

6:30 p.m.

February 6, 2017

TOWN OF PETAWAWA

REGULAR MEETING OF COUNCIL

Present: **Mayor Bob Sweet** **Deputy Mayor Tom Mohns**
 Councillor James Carmody **Councillor Treena Lemay**
 Councillor Murray Rutz **Councillor Theresa Sabourin**
 Councillor Gary Serviss

Also Present: **Daniel Scissons** **Dawn Recoskie**
 Annette Mantifel **Sam Carmody**
 Sean Chase **Mike Giardini (6:32 p.m.)**
 Patricia Leboeuf **TVCogeco Pembroke**

CALL TO ORDER (Moment of Silent Reflection)

The Mayor called the meeting to order at 6:30 p.m.

APPROVAL OF AGENDA

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

- (1) That the agenda for the February 6, 2017 meeting of Council be adopted.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

APPROVAL OF MINUTES

1. Council Meeting (January 16, 2017)

MOVED BY: Theresa Sabourin
SECONDED BY: Murray Rutz

- (2) That the minutes of the regular meeting of Council held January 16, 2017 be approved as printed and circulated.

CARRIED

PRESENTATIONS

There were no presentations.

BY-LAWS

Mayor Bob Sweet addressed Council and members of the public regarding the proposed by-law to adopt the 2017 budget, as follows:

Good evening members of Council, staff, residents of Petawawa, and the media. At tonight's meeting, Council will have the opportunity to pass a by-law approving the general municipal spending program for 2017. This is a change from previous years as Council and staff have worked to successfully implement an earlier budget process. Our goal of adopting estimates now will allow for timely project tendering, enhanced job scheduling capability and lessen the need to accrue funds into the following fiscal year to finish incomplete tasks. It is a progressive approach to meeting the Town's service and infrastructure obligations.

Council and staff have worked diligently to prepare this budget, in an accelerated process, maintaining a foundation of sustainable financial planning while never compromising the service demands of our residents. Thanks to the hard work and dedication of staff, we have been presented with spending plans that reflect our core value of fiscal responsibility. I would like to acknowledge the Treasurer, Annette Mantifel, and the CAO/Clerk, Dan Scissons, for once again leading Council and staff through the budgeting process this year.

On the revenue side of the 2017 budget, the Town has faced challenges that impact our ability to meet the increasing costs associated with service delivery. Despite substantial building starts in 2016, total property assessment increased only marginally year over year. The growth underway in the community is anticipated to be recognized in future budgets, leaving Council with a mere 0.56% value increase to work with in 2017. This limitation, coupled with a 15% reduction in provincial support under the Ontario Municipal Partnership Fund, will necessarily translate into an increase in the Town tax levy. Council has worked determinedly to minimize this increase, acknowledging that residential property owners bear the major share of any additional financial burden.

With that said, I am pleased to present a general municipal budget that not only allows the Town to continue to provide high quality service to its residents, but also proposes the commencement of an impressive number of capital projects, all within a restricted anticipated tax rate.

Residents of our community can expect a continued commitment to effective and efficient delivery of municipal services and programs. Council is dedicated to the safety and security of ratepayers and fulfills these obligations with first rate fire and police response. Our Public Works Department is unwavering in its efforts to keep the roads and sidewalks maintained for the travelling public. Planning and Development personnel effectively promote the controlled and orderly growth of the municipality. Our Parks, Recreation and Library facilities and programs are the envy of many of our neighbours. Our reputation of providing a high level of service at a reasonable public cost remains unchanged in this budget.

We are also planning for what our core services will look like in the future. Several important Town studies will be undertaken over the course of this year. A consultant will be engaged to develop a Master Fire Plan that will propose strategic priorities for the delivery of fire and rescue services in the community for the years to come. Completion of the County of Renfrew supported review of the Town's consolidated Zoning By-Law is anticipated for 2017. A Development Application Approval Process review of user fees will be undertaken to ensure that charges are appropriately reflecting the costs associated with administration of Planning Act and Building Code Act submissions. Consultation on Public Works building functionality will serve to ensure that the Town has the appropriate facilities from which to manage our growing network of infrastructure.

Council's commitment to long-term planning is further reflected in this budget with the identification of a comprehensive program of Town-wide capital rehabilitation projects. Guiding documents such as the Corporate Strategic Plan, Asset Management Plan, Infrastructure Study, Recreation Master Plan, and vehicle and equipment replacement schedules give Council the ability to anticipate spending requirements well into the future. This has resulted in appropriate planning for growth and development and the management of our significant fleet of rolling stock. Total road infrastructure spending for 2017 is estimated in excess of \$2.5 million on construction projects such as Laroche Crescent, the completion of Civic Centre Road, and the first phase of Mary Street. We will partner with the Township of Laurentian Valley on the first of a multi-year program of base and surface rehabilitation of Achray Road. In addition, money has been set aside for design work for the future rehabilitation of John Street.

