

# PETAWAWA ACCESSIBILITY ADVISORY COMMITTEE MEETING

## MINUTES

March 23, 2017 @ 1:30 P.M.

---

PRESENT: Sheila Clarke, Theresa Sabourin, Sharon Slaney, Alison Morris (2:10 p.m.),  
Christine Mitchell

1. Welcome and Introductions – Sheila Clarke welcomed the members of the committee and opened the meeting at 1:40 p.m.
2. Adoption of Agenda – Moved by Sharon Slaney, seconded by Theresa Sabourin to approve the agenda, Motion carried.
3. Disclosure of Pecuniary Interest – None.
4. Adoption of previous minutes of February 23, 2017 – Moved by Theresa Sabourin, seconded by Sharon Slaney to approve the minutes of February 23, 2017. Motion carried.
5. Old Business:
  - a. Membership Recruitment – C. Mitchell reported that no inquiries or applications have been received.  
  
PAAC recruitment roll-up banner purchased through SpeedPro Signs was acquired.
  - b. 2<sup>nd</sup> Annual Garrison Petawawa Cultural and Diversity Festival – The committee participated in the 2nd Annual Garrison Petawawa Cultural and Diversity Festival, on March 8<sup>th</sup>, 2017 from 1300 – 1800 hrs. The committee was pleased with the interaction and engagement that members had with the public. Of great interest and discussion was the accessible mobi-mat which will be installed at Petawawa point beach.
6. New Business:
  - a. Accessibility Recognition Program for area businesses  
  
T. Sabourin previously discussed the idea with the committee on March 17, 2016. The concept was based on an accessibility program that Arnprior was offering to their local business community.

C. Mitchell had confirmed the details of the project with Lindsay Wilson, Marketing and Economic Development Officer, for the Town of Arnprior. The Town endorsed the proposal and earmarked \$25,000 towards making the downtown accessible, focusing specifically on accessible ramps and automatic doors.

The committee expressed interested in examining some form of incentive based program to support local businesses to become more accessible. What that program concept will be has yet to be defined, but T. Sabourin has offered to do some preliminary work on drafting a concept.

b. Rick Hansen – Access4All Barrier Buster Grant (support letter)

C. Mitchell noted that a funding program is available through the Rick Hansen Foundation termed Access4All Barrier Buster Grant. The submission deadline is March 31, 2017. The grant must include eligible accessible barrier removal concepts and an awareness event. C. Mitchell will complete the application for the resurfacing of a section of the playground at Civitan Playland park. This park has been transitioning into a fully accessible park over the last number of years as recommended in the Parks and Recreation Masterplan. The PAAC committee will write a letter in support of the project and funding application.

c. Site Plan Review – Clouthier Properties Ltd.

The committee reviewed the site plan for the office building proposed for the Clouthier property located in the Industrial park. The plan included a number of detailed accessibility features. The committee did forward a letter of recommendation with a few additional accessible considerations the developer may wish to incorporate.

7. Correspondence

a. Community Accessibility Forums

S. Clarke indicated that she was interested in attending the Community Accessibility forum being offered in Ottawa on May 17<sup>th</sup>. The forum is a free awareness event. T. Sabourin also indicated her interest in attending. These forums are open to the public.

8. Member Input

A photo was taken with Cheryl Gallant, MP, Deputy Mayor Tom Mohns and T. Sabourin, in recognition of the PAAC committee success in obtaining an Enabling Accessibility Grant for an accessible washroom at Centennial Park. The project is slated to be completed this spring and an unveiling will be planned.

S. Clarke indicated that the Library is going to display the accessibility resource binders and banners. S. Clarke and A. Morris will make these arrangements.

Petawawa Showcase is April 28-30<sup>th</sup>. The PAAC discussed the possibility of their participation and will confirm more details at the next meeting.

7. Next meeting – **April 27, 2017 at 1:30 pm**
8. The meeting adjourned at 2:57 p.m. to the call of the Chair.