

6:30 p.m.

May 23, 2017

TOWN OF PETAWAWA

COUNCIL-IN-COMMITTEE

Present: **Mayor Bob Sweet** **Deputy Mayor Tom Mohns**
 Councillor James Carmody **Councillor Murray Rutz**
 Councillor Theresa Sabourin **Councillor Gary Serviss**

Regrets: **Councillor Treena Lemay**

Also Present: **Daniel Scissons** **Dawn Recoskie**
 Cyndy Phillips **Karen Cronier**
 David Unrau **Joe McDonald**
 Rebecca Bartlett **Sean Chase**
 Patricia Leboeuf

The Council-in-Committee meeting was opened by the Mayor at 6:32 p.m.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

PRESENTATIONS

There were no presentations.

PLANNING AND DEVELOPMENT

1. Economic Development Activity Report – April 2017

Cyndy Phillips, Economic Development Officer, provided an overview of the monthly report and the website analytics report. Ms. Phillips reported on the grand opening of Spaws for Paws on April 8, 2017 and highlighted the Valley Franchise Expo event planned for May 30, 2017. Ms. Phillips was recently elected to the position of Vice-President for the Ottawa Valley Tourist Association (OVTA).

MOVED BY: **James Carmody**
SECONDED BY: **Murray Rutz**

That the Economic Development monthly report for April be accepted as information.

CARRIED

2. Economic Development Budget Report

Received for information.

3. Planning and Development Activity Report – April 2017

Karen Cronier, Director of Planning and Development, provided an overview of the monthly report. Ms. Cronier reported that a Public Meeting will be held on June 5, 2017 to hear the Zoning By-law Amendment application for the Town's property located on Murphy Road. Ms. Cronier reported that the construction of the new Mitsubishi dealership is expected to be completed by the end of June and building permits have been issued for the construction of Starbucks and Dollarama.

MOVED BY: Tom Mohns
SECONDED BY: Theresa Sabourin

That the Planning and Development monthly report for April be accepted as information.

CARRIED

4. PL-13-17 – Zoning By-law Amendment Application, Judith Andrews, Lot 10, Plan 395, 16 Herman Street

Karen Cronier explained the purpose and effect of the Zoning By-law amendment application is to rezone the property from "Residential Two" to "Residential Three-Exception Thirteen" to allow the construction of a basement apartment within the existing two-unit dwelling. A public meeting to hear the application has not yet been scheduled.

The report was received for information.

5. PL-14-17 – Consent Application B15/17, Kyle and Melissa Best, Wilbert Street, Part of Lot 22, Concession 7

Karen Cronier explained the purpose and effect of the consent application is to sever a 0.165 acre residential lot.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That Council supports the approval of File B15/17 on condition that:

1. The applicant obtain a minor variance to address the reduced lot frontage for both the severed and retained lands; and
2. That the applicant supplies a draft survey plan identifying the location of the existing house in relation to the new lot lines.

CARRIED

6. PL-15-17 – Consent Application B23/17, Suzanne Mohns, Petawawa Boulevard, Part of Lot 6, Range B

Karen Cronier explained the purpose and effect of the consent application is to sever a 0.405 acre residential lot.

MOVED BY: Theresa Sabourin

SECONDED BY: James Carmody

That Council supports the approval of File B23/17 on condition that:

1. The applicant obtain a minor variance to address the reduced lot frontage for both the severed and retained lands; and
2. That the applicant supplies a draft survey plan identifying the location of the existing house in relation to the new lot lines.

CARRIED

7. PL-16-17 – Ministry of Municipal Affairs and Housing, Environmental Registry – EBR Number 012-9694, Proposal Date: March 7, 2017, Proposed Regulations for Secondary Residential Units

Karen Cronier provided an overview of the report.

MOVED BY: James Carmody

SECONDED BY: Murray Rutz

That direction be given to the Director of Planning and Development to prepare a letter of objection to the proposed regulations posted on the Environmental Registry and forward said letter to the Ministry of Municipal Affairs and Housing.

CARRIED

The report was received for information.

8. Planning Budget Report

Received for information.

9. Building Activity Report – April 2017

Karen Cronier presented the Building monthly report for April.

MOVED BY: Theresa Sabourin

SECONDED BY: James Carmody

That the Building monthly report for April be accepted as information.

CARRIED

10. Building Budget Report

Received for information.

PUBLIC WORKS

1. Capital Projects Update – May 2017

David Unrau, Director of Public Works, provided an update to Council regarding current capital projects, asset management, energy management, waste management and water quality. Mr. Unrau highlighted the asset management plan module within the Municipal Data Works (MDW) software. Mr. Unrau also reported on the application of reclamite to various roads to help extend the life of the asphalt.

MOVED BY: James Carmody

SECONDED BY: Gary Serviss

That the capital projects update for May be accepted as information.

CARRIED

2. Activity Report – April 2017

David Unrau provided an overview of the monthly report. Mr. Unrau reported that half loads were removed today. Mr. Unrau reported that the sidewalks currently being completed are associated with the 2016 concrete works contract.

MOVED BY: Theresa Sabourin

SECONDED BY: Murray Rutz

That the Public Works monthly report for April be accepted as information.

CARRIED

3. Waterworks Monthly Report – April 2017

David Unrau provided an overview of the report submitted by OCWA.

MOVED BY: Tom Mohns

SECONDED BY: James Carmody

That the Waterworks monthly report for April be accepted as information.

CARRIED

4. PW-09-2017 – Tender PW-09-2017, Concrete Works

David Unrau presented the report.

MOVED BY: Tom Mohns
SECONDED BY: James Carmody

That Council approves the award of PW-09-2017 – Concrete Works, to Greenwood Paving in the amount of \$49,875.00 + HST.

CARRIED

5. PW-10-2017 – Tender PW-10-2017, Hot Mix

David Unrau presented the report.

MOVED BY: Gary Serviss
SECONDED BY: Theresa Sabourin

That Council approves the award of PW-10-2017 – Hot Mix, to H & H Construction Inc. in the amount of \$27,600.00 + HST.

CARRIED

6. PW-11-2017 – Tender PW-11-2017, Winter Sand

David Unrau presented the report.

MOVED BY: Murray Rutz
SECONDED BY: Gary Serviss

That Council approves the award of PW-11-2017 – Winter Sand, to RGT Clouthier in the amount of \$12,480.00 + HST.

CARRIED

7. Public Works Budget Report

Received for information.

8. Sewage System Budget Report

Received for information.

9. Waterworks Budget Report

Received for information.

GENERAL MATTERS

There was nothing to report.

CLOSED MEETING

There was no closed meeting.

ADJOURNMENT

MOVED BY: Theresa Sabourin
SECONDED BY: Murray Rutz

That the meeting be adjourned.

CARRIED

The meeting adjourned at 7:35 p.m.



Clerk