

6:30 p.m.

November 27, 2017

TOWN OF PETAWAWA

COUNCIL-IN-COMMITTEE

Present: **Mayor Bob Sweet** **Deputy Mayor Tom Mohns**
 Councillor James Carmody **Councillor Murray Rutz**
 Councillor Theresa Sabourin **Councillor Gary Serviss**

Regrets: **Councillor Treena Lemay**

Also Present: **Daniel Scissons** **Christine Mitchell**
 Cyndy Phillips **Karen Cronier**
 David Unrau **Brad Sweet (7:00 p.m.)**
 Rebecca Bartlett **Steve Uhler**

The Council-in-Committee meeting was opened by the Mayor at 6:30 p.m.

DISCLOSURE OF PECUNIARY INTEREST

Mayor Sweet declared a pecuniary interest with respect to Staff Report PW-21-2017 – Three Year Renewal of OCWA Agreement.

PRESENTATIONS

There were no presentations.

PLANNING AND DEVELOPMENT

1. **Economic Development Activity Report – October 2017**

Cyndy Phillips, Economic Development Officer, provided an overview of the monthly report and the website analytics report. Ms. Phillips indicated that during the month she participated in several client meetings and attended the Canadian Aerospace Defence and Securities Industry small and medium enterprise day which was a forum organized to communicate best business practices for working with this sector.

MOVED BY: **Theresa Sabourin**
SECONDED BY: **James Carmody**

That the Economic Development monthly report for October be accepted as information.

CARRIED

2. Economic Development Budget Report

Received for information.

3. Planning and Development Activity Report – October 2017

Karen Cronier, Director of Planning and Development, provided an overview of the monthly report. Ms. Cronier noted that the LDS Church had confirmed that they were not in a position to move forward with their approved addition. Ms. Cronier reported that emergency management training was being facilitated on November 28, 2017.

MOVED BY: Gary Serviss

SECONDED BY: Murray Rutz

That the Planning and Development monthly report for October be accepted as information.

CARRIED

4. PL-31-17 – Consent Application B92/17, Michael & Madeleine Broxham, Part Lot 11, Lake Range, Gutzman Road

Karen Cronier provided an overview of the report. Ms. Cronier reported the purpose and effect of the application is to sever a 1.02 acre parcel of land to be used for residential purposes.

MOVED BY: James Carmody

SECONDED BY: Tom Mohns

That Council supports the approval of Application B92/17 on condition that:

- 1) A registered plan of survey is submitted identifying the severed lands as well as the hydro easement;
- 2) That access to the proposed severed lands satisfy the requirements of the Town of Petawawa Public Works Department; and
- 3) That the severed lot is rezoned from Rural (RU) to Residential One (R1).

CARRIED

5. PL-32-17 – Zoning By-law Amendment Application, Richard & Donald Rantz, Part of Lot 14, Concession 7, Rantz Road

Karen Cronier provided an overview of the report. Ms. Cronier reported that under Consent Files B146/16 and B147/16 the applicants were granted approval for the conveyance of two residential lots subject to a rezoning application. The purpose and effect of this amendment is to rezone the severed lands from Rural (RU) to Residential One (R1). A public meeting is scheduled for December 18, 2017.

The report was received for information.

6. PL-33-17 – Plan of Subdivision Application 47-T-17001, Radtke Estates Remaining Phases, Part of Lots 19 & 20, Concession 6

Karen Cronier provided an overview of the report. Ms. Cronier reported that this resubmitted subdivision application was deemed complete by the County of Renfrew on November 1, 2017. The proposed plan consists of 277 residential lots for single and semi-detached dwellings. The size of the lots are all consistent with the original subdivision plan, as are provisions for roads and parklands. A public meeting is scheduled for December 4, 2017.

The report was received for information.

7. Planning Budget Report

Received for information.

8. Building Activity Report – October 2017

Karen Cronier presented the Building monthly report for October.

MOVED BY: Murray Rutz

SECONDED BY: Gary Serviss

That the Building monthly report for October be accepted as information.

CARRIED

9. Building Budget Report

Received for information.