The 2017 budget also includes significant investments in our vehicle and equipment inventory. The Public Works Department has funds committed for the replacement of a 2002 tandem truck and a 2006 service van. Parks and Recreation will allocate dollars for a new tractor and the Fire Department will reserve funds in anticipation of the future acquisition of a replacement bush truck.

Significant investments in our recreation facilities will be addressed in this year's budget. Refrigeration and compressor improvements will be undertaken at the Civic Centre. Future replacement of the ageing arena floor has been considered with an allocation to reserve. Upgrades to backstop and netting at ball diamond two will increase safety for vehicle and pedestrian traffic on Civic Centre Road. Enhancements to the Island View Drive retaining wall and renovations to the canteen building washrooms are anticipated for Petawawa Point. Supported by grants from the Enabling Accessibility Fund and Ontario 150 Community Capital Program, washroom accessibility at Centennial Park and elevator upgrades at the Civic Centre will be addressed.

2017 is anticipated to be another very busy year in our developing community. This general budget reflects Council's commitment to ensuring that this growth is supported by appropriate investments in our infrastructure and capital assets. I am confident that the spending program introduced will reinforce our focus on financial sustainability and excellence in customer service.

1. By-law 1105/17 – being a by-law to adopt estimates of all sums required for municipal purposes during the year 2017

MOVED BY: Tom Mohns
SECONDED BY: Gary Serviss

- (3) That By-law 1105/17, being a by-law to adopt estimates of all sums required for municipal purposes during the year 2017, be read a first and second time.

CARRIED

MOVED BY: Gary Serviss
SECONDED BY: Tom Mohns

- (4) That By-law 1105/17, be read a third time and passed.

CARRIED

CORRESPONDENCE

1. Thank You Petawawa – Erica McCartney, Event Manager, Rogers Hometown Hockey

The item of correspondence was received for information.

MINUTES

1. Council-in-Committee (January 23, 2017)

MOVED BY: James Carmody
SECONDED BY: Theresa Sabourin

- (5) That the minutes of the Council-in-Committee meeting held January 23, 2017 be accepted by Council and that resolutions from that Committee become resolutions of Council.

CARRIED

2. Petawawa Police Services Board (November 16, 2016)

Councillor Treena Lemay provided an overview of the recent activities of the Petawawa Police Services Board. Councillor Lemay reported that the next scheduled meeting of the Police Services Board is February 15, 2017. Councillor Lemay also reported that the Police Services Board and the Upper Ottawa Valley OPP Detachment Commander Inspector Mark Wolfe will provide their 2016 year end reports to Council on February 21, 2017; Chief Superintendent Chris Harkins, Regional Commander East Region, will also be in attendance.

MOVED BY: Treena Lemay
SECONDED BY: Murray Rutz

- (6) That the minutes of the Petawawa Police Services Board meeting held on November 16, 2016 be adopted as information.

CARRIED

3. Ottawa Valley Waste Management Board (December 7, 2016)

Deputy Mayor Tom Mohns provided an overview of the recent activities of the Ottawa Valley Waste Management Board. Deputy Mayor Mohns reported that the OVWMB was able to purchase a bull dozer with extra money saved during 2016, with no additional costs to the ratepayers.

MOVED BY: Tom Mohns
SECONDED BY: Murray Rutz

- (7) That the minutes of the Ottawa Valley Waste Management Board meeting held on December 7, 2016 be adopted as information.

CARRIED

4. Petawawa Public Library Board (December 15, 2016)

Councillor James Carmody provided an overview of the recent activities of the Petawawa Public Library Board. Councillor Carmody reported that the Savvy Seniors program was received well by residents.

MOVED BY: James Carmody
SECONDED BY: Gary Serviss

- (8) That the minutes of the Petawawa Public Library Board meeting held on December 15, 2016 be adopted as information.

CARRIED

STAFF REPORTS

1. CAO-01-2017 – February 2017 Meeting Schedule

Daniel Scissons, CAO/Clerk, presented the report. Mr. Scissons reported that due to the OGRA Conference and Council vacation schedules, there will not be a quorum to hold the February 27, 2017 Council-in-Committee meeting. Mr. Scissons explained that any reports scheduled for the February 27, 2017 Council-in-Committee meeting will be heard at the February 21, 2017 Council meeting instead.

