



TOWN OF PETAWAWA MUNICIPAL OFFICE

1111 Victoria St., Petawawa, ON K8H 2E6

Hours of Operation

Monday – Friday 8:30 a.m. to 4:30 p.m.
Closed Statutory Holidays

Phone: 613-687-5536 **Email:** email@petawawa.ca
Fax: 613-687-5973 **Website:** www.petawawa.ca

MEETING SCHEDULE

Meetings are held at 6:30 p.m. in the Council Chambers at the Municipal Office.

Council meetings are held the first and third Monday of each month. **Council-in-Committee meetings** are held the second and fourth Monday of each month.

Agenda coverpages are posted online at www.petawawa.ca on the Thursday prior to the scheduled meeting. To receive a full agenda package contact the Deputy Clerk at 613-687-5536.

Meetings are open to the Public.



2020 Municipal Budget Highlights

General Capital projects are estimated at \$3.4 million and will include projects such as:

- Rehabilitation of Airport Rd. from Kohut Dr. to Petawawa Blvd.
- Correction of sanitary infiltration issues with the reconstruction of Scott Ave.
- Urbanization of Portage Rd. from Petawawa Blvd. to Scott Ave.
- Reconstruction of Golf Course Rd. from Petawawa Blvd. to the Town boundary
- Construction of an asphalt surface for the trail from Portage Rd. to Four Seasons Bridge, Leeder Lane to Civic Centre plus improvements along Laurentian Dr.
- Rolling stock additions will include the replacement of a 1 ton dump truck and a tractor backhoe
- Funds placed into reserves for the replacement of the culvert under Kramer Ave.

Community Services projects include:

- Catwalk wall repairs and mitigation measures
- Design work for the development of Laurentian Highlands Park
- Engineering services to commence replacement of the arena floor plus additional funds designated into reserves for this project

Protective Services projects include:

- OPP Service contract
- Fire Master Plan
- Funds designated into reserves for future replacement of pumper truck
- Equipment maintenance and facility upgrades

Water and Sewer projects are estimated at over \$3.1 million and will include system upgrades at the water and sewer plants as well as major water distribution and sewer collection work.

Message from the Mayor

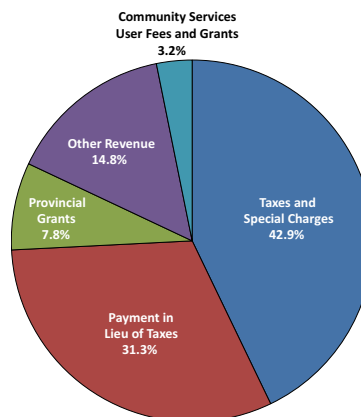
Welcome residents and visitors to the Town of Petawawa. The Town Times portion of our Community Guide offers a quick reference resource to season specific municipal administrative information. If you need information about by-laws, services and programs this resource highlights some that residents may want to know. More information is available through our website at petawawa.ca and at our municipal office.

Our Community Services Department and the Petawawa Public Library continue to be the foundation for many of our recreational, social, and cultural activities. The staff strive to provide memorable, affordable recreational activities for every age, interest and ability. If you have program or service ideas please be sure to let us or the municipal staff know. Above all, participate, be active and involved in the community. Take part in planned events, walk the trail networks, play a sport, sign your children up for programs, go to the beach and try a paddle activity. The best of our intentions is only good as long as we lead by example.

Council works hard to manage the essential services of the community and your input is valued. Below is a summary of the 2020 budget and a highlight of significant projects.

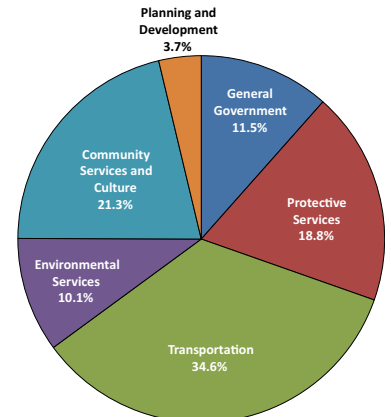
2020 MUNICIPAL BUDGET

REVENUES \$18,051,251



2020 MUNICIPAL BUDGET

EXPENDITURES \$18,051,251





Emergency Preparedness Week May 3-9, 2020

Emergency Preparedness (EP) Week is an annual event that takes place across the country during the first full week of May. In 2020, Emergency Preparedness Week is being celebrated May 3-9.

