

**TOWN OF PETAWAWA**

**COUNCIL-IN-COMMITTEE**

**Present:**                    **Mayor Bob Sweet**                    **Deputy Mayor Tom Mohns**  
                                 **Councillor James Carmody**                    **Councillor Treena Lemay**  
                                 **Councillor Murray Rutz**                    **Councillor Theresa Sabourin**  
                                 **Councillor Gary Serviss**

**Also Present:**            **Daniel Scissons**                    **Dawn Recoskie**  
                                 **Steve Knott**                                    **Kelly Williams**  
                                 **Sean Chase**                                    **Mike Giardini**  
                                 **Patricia Leboeuf**

The Council-in-Committee meeting was opened by the Mayor at 6:35 p.m.

**DISCLOSURE OF PECUNIARY INTEREST**

There were no disclosures of pecuniary interest.

**PRESENTATIONS**

There were no presentations.

**FIRE DEPARTMENT**

1.     Activity Report – January 2017

Chief Steve Knott provided an overview of the monthly report. Chief Knott reported that the Fire Department responded to two vehicle extrication calls, one motor vehicle collision, two carbon monoxide calls, and two fire alarm calls for the month of January.

**MOVED BY:**            **James Carmody**  
**SECONDED BY:**      **Treena Lemay**

That the Fire Department monthly report for January be accepted as information.

**CARRIED**

2.     Fire Prevention Report – January 2017

Chief Knott presented the report. Chief Knott explained that the Fire Department conducted smoke alarm inspections for Group C residential units.

**MOVED BY:**            **Theresa Sabourin**  
**SECONDED BY:**      **Gary Serviss**

That the Fire Prevention report for January be accepted as information.

**CARRIED**

## **PARKS & RECREATION**

### 1. Activity Report – January 2017

Kelly Williams, Manager of Parks & Recreation, provided an overview of the monthly report. Mr. Williams explained that the Municipal Alcohol Policy is currently under review and that his department is awaiting comments from the Petawawa Civic Centre Fundraising Committee.

**MOVED BY: Treena Lemay**

**SECONDED BY: Murray Rutz**

That the Parks & Recreation monthly report for January be accepted as information.

**CARRIED**

Mr. Williams provided an overview of the Cabin Fever event summary report. The event generated over \$11,000.

Mr. Williams also explained that the Town was not successful with its Ontario 150 Community Celebration Program application or its Canada 150 Community Infrastructure Program application. Mr. Williams was happy to report that the Town was successful with its application under the Ontario Trillium Foundation's Ontario 150 Community Capital Program and will receive \$20,000 for the Civic Centre elevator upgrade project.

## **ANIMAL CONTROL/BY-LAW ENFORCEMENT**

### 1. Activity Report – January 2017

Daniel Scissons, CAO/Clerk, presented the monthly report.

**MOVED BY: Murray Rutz**

**SECONDED BY: Theresa Sabourin**

That the Animal Control/By-law Enforcement monthly report for January be accepted as information.

**CARRIED**

2. MLEO-02-17 – Taxi Licences-Applications 2017

Daniel Scissons provided an overview of the report.

**MOVED BY: Treena Lemay**  
**SECONDED BY: Gary Serviss**

That Council approves the taxi licence applications in accordance with the current taxi by-law.

**CARRIED**

**FINANCE AND MANAGEMENT**

1. Accounts Payable – January 2017

Daniel Scissons, CAO/Clerk, presented the report.

**MOVED BY: Tom Mohns**  
**SECONDED BY: James Carmody**

That the general cheque #'s 24277 to 24469 in the amount of \$1,607,132.93 be passed by Council and paid by the Treasurer.

**CARRIED**

2. Correspondence – Township of Admaston/Bromley – Request for the expanding of the OPP reporting requirements

The item of correspondence was received for information.

3. ADMIN-03-2017 – Revised Accessibility Customer Service Policy

Dawn Recoskie, Deputy Clerk, provided an overview of the report. Ms. Recoskie explained that *Ontario Regulation 165/16* amended the accessible customer service standards section of *Ontario Regulation 191/11* adopted in accordance with the *Accessibility for Ontarians with Disabilities Act, 2005*. The Town's existing Accessibility Customer Service policy has been updated to reflect the amendments.

**MOVED BY: Theresa Sabourin**  
**SECONDED BY: Gary Serviss**

That Council approves the revised Accessibility Customer Service policy and that Council formally adopts the document by by-law at the February 21, 2017 Council meeting.

**CARRIED**

4. ADMIN-04-2017 – 2018 Municipal Election – Internet/Telephone Voting Option

Dawn Recoskie provided an overview of the report. Ms. Recoskie explained that voter turnout has steadily declined in Petawawa and in order to encourage greater voter participation and to make voting easier and more convenient for Petawawa voters, staff is asking Council to consider alternative voting methods, specifically internet and telephone voting, for the 2018 Municipal Election. Ms. Recoskie outlined the advantages and challenges of internet/telephone voting, and requested the use of VoterView to electronically manage the voters' list.

Council discussed the proposal and recommended that paper ballots should also be used alongside the implementation of internet and telephone voting.

**MOVED BY: Theresa Sabourin**  
**SECONDED BY: James Carmody**

That Council approves the use of electronic voting for the 2018 Municipal Election, which will include internet and telephone and paper ballot voting;

And that Council approves the use of VoterView, as offered by DataFix, to electronically manage the voters' list.

**CARRIED**

**CLOSED MEETING**

There was no closed meeting.

**ADJOURNMENT**

**MOVED BY: Murray Rutz**  
**SECONDED BY: James Carmody**

That the meeting be adjourned.

**CARRIED**

The meeting adjourned at 7:53 p.m.



\_\_\_\_\_  
Clerk