MOVED BY: James Carmody
SECONDED BY: Tom Mohns

- (9) That Council cancels the February 27, 2017 Council-in-Committee meeting.

CARRIED

2. ADMIN-01-2017 – 2018 Municipal Election – Recent Changes to the Municipal Elections Act

Dawn Recoskie, Deputy Clerk, provided an overview of the information report outlining the recent and proposed changes to the *Municipal Elections Act*. Ms. Recoskie highlighted the changes to the election calendar, nomination and eligibility, election administration, third party advertising, financial rules, and ranked ballot option. Ms. Recoskie also highlighted the proposed changes regarding the term of Council, contribution amounts, and a candidate's ability to contribute to his/her own campaign.

MOVED BY: Theresa Sabourin
SECONDED BY: Tom Mohns

- (10) That Council receives Report ADMIN-01-2017 for information.

CARRIED

3. ADMIN-02-2017 – 2018 Municipal Election – Ranked Ballot Voting Option

Dawn Recoskie provided an overview of the report outlining Council's options with respect to ranked ballot voting. Ms. Recoskie highlighted the process to switch from first past the post to ranked ballot and the notice requirements involved. Ms. Recoskie outlined concerns regarding ranked ballot voting, including financial, public education, electronic equipment, and timing of election results.

MOVED BY: James Carmody
SECONDED BY: Murray Rutz

- (11) That Council maintains the existing "First Past the Post" election model for the 2018 municipal election; and

That Council directs the CAO/Clerk to monitor the use of ranked ballot elections throughout Ontario for the 2018 municipal election and report back to Council in 2019 with a report that outlines the experiences of other jurisdictions that used ranked balloting in their 2018 municipal election.

CARRIED

COUNCILLOR REPORTS

Deputy Mayor Tom Mohns reported that he was re-elected to the position of Vice Chair for the Ottawa Valley Waste Management Board at its meeting of February 1, 2017. Deputy Mayor Mohns then discussed Bill 151, *Waste-Free Ontario Act*, and the potential impacts it could have on the Ottawa Valley Waste Recovery Centre.

Councillor Theresa Sabourin – nothing to report.

Councillor James Carmody – nothing to report.

Councillor Gary Serviss reported that he attended several of the Cabin Fever events and thanked the organizers for producing another successful event.

Councillor Murray Rutz reported that he also attended events during Cabin Fever and he reminded residents that the outdoor rink on Pineridge Crescent is open and in good condition.

Councillor Treena Lemay reported that she attended the recent ROMA (Rural Ontario Municipal Association) Conference and recommended that members of Council consider attending it next year.

Mayor Bob Sweet reported that he attended five meetings at the County of Renfrew and participated in the County's budget process. Mayor Sweet reported that 150 comments were received regarding the proposed CP Rail trail development, noting that many respondents wanted to see it become a multi-purpose four season trail. Mayor Sweet commented on the success of Cabin Fever and acknowledged the new winners of the annual trivia contest.

CLOSED MEETING

MOVED BY: Tom Mohns
SECONDED BY: Treena Lemay

- (12) That the meeting be closed pursuant to Section 239 (2) (d) of the *Municipal Act, S.O. 2001, c.25* to discuss labour relations or employee negotiations:
1. regarding the amendment of a position, revised job description, and compensation rate;
 2. regarding the appointment of a Chief Building Official.

CARRIED

Council went into closed session at 7:43 p.m.

Council reconvened to open session at 8:11 p.m.

BUSINESS ARISING FROM CLOSED SESSION

MOVED BY: Gary Serviss
SECONDED BY: James Carmody

- (13) That Council approves amendment of the temporary posting of Executive Assistant-Maternity Leave Contract to the permanent position of Executive Assistant, the revised job description, compensation in the salary grid band 900-999, and confirms the employment of Christine Mitchell in the role effective February 2, 2017.

CARRIED

MOVED BY: Tom Mohns
SECONDED BY: Murray Rutz

- (14) That pursuant to the *Building Code Act, 1992, S.O. 1992, c. 23*, Section 3 (2), Council appoints Levi Junop as Chief Building Official effective February 25, 2017.

CARRIED

CONFIRMING BY-LAW

MOVED BY: Treena Lemay
SECONDED BY: Murray Rutz

- (15) That By-law 1106/17 be read a first, second and third time and passed.

CARRIED

ADJOURNMENT

MOVED BY: Theresa Sabourin
SECONDED BY: Treena Lemay

- (16) That the meeting adjourn to the call of the Mayor.

CARRIED

The meeting adjourned at 8:14 p.m.



Mayor



Clerk