EP Week raises awareness about how to prepare for an emergency and how to keep your family safe in a crisis. It also helps to create safer communities by encouraging you to remember those who may be vulnerable or unable to support themselves during an emergency.



There are four simple steps to help plan for emergencies:

- Know the hazards/risks in your area;
- Make a plan to protect your family in the event of emergency;
- Get an emergency kit so you and your family are self-sufficient for at least 72 hours; and
- Know what to do after an emergency occurs.

For further information, contact the Community Emergency Management Coordinator at 613-687-5536.

Planning a Major or Minor Renovation? New Construction? Demolition? Pool Install? Septic Install? WHO'S RESPONSIBLE?

The Ontario Building Code Act and Town By-law 71/98 states that no person shall construct, demolish, change or cause to be changed the use of a building or install or cause to be installed any sewage system or pool without having first applied for and obtained (paid for) a Permit.

A Permit Holder could be you, the homeowner or it could be a contractor if you, the homeowner, have authorized them to act on your behalf. The Permit Holder is defined as **"applicant"** meaning the owner of the building or property who applies for a permit or **any person** given authorization to apply for a permit on the owner's behalf.

What are the 'Permit Holder' Responsibilities?

- Supplying a complete permit application; including the appropriate drawings
- Informing the Planning and Development Department if there are any changes to an already submitted and approved plan
- Ensuring the permit is picked up and paid for PRIOR to the commencement of construction to avoid an additional Start without Permit Administration fee of \$300.00
- Starting without a permit can also result in a Stop Work Order being issued
- Contacting the Municipality for the prescribed or mandatory inspections; also ensuring the file is closed upon completion of the project
- Displaying the Permit on Site
- Keeping a copy of the Plans on Site
- Ensuring any deficiencies noted through inspections are fixed and re-inspected if necessary.

Petawawa is a dynamic place to do business

The Planning and Development Department has introduced several new Economic Development resources for business owners in our community. Stay connected, be informed and help us help you grow your business.

HERE ARE SOME OF THE EXCITING NEW RESOURCES:

Petawawa Business Advisory Network (PBAN) endorsed by Council

NEW Business Landing Page on the municipal website

NEW Business Facebook Page (facebook.com/Petawawabusiness)

NEW Business Directory

NEW Business Events and Milestones Listings for area businesses

NEW Business Programs & Services (Service Concierge business support)

NEW Events (Sounds of Business / Petawawa Ramble featuring Pumpkin Folks)



PBAN is local business community representatives actively participating and supporting economic growth and business development in Petawawa. This Committee of Council fosters strong communications between the Town and the business community, undertakes endorsed initiatives, develops partnerships and collaborations, makes economic development activity recommendations, identified barriers and works towards resolving them.



Here we grow again!

The Town of Petawawa congratulates all businesses that opened their doors, celebrated milestones, or expanded over the last year!

Grand Openings:

- Boston Pizza • Fleurish Flowers and Gifts • Giant Mart
- J&E's Bored N'Saucy • Michelle Letourneau Mortgage Alliance
- Nook Creperie ON the GO • Tick Tock Escape Rooms

New Ownership & Grand Opening:

- ESSO Petawawa

New and Expanded Businesses at Petawawa Centennial Family Health Centre:

- Life Labs • Mulvihill Drug Mart • Ottawa Valley Physiotherapy

Business Renovations:

- Hyundai Pembroke • Kelsey's Petawawa Original Roadhouse

10 Year Anniversary and Major Renovation:

- Quality Inn and Suites Petawawa

While there are undoubtedly businesses absent from this list, we support and thank all our local businesses for their excellence in service and quality. The local business community is a vital component leading to the outstanding quality of life we enjoy in Petawawa.



Pictured are (top, from left) Tom Renaud, David Mackenzie, Jamie Knott, Brodie McDonald, (bottom) George Burchart, Annette Mantifel, Christine Mitchell, Raymond Green and Chris Mantha. Missing from photos: Jason McRae.

