

PETAWAWA ACCESSIBILITY ADVISORY COMMITTEE MEETING

MINUTES

November 23, 2017 @ 1:30 P.M.

PRESENT: Sheila Clarke, Theresa Sabourin, Sharon Slaney, Alison Morris, Jackie Nieman, Christine Mitchell

1. Welcome and Introductions – Sheila Clarke welcomed the members of the committee and opened the meeting at 1:30 p.m.
2. Adoption of Agenda – Moved by Jackie Nieman, seconded by Sharon Slaney to approve the agenda. Motion carried.
3. Disclosure of Pecuniary Interest – None.
4. Adoption of previous minutes of October 26, 2017 – Moved by Theresa Sabourin seconded by Jackie Nieman to approve the minutes of October 26, 2017. Motion carried.
5. Old Business:
 - a. Membership Recruitment

S. Clarke indicated that no applications have been received. The committee approved the graphic of PAAC business cards as created by SpeedPro Signs. Moved by J. Nieman and seconded by T. Sabourin to pay the SpeedPro invoice of \$75 + HST for this product.
 - b. PAAC budget 2018

A reserve amount has been suggested which provides funds to support committee members to be able to attend educational and interest programs on matters related to accessibility.
 - c. Barrier Free Audit Checklist

A revised barrier free audit checklist was reviewed by committee. It was noted that a number of accessible barriers had been addressed since the initial review was conducted in 2014. The committee will continue to advocate for improvements specifically in areas identified:

Signage, in many areas, remains a deficiency;

Bold stripes on clear glass doors;
Door handles highlighted with contrasting colours;
Washroom upgrades;

It was noted that a few items would be addressed if funding applications received favorable responses. Staff were given a list of inquiries on specific items and will bring back the information at a future meeting.

A thank you to the staff team for their ongoing efforts to improve accessibility in the Town of Petawawa.

d. Accessibility Resource Binders

S. Clarke reported that A. Foster, CEO of the Petawawa Public Library was amenable to displaying the PAAC resource binders at the Library. S. Slaney and A. Morris will contact A. Foster and arrange this.

6. New Business:

There was no new business.

7. Correspondence

Correspondence was previously circulated to Committee members.

8. Member Input

J. Nieman remarked that she had circulated the "Ramps for Accessibility", Daily Observer article, which detailed efforts to provide businesses with portable ramps, to some of her associates in the carpentry trade.

T. Sabourin discussed the AODA video she had circulated on the Ryerson Student learning centre and encouraged anyone who had not seen it to watch it. It highlights many accessible design deficiencies in a modern build.

9. Next meeting – January 25, 2018 at 1:30 p.m. (no December meeting)

10. The meeting adjourned at 2:38 p.m. to the call of the Chair.