PUBLIC WORKS

1. Capital Projects Update – November 2017

David Unrau, Director of Public Works, provided an update to Council regarding current capital projects, asset management, energy management, waste management and water quality. Mr. Unrau reported that the second lift of asphalt and some landscaping details for the Victoria Street project were being carried over to 2018. Work on the Mary Street project was tendered subject to a successful funding application which received late confirmation. This delayed the start of the project and thus there is a portion which will be completed in the spring of 2018. Council did express concerns about the progress on this project and mitigation to the Town and the residents. Mr. Unrau noted that all work to date has been inspected and meets quality standards. The vendor will also assume costs associated with any remedial temporary winterization requirements. Mr. Unrau highlighted the completion of the sidewalk along Petawawa Boulevard at Renfrew Street.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That the capital projects update for November be accepted as information.

CARRIED

2. Activity Report – October 2017

David Unrau provided an overview of the monthly report. Mr. Unrau reported that the new plow truck had been received. Mr. Unrau noted the addition of four new streetlights located along Laurentian Drive and at Black Bay Road and Petawawa Boulevard.

MOVED BY: Theresa Sabourin
SECONDED BY: Gary Serviss

That the Public Works monthly report for October be accepted as information.

CARRIED

3. PW-20-2017 – Update to 2011 Infrastructure Study

David Unrau provided an overview of the report. The report highlighted the expanding disparity in infrastructure investment bringing the total gap, since 2013, to \$4.5 million. Mr. Unrau further noted the delay in work on the Renfrew Street Pumping Station and the MacGregor Hill Watermain and the absence of Portage Road and Albert Street on the ten year capital plan.

The report was received for information.

At this point, due to his declared pecuniary interest, Mayor Sweet vacated the Chair and the Council Chambers at 7:30 p.m. Deputy Mayor Mohns took over as the Chair.

4. PW-21-2017 – Three Year Renewal of OCWA Agreement

David Unrau provided an overview of the report. The original agreement between the Town and Ontario Clean Water Agency (OCWA) for management, operation and maintenance of water and wastewater facilities expires December 31, 2017. As per direction given to staff on November 14, 2016 discussions with OCWA have been underway to renegotiate a three-year term. The proposed renewal details amendments to infrastructure inventories and administrative efficiencies and pricing aligns with the 2017 Water and Wastewater Study completed by Watson & Associates Economists. A final draft of the contract duly reviewed by insurance is anticipated to be brought forward on December 11, 2017.

The report was received for information.

Mayor Sweet returned to the Council Chambers at 7:40 p.m. and resumed as Chair.

4. Public Works Budget Report

Received for information.

5. Sewage System Budget Report

Received for information.

6. Waterworks Budget Report

Received for information.

GENERAL MATTERS

There was nothing to report.

CLOSED MEETING

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That the meeting be closed pursuant to Section 239 (2) (b) of the *Municipal Act, S.O. 2001, c.25* to discuss personal matters about an identifiable individual, including municipal or local board employees, to review applications for appointment to the Petawawa Public Library Board.

CARRIED

Council-in-Committee went into closed session at 7:46 p.m.

Council-in-Committee reconvened to open session at 7:51 p.m.

BUSINESS ARISING FROM CLOSED SESSION

A closed meeting was held. Council considered the qualifications of applicants for appointment to the Petawawa Public Library Board.

Council voted on the following resolution in open session:

MOVED BY: Gary Serviss
SECONDED BY: James Carmody

That Stephanie Morris be appointed to fill the vacancy on the Petawawa Public Library Board for a term concurrent with Council, and that a by-law be brought forward to the December 4, 2017 Council meeting to make the appointment in accordance with By-law 36/98 and the *Public Libraries Act*.

CARRIED

ADJOURNMENT

MOVED BY: Theresa Sabourin
SECONDED BY: Gary Serviss

That the meeting be adjourned.

CARRIED

The meeting adjourned at 7:52 p.m.

A handwritten signature in black ink, appearing to be "G. Serviss", written over a horizontal line.

Clerk