

6:30 p.m.

March 6, 2017

**TOWN OF PETAWAWA**

**REGULAR MEETING OF COUNCIL**

<b>Present:</b>	<b>Deputy Mayor Tom Mohns Councillor Murray Rutz Councillor Gary Serviss</b>	<b>Councillor James Carmody Councillor Theresa Sabourin</b>
<b>Regrets:</b>	<b>Mayor Bob Sweet</b>	<b>Councillor Treena Lemay</b>
<b>Also Present:</b>	<b>Daniel Scissons Annette Mantifel Sean Chase Patricia Leboeuf</b>	<b>Dawn Recoskie David Unrau Mike Giardini (6:35 p.m.) TVCogeco Pembroke</b>

**CALL TO ORDER** (Moment of Silent Reflection)

The Deputy Mayor called the meeting to order at 6:30 p.m.

**APPROVAL OF AGENDA**

**MOVED BY: James Carmody**  
**SECONDED BY: Murray Rutz**

- (1) That the agenda for the March 6, 2017 meeting of Council be adopted.

**CARRIED**

**DISCLOSURE OF PECUNIARY INTEREST**

There were no disclosures of pecuniary interest.

**APPROVAL OF MINUTES**

1. Council Meeting (February 21, 2017)

**MOVED BY: Theresa Sabourin**  
**SECONDED BY: Gary Serviss**

- (2) That the minutes of the regular meeting of Council held February 21, 2017 be approved as printed and circulated.

**CARRIED**

## PRESENTATIONS

There were no presentations.

## BY-LAWS

1. By-law 1111/17 – being a by-law to adopt estimates of all sums required for municipal utilities purposes and to set water and sewage service rates for the year 2017

**MOVED BY: Gary Serviss**  
**SECONDED BY: Murray Rutz**

- (3) That By-law 1111/17, being a by-law to adopt estimates of all sums required for municipal utilities purposes and to set water and sewage service rates for the year 2017, be read a first and second time.

**CARRIED**

**MOVED BY: Murray Rutz**  
**SECONDED BY: Gary Serviss**

- (4) That By-law 1111/17, be read a third time and passed.

**CARRIED**

2. By-law 1112/17 – being a by-law to authorize the execution of an agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Agriculture, Food and Rural Affairs

**MOVED BY: Theresa Sabourin**  
**SECONDED BY: James Carmody**

- (5) That By-law 1112/17, being a by-law to authorize the execution of an agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Agriculture, Food and Rural Affairs, be read a first and second time.

**CARRIED**

**MOVED BY: James Carmody**  
**SECONDED BY: Theresa Sabourin**

- (6) That By-law 1112/17, be read a third time and passed.

**CARRIED**

## CORRESPONDENCE

There were no items of correspondence.

## MINUTES

1. Petawawa Accessibility Advisory Committee (November 24, 2016 & January 26, 2017)

Councillor Theresa Sabourin provided an overview of the recent activities of the Petawawa Accessibility Advisory Committee. Councillor Sabourin thanked Council for endorsing the by-law to adopt the revised Accessibility Customer Service Policy and for supporting the training program. Councillor Sabourin reported that the Petawawa Accessibility Advisory Committee will be participating in Garrison Petawawa's Cultural and Diversity Festival on March 8, 2017.

**MOVED BY: Theresa Sabourin**  
**SECONDED BY: Murray Rutz**

- (7) That the minutes of the Petawawa Accessibility Advisory Committee meetings held on November 24, 2016 and January 26, 2017 be adopted as information.

**CARRIED**

2. Petawawa Public Library Board (January 16, 2017)

Councillor James Carmody provided an overview of the recent activities of the Petawawa Public Library Board. Councillor Carmody reminded the public that the Library has an electronics recycling bin that is used as a fundraiser for the Library. Councillor Serviss reminded the public that the Library is hosting an "Are You Clover Enough" trivia fundraiser on March 24, 2017.

**MOVED BY: James Carmody**  
**SECONDED BY: Gary Serviss**

- (8) That the minutes of the Petawawa Public Library Board meeting held on January 16, 2017 be adopted as information.

