

TOWN OF PETAWAWA
COUNCIL-IN-COMMITTEE

Present: **Mayor Bob Sweet** **Deputy Mayor Tom Mohns**
 Councillor James Carmody **Councillor Treena Lemay**
 Councillor Murray Rutz **Councillor Theresa Sabourin**
 Councillor Gary Serviss

Also Present: **Daniel Scissons** **Dawn Recoskie**
 Annette Mantifel **Craig Proulx**
 Kelly Williams **Rebecca Bartlett**
 Sean Chase **Patricia Leboeuf**

The Council-in-Committee meeting was opened by the Mayor at 6:30 p.m.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

PRESENTATIONS

There were no presentations.

FIRE DEPARTMENT

1. Activity Report – August 2017

Deputy Chief Craig Proulx provided an overview of the monthly report. Deputy Chief Proulx reported there was one fire alarm, one carbon monoxide alarm, and three false alarms for the month of August. Deputy Chief Proulx highlighted the joint training session between the Town of Petawawa Fire Department and the Garrison Petawawa Fire Department.

MOVED BY: **James Carmody**
SECONDED BY: **Murray Rutz**

That the Fire Department monthly report for August be accepted as information.

CARRIED

2. Fire Prevention Report – August 2017

Deputy Chief Proulx provided an overview of the report.

MOVED BY: **Theresa Sabourin**
SECONDED BY: **Treena Lemay**

That the Fire Prevention report for August be accepted as information.

CARRIED

3. Fire Protection Budget Report

Received for information.

PARKS AND RECREATION

1. Activity Report – August 2017

Kelly Williams, Manager of Parks and Recreation, provided an overview of the monthly report. Mr. Williams reported that the compressor and electrical control panel replacements have been completed at the Civic Centre. Mr. Williams highlighted the ONtour 150 Concert which will take place on September 17, 2017 from 5:00 p.m. to 9:00 p.m. at the Evergreen Stage in Centennial Park, and the Ottawa River Heritage Designation Plaque Unveiling Ceremony which is scheduled for October 4, 2017 at Petawawa Point.

MOVED BY: Murray Rutz

SECONDED BY: Gary Serviss

That the Parks and Recreation monthly report for August be accepted as information.

CARRIED

2. Parks and Recreation Budget Report

Received for information.

ANIMAL CONTROL/BY-LAW ENFORCEMENT

1. Activity Report – August 2017

Daniel Scissons, CAO/Clerk, presented the monthly report.

MOVED BY: James Carmody

SECONDED BY: Theresa Sabourin

That the Animal Control/By-law Enforcement monthly report for August be accepted as information.

CARRIED

2. Animal Control/By-law Enforcement Budget Report

Received for information.

FINANCE AND MANAGEMENT

1. ADMIN-13-2017 – Election-Related Resources Policy

Dawn Recoskie, Deputy Clerk, provided an overview of the report. Ms. Recoskie explained that the *Municipal Elections Act* was amended by Bill 181 to require municipalities to establish rules and procedures with respect to the use of municipal resources during the election campaign period.

MOVED BY: Treena Lemay
SECONDED BY: Theresa Sabourin

That Council approves the Election-Related Resources Policy as presented and that a by-law be brought forward at the September 18, 2017 Council meeting to adopt the policy.

CARRIED

2. CAO-10-2017 – December Meeting Schedule

Daniel Scissons, CAO/Clerk, provided an overview of the report.

MOVED BY: Treena Lemay
SECONDED BY: James Carmody

That Council amends the December meeting schedule as follows:

Monday, December 4, 2017 – Council meeting;
Monday, December 11, 2017 – Council-in-Committee meeting (all committees); and
Monday, December 18, 2017 – Council meeting.

CARRIED

3. Accounts Payable – August 2017

Annette Mantifel, Treasurer, presented the report.

MOVED BY: Murray Rutz
SECONDED BY: Treena Lemay

That the general cheque #'s 25704 to 25876 in the amount of \$1,423,342.75 be passed by Council and paid by the Treasurer.

CARRIED

4. Budget Reports (Administration & Council)

Received for information.

CLOSED MEETING

There was no closed meeting.

ADJOURNMENT

MOVED BY: Tom Mohns
SECONDED BY: Murray Rutz

That the meeting be adjourned.

CARRIED

The meeting adjourned at 7:01 p.m.



Clerk