Town of Petawawa Service Awards

Celebrating milestones for years of service with the Town of Petawawa are:

- 45 years** : Tom Renaud
- 25 years** : David Mackenzie
- 20 years** : Jamie Knott
- 15 years** : Jason McRae
- 10 years** : Brodie McDonald, George Burchart
- 5 years** : Annette Mantifel, Christine Mitchell, Raymond Green
- Retirements** : Tom Renaud retired after 45 years of service with the Public Works Department.
- New Staff** : Chris Mantha joined the Public Works Department as Public Works Manager, December 2019.

Prevent Accidental 9-1-1 Calls

In 2019 the OPP estimates that \$57,700 was spent on responses to 455 false 9-1-1 calls in Petawawa.

Accidental 9-1-1 calls reduce the ability of timely responses during a real emergency as phone lines are occupied and service personnel are deployed elsewhere. With a few simple considerations you can help reduce unnecessary calls for service.

- Ensure that cell phones do not have 9-1-1 as a programmed auto dial;
- To minimize pocket dialing, use a holster for your phone and have your keypad locked;
- Prevent small children from playing with your phones;
- Inactive phones can still dial 9-1-1 so remove the batteries;
- If you do accidentally call 9-1-1, ensure you stay on the line and let the Emergency Communication Officer know of the error.



BURNING

By-Law 1196/18

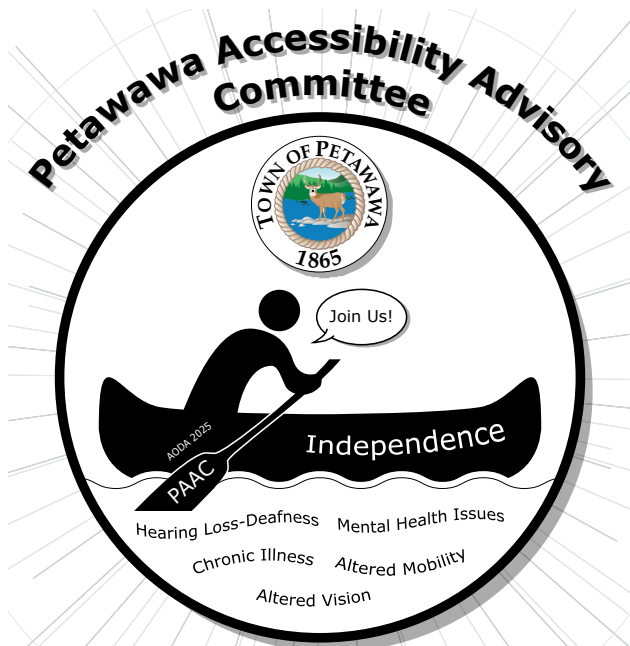
Open Air Burning – No persons shall set a fire or allow a fire to burn within the boundaries of the Town of Petawawa without first having obtained a permit from the Municipality or the Chief Fire Official. Open air burning is not allowed from June 1 to September 30 inclusive.

Recreational Fires – Requires approval by the Chief Fire Official or designate. Site visits will be conducted – CO and smoke alarms will be tested to ensure that they are functional prior to the issuing of the permit.

Zero Tolerance will be enforced for those who burn without a permit. Charges will be laid.

The following regulations shall apply with respect to Recreational Fires:

- ✓ No materials other than commercially produced charcoal, briquettes or clean, dry seasoned wood may be burned.
- ✓ Recreational fire pits shall be no larger than two (2) feet (61 cm) by two (2) feet (61 cm) in size by eighteen (18) inches (45 cm) in height.
- ✓ When a commercial, non-combustible appliance is authorized and used for recreational fire, a non-combustible base must be placed under the appliance to prevent any heat/fire transfer to the base material.
- ✓ The dimension of the fuel being burnt shall not be greater than the size of the container or fire pit and shall be totally confined within the container or pit at all times.
- ✓ A recreational fire pit shall be confined to a location that provides for a minimum distance of three (3) metres from adjacent properties.
- ✓ Recreational fires shall be confined to an area that is a minimum of three (3) metres from combustible structures or objects in all directions, including overhead. Commercially non-combustible appliances and/or fabricated appliances may reduce clearances with utilization of non-combustible materials.
- ✓ An effective extinguishing agent of sufficient size and with the capability of extinguishing the fire shall be at the site of the burning and be immediately available for use.
- ✓ Recreational fires shall be attended, controlled and supervised at all times and shall be completely extinguished before the fire site is vacated.



