

6:30 p.m.

September 25, 2017

TOWN OF PETAWAWA

COUNCIL-IN-COMMITTEE

Present: **Mayor Bob Sweet** **Councillor James Carmody**
 Councillor Treena Lemay **Councillor Murray Rutz**
 Councillor Theresa Sabourin **Councillor Gary Serviss**

Regrets: **Deputy Mayor Tom Mohns**

Also Present: **Daniel Scissons** **Dawn Recoskie**
 Cyndy Phillips **Karen Cronier**
 David Unrau **Wayne Bando**
 Joe McDonald **Rebecca Bartlett**
 Celina Ip (6:32 p.m.) **Patricia Leboeuf (7:00 p.m.)**

The Council-in-Committee meeting was opened by the Mayor at 6:30 p.m.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

PRESENTATIONS

There were no presentations.

PLANNING AND DEVELOPMENT

1. Economic Development Activity Report – August 2017

Cyndy Phillips, Economic Development Officer, provided an overview of the monthly report and the website analytics report. Ms. Phillips highlighted the success of the Upper Ottawa River Race and Paddle Festival and the addition of a brochure rack as part of the “Ask a Local Program” at the newly renovated Ministry of Transportation rest stop along Highway 17.

MOVED BY: **Murray Rutz**
SECONDED BY: **Gary Serviss**

That the Economic Development monthly report for August be accepted as information.

CARRIED

2. Economic Development Budget Report

Received for information.

3. Planning and Development Activity Report – August 2017

Karen Cronier, Director of Planning and Development, provided an overview of the monthly report. Ms. Cronier highlighted various zoning by-law amendments, site plans and subdivision agreements. Ms. Cronier reported that correspondence was received from the Office of the Fire Marshal and Emergency Management (OFMEM) announcing that the Town of Petawawa achieved compliance with the Emergency Management and Civil Protection Act (EMCPA) for the year 2016.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That the Planning and Development monthly report for August be accepted as information.

CARRIED

4. PL-22-17 – Zoning By-law Amendment, Greenwood Asphalt Products Ltd., Part Lots 8 & 9, Range C, 42 Biesenthal Road

Karen Cronier explained the subject property owned by Greenwood Asphalt Products Ltd. has a total area of 65 hectares (161 acres) and has three separate frontages on Biesenthal Road. The applicant is requesting that 36 hectares (90 acres) of the site be rezoned for aggregate extraction. The applicant has filed an application with the Ministry of Natural Resources and Forestry (MNRF) for a license under the Aggregate Resources Act for a Class ‘A’ Category 3, Pit Above Water for the extraction of sand and gravel. A number of studies and plans have been filed in support of the zoning by-law amendment application. The application for Zoning By-law Amendment requests the rear portion of the site be rezoned from Extractive Industrial Reserve (EMR) to Extractive Industrial (EM). The driveway access to the pit is also being rezoned from Rural (RU) to a Rural Exception Zone that will allow this driveway access as an accessory use to the pit operation. A public meeting to hear the application has been scheduled for October 16, 2017.

The report was received for information.

5. Planning Budget Report

Received for information.

6. Building Activity Report – August 2017

Karen Cronier presented the Building monthly report for August.

MOVED BY: James Carmody
SECONDED BY: Murray Rutz

That the Building monthly report for August be accepted as information.

CARRIED

7. Building Budget Report

Received for information.

PUBLIC WORKS

1. Capital Projects Update – September 2017

David Unrau, Director of Public Works, provided an update to Council regarding current capital projects, asset management, energy management, waste management and water quality. Mr. Unrau reported that the Mary Street and Victoria Street projects are on schedule and on budget. Mr. Unrau reported that he is in consultation with the County of Renfrew and the hotel developer regarding improvements to Murphy Road, which will include a 4-way stop at Herman Street, a right-in entrance to the hotel development, and a dedicated right turn lane at the intersection of Murphy Road and Petawawa Boulevard.

MOVED BY: James Carmody
SECONDED BY: Theresa Sabourin

That the capital projects update for September be accepted as information.

CARRIED

2. Activity Report – August 2017

David Unrau provided an overview of the monthly report. Mr. Unrau reported that the trackless machines were inspected for the 2017-2018 winter season and that winter sand has already been received. Mr. Unrau reported that 29,000 metres of crack sealing was completed and 134 locates for utilities were completed.

MOVED BY: Gary Serviss
SECONDED BY: Murray Rutz

That the Public Works monthly report for August be accepted as information.

CARRIED

3. Waterworks Monthly Report – August 2017

David Unrau provided an overview of the report submitted by OCWA.

MOVED BY: James Carmody
SECONDED BY: Theresa Sabourin

That the Waterworks monthly report for August be accepted as information.

CARRIED

4. PW-15-2017 – Winter Maintenance Policy

David Unrau presented the report.

MOVED BY: Murray Rutz

SECONDED BY: Gary Serviss

That Council approves *Ontario Regulation 239/02*, as amended, as the *Winter Maintenance Policy* for the Town of Petawawa, and that Council formally adopts the policy by by-law at the October 2, 2017 Council meeting.

CARRIED

5. PW-16-2017 – Installation of the pole mounted Speed Radar Monitor

David Unrau provided an overview of the report.

MOVED BY: James Carmody

SECONDED BY: Treena Lemay

That Council approves the installation of the pole mounted Speed Radar Monitor on Herman Street near the school site.

CARRIED

6. Public Works Budget Report

Received for information.

7. Sewage System Budget Report

Received for information.

8. Waterworks Budget Report

Received for information.

GENERAL MATTERS

1. Correspondence – Canadian Nuclear Safety Commission (CNSC) Open Houses

The item of correspondence was received for information.

CLOSED MEETING

There was no closed meeting.

ADJOURNMENT

MOVED BY: Murray Rutz
SECONDED BY: Gary Serviss

That the meeting be adjourned.

CARRIED

The meeting adjourned at 7:20 p.m.

A handwritten signature in black ink, appearing to read "K. Serviss", is written over a horizontal line.

Clerk