**CARRIED**

## STAFF REPORTS

1. PL-7-17 – Request for Extension to Draft Plan Approval, Shames Subdivision File 47-T-10001, Part Lot 4, Concession 8

Daniel Scissons, CAO/Clerk, provided an overview of the report.

**MOVED BY: Theresa Sabourin**  
**SECONDED BY: Murray Rutz**

- (9) That Council approves the extension of Draft Approval for the Shames Subdivision.

**CARRIED**

2. ADMIN-06-2017 – Award Tender # ADMIN-01-2017-Janitorial Services (3 Year Term)

Dawn Recoskie, Deputy Clerk, provided an overview of the report.

**MOVED BY: James Carmody**  
**SECONDED BY: Gary Serviss**

- (10) That Council awards Tender # ADMIN-01-2017, janitorial services for a three year term, to Generations Janitorial Service in the amount of \$49,800.00 plus HST.

**CARRIED**

3. PW-02-2017 – Tender PW-02-2017, Civic Centre Road Reconstruction-Phase 3

David Unrau, Director of Public Works, provided an overview of the report.

**MOVED BY: Murray Rutz**  
**SECONDED BY: Theresa Sabourin**

- (11) That Council approves the award of PW-02-2017 – Civic Centre Road Reconstruction Phase 3 to RGT Clouthier Construction in the amount of \$318,311.01 + HST.

**CARRIED**

4. PW-03-2017 – Tender PW-05-2017, Roof Replacement-Municipal Office

David Unrau provided an overview of the report.

**MOVED BY: Theresa Sabourin**  
**SECONDED BY: James Carmody**

- (12) That Council approves the award of PW-05-2017, Roof Replacement – Municipal Office to Blanchfield Roofing Co. Ltd. in the amount of \$59,600.00 + HST.

**CARRIED**

## COUNCILLOR REPORTS

Councillor Murray Rutz reported that he attended the grand opening of Mary Brown's Famous Chicken & Taters on February 25, 2017. Councillor Rutz also informed the public that the next Town Times publication can be found in the Spring/Summer Community Guide which will be distributed in late March.

Councillor Gary Serviss reported that he hosted a trivia fundraiser on February 24, 2017 in support of Kinder Connection Nursery School; 18 teams participated in the fundraiser.

Councillor James Carmody reported that he attended the recent Ontario Good Roads Association (OGRA) Conference.

Councillor Theresa Sabourin – nothing to report.

Deputy Mayor Tom Mohns reported that he also attended the grand opening of Mary Brown's Famous Chicken & Taters on February 25, 2017.

## CLOSED MEETING

**MOVED BY: James Carmody**

**SECONDED BY: Murray Rutz**

- (13) That the meeting be closed pursuant to Section 239 (2) (d) of the *Municipal Act, S.O. 2001, c.25* to discuss labour relations or employee negotiations, regarding the appointment of a Deputy Fire Chief.

**CARRIED**

Council went into closed session at 6:55 p.m.

Council reconvened to open session at 7:22 p.m.

## BUSINESS ARISING FROM CLOSED SESSION

A closed meeting was held. Council considered the appointment of a Deputy Fire Chief. Council voted on the following resolution in open session:

**MOVED BY: Murray Rutz**

**SECONDED BY: Theresa Sabourin**

- (14) That pursuant to By-law 30/98, being a by-law to establish and regulate a fire department, Council appoints Craig Proulx as Deputy Fire Chief.

**CARRIED**

**CONFIRMING BY-LAW**

**MOVED BY: Gary Serviss**  
**SECONDED BY: Murray Rutz**

(15) That By-law 1113/17 be read a first, second and third time and passed.

**CARRIED**

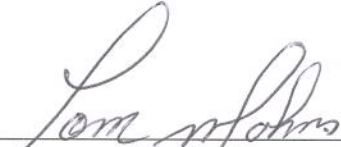
**ADJOURNMENT**

**MOVED BY: Gary Serviss**  
**SECONDED BY: Murray Rutz**

(16) That the meeting adjourn to the call of the Deputy Mayor.

**CARRIED**

The meeting adjourned at 7:24 p.m.

  
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Deputy Mayor

  
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Clerk