondence

Correspondence was previously circulated to Committee members.

8. Member Input

There was no member input.

9. Next meeting – March 22, 2018 at 1:30 p.m.

10. The meeting adjourned at 2:30 p.m. to the call of the Chair.