

**TOWN OF PETAWAWA**

**COUNCIL-IN-COMMITTEE**

**Present:**                    **Mayor Bob Sweet**                    **Deputy Mayor Tom Mohns**  
                                 **Councillor James Carmody**                    **Councillor Murray Rutz**  
                                 **Councillor Theresa Sabourin**                    **Councillor Gary Serviss**

**Regrets:**                    **Councillor Treena Lemay**

**Also Present:**                    **Daniel Scissons**                    **Dawn Recoskie**  
                                 **Annette Mantifel**                    **Steve Knott**  
                                 **Kelly Williams**                    **Cyndy Phillips**  
                                 **Ann McIntyre**                    **Bob MacKenzie**  
                                 **Donna Gagnon**                    **Sean Chase**  
                                 **Mike Giardini**                    **Patricia Leboeuf**

The Council-in-Committee meeting was opened by the Mayor at 6:30 p.m.

**DISCLOSURE OF PECUNIARY INTEREST**

There were no disclosures of pecuniary interest.

**PRESENTATIONS**

1.     2017 Canadian David Thompson Voyageur Brigades – Ann McIntyre, President, Petawawa Heritage Village

Ann McIntyre, President, Petawawa Heritage Village provided an overview of the David Thompson Voyageur Brigade event to be held on June 29, 2017 in conjunction with Canada's 150<sup>th</sup> anniversary celebrations.

Bob MacKenzie, Petawawa Heritage Village volunteer, invited other paddle groups and interested members of the public to join the paddlers and launch at Deep River and continue to Petawawa Point Beach.

Mayor Sweet thanked Ms. McIntyre and Mr. MacKenzie for their presentation and advised that Kelly Williams, Manager of Parks & Recreation will respond to the specific requests for support from the Town of Petawawa.

**FIRE DEPARTMENT**

1.     Activity Report – December 2016

Chief Steve Knott provided an overview of the monthly report. Chief Knott reported that there was one structure fire, two vehicle fires, and six carbon monoxide calls for the month of December.

**MOVED BY: Theresa Sabourin**  
**SECONDED BY: Murray Rutz**

That the Fire Department monthly report for December be accepted as information.

**CARRIED**

2. Fire Prevention Report – December 2016

Chief Knott presented the report.

**MOVED BY: James Carmody**  
**SECONDED BY: Gary Serviss**

That the Fire Prevention report for December be accepted as information.

**CARRIED**

**PARKS & RECREATION**

1. Activity Report – December 2016

Kelly Williams, Manager of Parks & Recreation, provided an overview of the monthly report. Mr. Williams reported on the success of the Rogers Hometown Hockey event and thanked Parks & Recreation staff for their efforts. Mr. Williams also provided an overview of the schedule of events for Cabin Fever 2017.

**MOVED BY: James Carmody**  
**SECONDED BY: Murray Rutz**

That the Parks & Recreation monthly report for December be accepted as information.

**CARRIED**

2. PR-01-17 – Petawawa OFSAA Cross-Country Running Championship Event Request

Kelly Williams provided an overview of the report.

**MOVED BY: Theresa Sabourin**  
**SECONDED BY: James Carmody**

That Council responds to the Petawawa OFSAA Cross-Country Running Championship event requests as follows:

1. The Town of Petawawa is not able to provide snow fencing for the event.

2. The Town of Petawawa is not able to provide staff resources for the event, although the installation equipment (T-bar pounder) can be loaned to the event organizers.
3. The Town of Petawawa is able to loan the event organizers one off-road utility vehicle (UTV) subject to the establishment of an agreement between both parties that includes and is not limited to the provision of adequate general liability insurance coverage, terms and conditions of use, hold harmless and indemnification of the Town of Petawawa from all liability associated with use and assurances for repair/replacement should the unit be damaged/stolen during use.
4. The Town of Petawawa will allocate \$1,000.00 in the 2017 Economic Development marketing and promotional budget to become a Champion Sponsor of the 2017 OFSAA Cross Country Championship.
5. Mayor Bob Sweet will provide a welcome statement for the 2017 OFSAA Cross Country Championship program.

**CARRIED**

#### **ANIMAL CONTROL/BY-LAW ENFORCEMENT**

1. Activity Report – December 2016

Daniel Scissons, CAO/Clerk, presented the monthly report.

**MOVED BY: Murray Rutz**  
**SECONDED BY: James Carmody**

That the Animal Control/By-law Enforcement monthly report for December be accepted as information.

**CARRIED**

2. MLEO-01-17 – Taxi Licences-Applications 2017

Daniel Scissons provided an overview of the report.

**MOVED BY: Tom Mohns**  
**SECONDED BY: Theresa Sabourin**

That Council approves the taxi licence applications in accordance with the current taxi by-law.

**CARRIED**

## FINANCE AND MANAGEMENT

1. 2016 Audit Responsibilities – Welch LLP

Annette Mantifel, Treasurer, presented the correspondence outlining the 2016 audit responsibilities.

**MOVED BY: Theresa Sabourin**  
**SECONDED BY: Tom Mohns**

That the correspondence be received for information.

**CARRIED**

2. Accounts Payable – December 2016

Annette Mantifel presented the report.

**MOVED BY: Murray Rutz**  
**SECONDED BY: Gary Serviss**

That the general cheque #'s 24031 to 24276 in the amount of \$4,239,628.58 be passed by Council and paid by the Treasurer.

**CARRIED**

## CLOSED MEETING

There was no closed meeting.

## ADJOURNMENT

**MOVED BY: James Carmody**  
**SECONDED BY: Theresa Sabourin**

That the meeting be adjourned.

**CARRIED**

The meeting adjourned at 7:20 p.m.



Clerk