Help Us, Help You "Navigate" Safely

We Meet: 4th Thursday Every Month @ 1:30pm
Contact: 613-687-5536

Since its beginnings in 2012, the Petawawa Accessibility Advisory Committee (PAAC) has identified and suggested significant changes to our municipal buildings / facilities, including our beautiful outdoor environment, so that we all feel welcome and comfortable.

The change we see is a result of the "Team Effort" happening in Petawawa. We are fortunate to have a very proactive Town Council, along with the innovative and enthusiastic Community Services Department, working together with the PAAC to make Accessibility a reality in our community, not just a wish.

Toes have dipped in the sand and the river from the end of the Mobi Mat at Petawawa Point, some for the first time, or the first time in a long time. Children with special needs can access the play structures at the Civitan Playland using the re-surfaced play areas. Families can picnic at Centennial Park ALL day, as there are now accessible washrooms for everyone.

Simple tasks such as parking are more accessible, clearly marked, more numerous. Financial transactions at the municipal office are easier using a new portable debit machine. The elevator at the Civic Centre has been upgraded. Signage and lighting are gradually being improved. These are just a few of the examples of the work that is ongoing in the Town, and 2020 will see more improvements on the way.

The PAAC also reviews site plans for new public buildings in Petawawa, and we look forward to our suggestions being adopted for the ease of accessibility for all customers.

The Province of Ontario deadline for an Accessible Province is 2025, only 5 years away. We will continue to work toward 2025, and we encourage anyone who is interested to join our committee.

If you have a different set of "Abilities", if you are a Caregiver or Family member, we could use your knowledge and expertise.

Please contact Kate Bennett at the municipal office at 613-687-5536 ext. 2017.

Thank you for your support so far. Let us keep on walking/rolling towards our goal together!

Petawawa Welcomes New Local Community Transportation Program

The Town of Petawawa in partnership with Carefor Health is proud to introduce the new accessible community transportation bus!

If you are a resident of Petawawa within the geographic boundaries of the municipality, have a disability, live on low income, are a senior or vulnerable sector individual and need access to transportation, you can register with Carefor to use the Community Transportation Program. This program is provided thanks to a partnership with the Ministry of Transportation, Carefor and the Town of Petawawa.



This transportation service is designed to respond and accommodate for those who require this local transportation to meet the needs of their daily lives. Along with opportunities to use this service to attend appointments at the Petawawa Centennial Family Health Centre, residents can also use some scheduled programs, such as the grocery service, and also be able to use the transportation for individual service requests, such as a trip to the bank or the hair salon. The established fee for service rate is a \$5 flat rate or \$10 return. There are also opportunities for partner organizations to assume the client portion of the transportation fee.

As part of the funding program all service users must be registered with Carefor. Eligible residents who have not already done so can call 613-732-9993 ext. 3700 to complete the intake process.

More information is available on this program through the municipal website at www.petawawa.ca through the Petawawa Local Community Transportation page.



Volunteers in our Community

Council wishes to thank all the volunteers who tirelessly give their time for the benefit of this community. Your contributions ensure the quality of life we all are so fortunate to enjoy.

Ottawa Valley Waste Recovery Public Liaison Committee
Ernest Lafrance

Petawawa Accessibility Advisory Committee
Sheila Clarke, Sharon Slaney, Alison Morris, Lynn Davenport

Petawawa Police Services Board
Maria Morena-Church

Petawawa Public Library Board
Elizabeth "Beth" Bailey, Daniel Hunton, Sarah Lehen, Elizabeth Tregunno and Alexandra Turcotte

Anyone wishing to volunteer can contact the Community Services Department at 613-687-5678 and be directed to suitable opportunity or service club.



More Petawawa pets will get home safely thanks to new Animal Services initiative

Licensing dogs and cats in Petawawa just became easier, modernized, and more valuable for everyone. The Town of Petawawa is delighted to launch their new Membership Program, powered by DocuPet's world-leading pet profile, lost pet, and licensing platform.

