

6:30 p.m.

June 12, 2017

TOWN OF PETAWAWA

COUNCIL-IN-COMMITTEE

Present:	Mayor Bob Sweet Councillor Murray Rutz	Councillor James Carmody Councillor Theresa Sabourin
Regrets:	Deputy Mayor Tom Mohns Councillor Gary Serviss	Councillor Treena Lemay
Also Present:	Daniel Scissons Steve Knott Kelly Williams Joe McDonald Patricia Leboeuf	Christine Mitchell Annette Mantifel Peter Harrington Rebecca Bartlett

The Council-in-Committee meeting was opened by the Mayor at 6:30 p.m.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

PRESENTATIONS

1. **2016 Audited Financial Statements – Peter Harrington, Welch LLP**

Peter Harrington presented the 2016 audited financial statements for the Town of Petawawa.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That the Consolidated Financial Statements for 2016 be accepted by Council.

CARRIED

FIRE DEPARTMENT

1. **Activity Report – May 2017**

Chief Steve Knott provided an overview of the monthly report. Chief Knott reported on the rapid intervention training conducted during the month. Chief Knott expressed concerns over use of fireworks in the community and indicated that a review of the Explosives Act and associated regulations is being undertaken. Chief Knott indicated that open air burning is now prohibited for the months of June, July, August and September.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That the Fire Department monthly report for May be accepted as information.

CARRIED

2. Fire Prevention Report – May 2017

Chief Knott provided an overview of the report. Chief Knott expressed his thanks to the residents for allowing the firefighters to conduct their annual smoke alarm and carbon monoxide blitz. Chief Knott will provide a full report when the campaign is complete, however, he did indicate that there were a large number of homes which did not have adequate smoke and CO alarms.

MOVED BY: Murray Rutz
SECONDED BY: Theresa Sabourin

That the Fire Prevention report for May be accepted as information.

CARRIED

3. Fire Department Budget Report

Received for information.

PARKS & RECREATION

1. Activity Report – May 2017

Kelly Williams, Manager of Parks & Recreation, provided an overview of the monthly report. Mr. Williams highlighted the upcoming Civic Centre Days event as well as the staff training which has occurred. Mr. Williams spoke of the successful grant application to the Healthy Kids Community Challenge for the “Choose to Boost Veggies and Fruit” project and highlighted programs facilitated and supported by the partnership with the Petawawa Horticultural Society.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That the Parks & Recreation monthly report for May be accepted as information.

CARRIED

2. Parks and Recreation Department Budget Report

Received for information.

ANIMAL CONTROL/BY-LAW ENFORCEMENT

1. Activity Report – May 2017

Daniel Scissons, CAO/Clerk, introduced the monthly report.

MOVED BY: James Carmody
SECONDED BY: Theresa Sabourin

That the Animal Control/By-law Enforcement monthly report for May be accepted as information.

CARRIED

2. Animal Control/By-law Enforcement Budget Report

Received for information.

FINANCE AND MANAGEMENT

1. CAO-07-2017 – Purchase of Election Services and Software Licence

Daniel Scissons, CAO/Clerk, presented the report.

MOVED BY: Theresa Sabourin
SECONDED BY: Murray Rutz

That Council, under authority of the Town's Procurement Policies and Procedures By-law 306/04, authorizes the Clerk to proceed with the single source purchase of Election Services and Software Licence from Dominion Voting Systems Corporation, and authorizes the Clerk to sign any and all agreements for said purchase.

CARRIED

2. Accounts Payable – May 2017

Annette Mantifel, Treasurer, presented the report.

MOVED BY: James Carmody
SECONDED BY: Theresa Sabourin

That the general cheque #'s 25010 to 25286 in the amount of \$1,129,994.07 be passed by Council and paid by the Treasurer.

CARRIED

3. Budget Reports (Administration & Council)

Received for information.

CLOSED MEETING

There was no closed meeting.

ADJOURNMENT

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That the meeting be adjourned.

CARRIED

The meeting adjourned at 7:40 p.m.



Clerk