

# PETAWAWA ACCESSIBILITY ADVISORY COMMITTEE MEETING

## MINUTES

June 28, 2017 @ 2:30 P.M.

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PRESENT: Theresa Sabourin, Sharon Slaney, Alison Morris, Jackie Nieman, Karen Cronier, Christine Mitchell

REGRETS: Sheila Clarke

1. Welcome and Introductions – Theresa Sabourin welcomed the members of the committee and opened the meeting at 2:40 p.m. As committee chair S. Clarke was not able to be in attendance a meeting chair was selected from those members in attendance. Sharon Slaney moved that Theresa Sabourin be name chair of the meeting. Alison Morris seconded. Motion carried.
2. Adoption of Agenda – Moved by Sharon Slaney, seconded by Alison Morris to approve the agenda. Motion carried.
3. Disclosure of Pecuniary Interest – None.
4. Adoption of previous minutes of May 25, 2017 – Moved by Sharon Slaney seconded by Theresa Sabourin to approve the minutes of May 25, 2017. Motion carried.
5. Old Business:
  - a. Membership Recruitment – T. Sabourin reported that Council accepted the nomination of J. Nieman as a member of the AAC for a term concurrent with Council. No other applications have been received.
  - b. Accessible Advisory Committee Work Plan (review and update)

The Committee reviewed the revised work plan documents based on a full review conducted during the May 25, 2017 meeting. Moved by Alison Morris seconded by Jackie Nieman to approve the PAAC work plan as presented. Motion carried.
6. New Business:
  - a. Site Plan Application – Highland Park Drive Apartments

Karen Cronier, Director of Planning and Development, provided an overview of the site plan and answered questions from the committee.

In reviewing the Highland Park Drive Apartment site plan a number of questions were posed as to the ratio of accessible parking spaces requirements, the number of required accessible units, requirements for multiple accessible entries and exits, requirements for fire escape based on building height etc. As such, a request has been made to see if obtaining a checklist of accessible related items could be provided from the building department so that the committee could use this material as an aid when reviewing site plans. K. Cronier will discuss with the Building Official.

Staff have been directed to provide a letter on behalf of the committee with accessible related comments based on the review of the site plan.

b. Revised Site Plan Application – Petawawa Non-Profit Housing Corporation

K. Cronier noted the parking change requirement due to placement of a fire hydrant. The committee had no issues with the change but did direct staff to provide a letter on behalf of the committee requesting further barrier free parking spaces be made available.

c. Enabling Accessibility Fund 2018

The Enabling Accessibility Fund is open and accepting applications for projects in 2018. The Committee has been successful in the past with funding to make the Municipal Office entrance accessible as well as making the Centennial Park washrooms accessible.

Under the community accessibility stream the removal of barriers and increasing accessibility are the key components.

Under this stream, the following projects are eligible and needed to be completed within the Town. The Civitan Playland replacing the final few ground treatments, modifications at the Kinhut to allow for accessible washrooms and service counters, middle set of accessible doors at the Civic Centre, accessible washrooms at Petawawa Point, accessible wheelchair ramp for arena lobby and various pathways identified in the parks redevelopment plan.

As supported by request from Parks and Recreation the PAAC endorses moving forward with making an application to the Enabling Accessibility Community Stream for the play surfaces and facilities associated with the Civitan Playland park. Applications must be submitted by July 26, 2017.

T. Sabourin suggested that a review of the workplace accessibility stream be considered.

7. Correspondence

- C. Mitchell had circulated notice that our applications to the Rick Hansen Access4All Barrier Budget grant requests were not successful.
- C. Mitchell had circulated the notice from the Parks and Recreation department who posted the addition of the Mobi-Mat to the Petawawa Point beach. The response has been overwhelmingly positive. The posting has received 423 likes, 48 comments and 145 shares.

8. Member Input

J. Nieman discussed the need for accessible transportation services being made available at a reasonable rate for those with mobility issues. The two services currently used within the County have limited restrictive hours of use and are expensive for the users with very limited financial means. T. Sabourin noted that there were no accessible taxi cabs offered in the Town. A suggestion was made to have a community delegation, further investigate the transportation issue and explore options which may be presented for Council consideration.

J. Nieman noted that she has had the opportunity to use the new mobi-mat and that it worked very well. The only issue was the small gap where the mat meets the asphalt sidewalk. It was questioned where the mat could be repositioned to eliminate said gap. C. Mitchell to forward information to Parks and Recreation.

A. Morris has previously presented a “new accessible parking icon” and was inquiring as to the committee’s interest in pursuing this. T. Sabourin suggested that this matter be considered in the Facility Accessibility Design Standards document that the PAAC is working on.

T. Sabourin suggested that all committee members should review the Barrier Free Audit checklist for medium term projects that can be discussed at the next meeting.

9. Next meeting – will be at the call of the Chair

10. The meeting adjourned at 4:20 p.m. to the call of the Chair.