Pet owners now get free access to DocuPet's HomeSafe™ Lost Pet Service and beautiful designer tags linked to a secure online profile when they license their dogs and cats with the Town, by accessing www.petawawa.docupet.com. (The Town of Petawawa does not license pets on the Garrison's North and South Town Sites.)

"Running an effective pet identification program is incredibly important for the welfare of pets. Keeping lost pets out of shelters and returning them to their parents is our priority at DocuPet. Over the past six years, we have helped thousands of lost pets get back home, but there is still the same joy in the office every time we get the news that we have another success story. We are really looking forward to helping pets in Petawawa get home safe," says Grant Goodwin, CEO of DocuPet.

The DocuPet solution will streamline the process for all involved. It will also encourage pet owners to register their dogs and cats and get their new HomeSafe™-enabled tags. Revenues from the program will be used to help support important animal-related initiatives, and the included HomeSafe™ Lost Pet Service means more dogs and cats will get home should they become lost.

Pet owners can learn more, license and renew their pet licenses online at www.petawawa.docupet.com, or by phone at 1-855-249-1370. Licensing by mail and in person is also available.



Then & Now

Petawawa, 1930 – J.E. Fraser's Store

The woman in front of the building is the postmistress, Mrs. Mary Christina Fraser. Mrs. Fraser served as postmistress from 1936 to 1945. The man standing by the Sunoco gas pumps is J.E. Fraser, the owner of the store. The store was purchased in 1946 by Willard Mohns and the building burned down in 1964. The current Post Office was built on site in 1968.



DID YOU KNOW...

Master Corporal Mike Trauner is a decorated combat soldier who served 19 years in the Canadian Armed Forces as an infantry soldier with 3 RCR on Garrison Petawawa. During his 2008 deployment to Afghanistan, while on patrol, Mike was wounded by an improvised explosive device. Mike sustained traumatic injuries and physicians were unsure whether or not he would survive. He required 18 major surgeries, 18 blood transfusions and was placed on life support in order to keep him stable and alive. Once back in Canada Mike spent 13 months in the Ottawa Hospital Rehabilitation Centre where he had to learn how to walk on two prosthetic legs. Remarkably, after only 69 days, Mike took his first steps and shortly after, completed the 5km Army Run.

Once he returned to work, Mike got in touch with Soldier On, a support program for ill and injured soldiers. The program pushed Mike to challenge himself and acknowledge that regardless of his disability he can accomplish

many great things...and that he certainly did.

Mike represented Team Canada at the 2017 Invictus Games in Toronto after being personally challenged by Prince Harry. He competed in both rowing and cycling, winning Canada a double gold medal which was presented to him by Prince Harry. After competing in the Invictus Games, Mike was convinced by his coaches to continue competing and against all odds won a silver medal in the indoor rowing championship against able-bodied athletes. With continued success, Mike was then asked to apply for the Olympic/Paralympic try-outs where he was introduced to paddling and now competes in outrigger canoe VL3 racing.

Mike went on to become a Provincial and National Champion and took home bronze at both the 2018 and 2019 ParaPanAmerican ParaCanoe Championships. Currently, Mike is on the Canadian National Team training full time out of Melbourne, Florida and the Olympic Basin in Montreal as he attempts to secure a spot to compete at the 2020 Paralympics in Tokyo, Japan.



Mike was awarded both the Medal of Military Valour and the Sacrifice Medal for the loss of limb and life. Mike, along with his wife, Leah Cuffe, was also presented the Queen Elizabeth II Diamond Jubilee Medal for his charitable work in his community, which includes working with such organizations as Renos for Heros and Camp Maple Leaf.

"I have served my country with great pride and distinction over the past 19 years. My goal is to carry on that tradition and wear the Canadian flag once more, to inspire pride in others and to prove that a disability does not define you."
– Master Corporal (retired) Mike Trauner



DID YOU KNOW...

Austin Ingram, born January 10, 2002 and raised in Petawawa; a Valour JK-12 School student who won a gold medal in a record-setting performance during the men's visually impaired 100 metre race at the 2019 World Para Athletics Paris Grand Prix.

