

TOWN OF PETAWAWA

COUNCIL-IN-COMMITTEE

Present: **Mayor Bob Sweet** **Deputy Mayor Tom Mohns**
 Councillor James Carmody **Councillor Treena Lemay**
 Councillor Murray Rutz **Councillor Theresa Sabourin**
 Councillor Gary Serviss

Also Present: **Daniel Scissons** **Dawn Recoskie**
 Annette Mantifel **Cyndy Phillips**
 Karen Cronier **David Unrau**
 Melissa Marquardt **Alastair Baird**
 David Krajaefski **Jean-Marc Moncion**
 Sean Chase **Mike Giardini**
 Patricia Leboeuf

The Council-in-Committee meeting was opened by the Mayor at 6:30 p.m.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

PRESENTATIONS

1. Ottawa Valley Tourist Association – Melissa Marquardt, Marketing Coordinator

Melissa Marquardt, Marketing Coordinator for the Ottawa Valley Tourist Association (OVTA), and Alastair Baird, OVTA Manager, provided an overview of the statistics pertaining to tourism within Renfrew County and highlighted media relations specific to Petawawa including an episode of PowerBoat TV and an article in the Mercedes Benz Magazine among other initiatives.

Mayor Sweet and Council thanked Ms. Marquardt and Mr. Baird for their presentation.

PLANNING AND DEVELOPMENT

1. Economic Development Activity Report – December 2016

Cyndy Phillips, Economic Development Officer, provided an overview of the monthly report and the website analytics report. Ms. Phillips highlighted her attendance at a tourism investment “Dragon’s Den” seminar in Ottawa.

MOVED BY: James Carmody
SECONDED BY: Theresa Sabourin

That the Economic Development monthly report for December be accepted as information.

CARRIED

2. Planning Activity Report – December 2016

Karen Cronier, Director of Planning and Development, provided an overview of the monthly report. Ms. Cronier reported that the annual emergency exercise was conducted in December by Emergency Management & Training Inc.; the Town is compliant with the annual requirements and the statement of completion was submitted to the Office of the Fire Marshal and Emergency Management.

MOVED BY: Treena Lemay
SECONDED BY: Gary Serviss

That the Planning and Development monthly report for December be accepted as information.

CARRIED

3. PL-2-17 – Consent Application B55/16(2) Amended, 809566 Ontario Limited, 1039 Victoria Street

Karen Cronier explained the purpose and effect of the consent application is to sever a 0.68 acre parcel of land to be used for residential purposes.

MOVED BY: Theresa Sabourin
SECONDED BY: Murray Rutz

That Council supports the granting of consent application B55/16(2) Amended, on the condition that the Town is supplied with a registered reference plan identifying both the retained and severed lands.

CARRIED

4. PL-3-17 – Consent Application-Lot Addition B129/16, H&H Construction, Part of Lot 19, Concession 8

Karen Cronier explained the purpose and effect of the consent application is to sever a 0.815 acre parcel of waterfront property to be added to an adjacent 5.88 acre parcel of land owned by 1067175 Ontario Inc.

MOVED BY: James Carmody
SECONDED BY: Treena Lemay

That Council supports the granting of the lot addition under File B129/16 on condition that a zoning by-law amendment be obtained to rezone the subject property from Extractive Industrial Reserve to Limited Service Residential.

CARRIED

5. PL-4-17 – Site Plan Approval-Starbucks, 3025 Petawawa Boulevard, Part of Lot 14 & 15, Range C

Karen Cronier introduced David Krajaefski, Stantec Consulting Project Manager, and Jean-Marc Moncion, applicant representative. Mr. Krajaefski explained the proposed development is located at the north east corner of Petawawa Boulevard and the entrance to the Moncion Market Mall. Mr. Krajaefski noted that there are two existing site plans that have been approved by Council on this property, which have seen the construction of a grocery store, restaurant, two retail plazas, a bank and a building supply store. The applicant has now submitted an application that will add a Starbucks coffee shop having a floor area of 2,112 square feet and an adjacent outdoor patio having an area of 450 square feet. Mr. Krajaefski noted the proposed occupancy of Starbucks is planned for September 2017.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That Council grants site plan approval for Starbucks on condition that the applicant enters into a site development agreement with the Town.

CARRIED

6. Building Activity Report – December 2016

Karen Cronier presented the Building monthly report for December.

MOVED BY: James Carmody
SECONDED BY: Theresa Sabourin

That the Building monthly report for December be accepted as information.

CARRIED

PUBLIC WORKS

1. Activity Report – December 2016

David Unrau, Director of Public Works, provided an overview of the monthly report. Mr. Unrau reported that there were 12 plowing/sanding operations conducted along with three separate sanding/salting operations in December.

MOVED BY: Gary Serviss
SECONDED BY: Theresa Sabourin

That the Public Works monthly report for December be accepted as information.

CARRIED

2. Waterworks Monthly Report – December 2016

David Unrau provided an overview of the report submitted by OCWA. Mr. Unrau reported on the ongoing electrical repairs at the water plant as a result of the fire experienced in August 2016.

MOVED BY: James Carmody
SECONDED BY: Murray Rutz

That the Waterworks monthly report for December be accepted as information.

CARRIED

FINANCE AND MANAGEMENT

1. FM-01-17 – Unexpended 2016 General Budget Funds

Annette Mantifel, Treasurer, provided an overview of the report.

MOVED BY: Theresa Sabourin
SECONDED BY: Treena Lemay

That 2016 budgeted transfers from departmental reserves/reserve funds be amended as follows:

Development Charges – General from \$2,500.00 to \$0.00 for the Zoning By-law update;

Reserve – Industrial/Economic Development from \$9,808.00 to \$6,614.40 for Murphy Road beautification project balance owing;

And further that amounts be transferred into reserves/reserve funds as follows:

\$40,000.00 be transferred into Reserve – Public Works for ½ ton truck not received in 2016;

\$176,223.82 be transferred into Reserve – Public Works for funds budgeted in 2016 but not utilized re: Achray Road project;

\$146,990.23 be transferred into Reserve – Public Works for funds budgeted in 2016 but not utilized re: Abbie/Victoria Street project.

CARRIED

CLOSED MEETING

There was no closed meeting.

ADJOURNMENT

MOVED BY: Murray Rutz
SECONDED BY: Gary Serviss

That the meeting be adjourned.

CARRIED

The meeting adjourned at 7:54 p.m.

A handwritten signature in black ink, appearing to read "J. C. [unclear]", written over a horizontal line.

Clerk