

# PETAWAWA ACCESSIBILITY ADVISORY COMMITTEE MEETING

## MINUTES

October 26, 2017 @ 1:30 P.M.

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PRESENT: Sheila Clarke, Theresa Sabourin, Sharon Slaney, Jackie Nieman, Christine Mitchell

REGRETS: Alison Morris

1. Welcome and Introductions – Sheila Clarke welcomed the members of the committee and opened the meeting at 1:30 p.m.
2. Adoption of Agenda – Theresa Sabourin added under old business item b) Accessible Recognition Program and under new business item d) budget 2018. Moved by Theresa Sabourin, seconded by Sharon Slaney to approve the amended agenda. Motion carried.
3. Disclosure of Pecuniary Interest – None.
4. Adoption of previous minutes of September 21, 2017 – Moved by Sharon Slaney seconded by Sheila Clarke to approve the minutes of September 21, 2017. Motion carried.
5. Old Business:
  - a. Membership Recruitment

S. Clarke indicated that no applications have been received. C. Mitchell provided members of committee with a sample of the requested business cards for review. Some suggestions were made and a modified design will be circulated for committee review.
  - b. Accessible Recognition Program

T. Sabourin indicated that she did speak with C. Phillips, Economic Development Officer for the Town on this subject. It was suggested that perhaps a small questionnaire circulated to the business community via the tax billing in the spring might provide the committee with more information on where businesses need assistance becoming accessible compliant. T. Sabourin will continue to develop this concept and the committee anticipates moving something forward with the 2019 budget.

6. New Business:

a. Site Plan Application – Marriot Towneplace Hotel & Suites

C. Mitchell circulated an email dated October 10, 2017 wherein the developer for the Marriott Towneplace Hotel & Suites responded to the AAC comments which arose out of site plan circulation. The Committee was most pleased with the majority of comments from the developer, the issue of increasing door and hallway width from 36” by code to 42” is the preference of the committee. J. Neiman inquired about advising the hotel owners of the need to accommodate Hoyer lift use in their accessible rooms which requires a bed frame that does not go all the way to the ground. The committee requested a letter be drafted and sent to the Hotel owners regarding this concern.

b. Barrier Free Audit Checklist

In a review of the barrier free audit checklist it was noted that the document is now dated by three years. Instead of attempting to identify medium term projects which may have been completed by certain departments, C. Mitchell will discuss with M. Reinert if a review of the report can be completed by year end.

c. Paragolf

T. Sabourin provided material, as supplied by Gerri and Jeff Brunette, with respect to the Para Golf cart designed by German company Ottobock. In light of the recent Invictus Games and the success that athletic pursuits have on positively focusing the human psyche, further endorsement of any program that positively supports the physical and well-being of the community is welcome. The committee will provide a letter of support to the Brunettes supporting their efforts to secure such a cart in a local golf course.

d. PAAC budget 2018

A discussion regarding the 2018 committee budget was broached and any member with specific input should provide material at an upcoming meeting for further consideration. A reserve amount has been suggested which provides funds to support committee members to be able to attend educational and interest programs on matters related to accessibility.

7. Correspondence

Correspondence was previously circulated to Committee members.

8. Member Input

J. Nieman provided the committee with a photograph of the area where completed curb work has created an accessible issue. Upon review of the photograph it is apparent that some underground infrastructure work was completed and a single asphalt patch was used for both the roadway and the sidewalk. The item will be discussed with the Director of Public Works to see what remedies can occur.

9. Next meeting – November 23, 2017 at 1:30 p.m. (no December meeting)

10. The meeting adjourned at 3:25 p.m. to the call of the Chair.