At the age of 13, Austin discovered his speed while partaking in his Grade 8 track and field team. By Grade 9 he qualified for the Ontario Federation of School Athletic Association (OFSAA) in the 100 metre visually impaired category and came away with his first gold medal as Ontario champion.



By 2018, Austin once again qualified for the 100 metre OFSAA and became a repeated champion and was awarded his gold medal by Canadian sprinter Andre deGrasse. Remarkably, he also qualified for the final in the regular junior boys 200 metre and finished 8th fastest in all of Ontario.

Following the junior boys 200 metre run, Austin brought home two additional gold medals from the Canadian Track and Field Championships in Ottawa in the category of men's T13 100 metre and 200 metre. By age

17, Austin had collected several gold medals and holds the Canadian record in the T13 200 metre with a time of 22.64 seconds.

Austin went on to compete in Montreal at the 2019 Canadian Track and Field Championships in the T13 visually impaired category in both the 100 metre and 200 metre men's events. Once again and as an official member of Team Canada's Para Track and Field team, Austin won gold and qualified for the 2019 World Para Athletic Championships in Dubai. In the finals against the world's best in the visually impaired T13 category, Austin set a new national record in the T13 100 metre run at 10.99 seconds, finishing fourth in his first world championships.

Currently, Austin competes nationally for the local running club Les Coureurs des Bois and continues to train year round with coach Julie Crouzat. Austin's future goals are to compete at the 2020 Paralympic Games in Tokyo.



Algonquin Trail Twin Development

The Algonquin Trail has been twinned in Petawawa from Town Centre Boulevard to Portage Road. This 2.4 km asphalt ribbon designated for human powered use was constructed to separate motorized and non-motorized users along the urban section of the municipal commercial core.

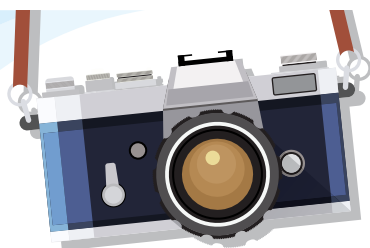
"I am pleased to see the development of this four season trail in the heart of Petawawa," indicated Mayor Bob Sweet. "It ensures that our residents and visitors have year-round access to safe, maintained trails that connect many of our businesses, residential areas and provides alternative transportation options onto Garrison Petawawa."

The Town of Petawawa was a successful applicant in the Ontario Municipal Commuter Cycling (OMCC) funding program. This funding was a four-year cost-sharing directed program under the Climate Change Action Plan and was developed to help reduce Green House Gas emissions by supporting better and safer cycling networks. With funds from this program, Petawawa successfully completed an Active Transportation Plan and began the process of designing a trail parallel to the Algonquin Trail corridor for human powered transportation.

In partnership with Petawawa Town Centre Developments, the County of Renfrew and the remaining OMCC allocated funds, this trail began in late 2018 through Town Centre. With the termination of the OMCC funding program after only one year, Petawawa Council resolved to complete the trail development to ensure connectivity onto Garrison Petawawa. The twinned section of the Algonquin Trail provides connection to the Garrison Fitness Legacy Trail for a non-motorized connected trail development equivalent to 22.5 km. These trails join by way of the Four Seasons Bridge.

The County of Renfrew, in partnership with Lanark County and Papineau-Cameron Township, acquired the rights to a 296 km section of former Canadian Pacific Railway. Collectively named the Ottawa Valley Recreational (OVR) Trail, the section within Renfrew County became known as the Algonquin Trail.

A motion of County Council passed on June 28, 2017 designated the 219 km section of the Algonquin Trail as multi-use but provided for the opportunity for municipalities to branch or twin the trail network, at their expense in order to provide for separate use in designated areas.



Give us your best shot!

PHOTO CONTEST

Celebrating the beauty of Petawawa

The Town of Petawawa wants your photo on the cover of the Community Guide and other promotional advertisements.

We want your best photo showing us what makes the Town of Petawawa an amazing place to live. Submit photos to showcase culture, places, festivals, landscapes, and portraits which define and characterize the Town of Petawawa.

Submission Deadline: April 30, 2020

Submit your photo by email to: kbennett@petawawa.ca

For full contest details visit petawawa.ca

