

TOWN OF PETAWAWA

COUNCIL-IN-COMMITTEE

Present: **Mayor Bob Sweet** **Deputy Mayor Tom Mohns**
 Councillor James Carmody **Councillor Murray Rutz**
 Councillor Theresa Sabourin **Councillor Gary Serviss**

Regrets: **Councillor Treena Lemay**

Also Present: **Daniel Scissons** **Dawn Recoskie**
 Craig Proulx **Kelly Williams**
 Rebecca Bartlett **Sean Chase**
 Mike Giardini **Patricia Leboeuf**

The Council-in-Committee meeting was opened by the Mayor at 6:32 p.m.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

PRESENTATIONS

There were no presentations.

FIRE DEPARTMENT

1. Activity Report – April 2017

Deputy Fire Chief Craig Proulx provided an overview of the monthly report. Deputy Chief Proulx reported that there was one fire alarm, two carbon monoxide alarms, and two false alarms for the month of April.

MOVED BY: **James Carmody**
SECONDED BY: **Murray Rutz**

That the Fire Department monthly report for April be accepted as information.

CARRIED

2. Fire Prevention Report – April 2017

Deputy Chief Proulx provided an overview of the report. Deputy Chief Proulx highlighted the carbon monoxide/smoke alarm door-to-door campaign as well as the new process for decontaminating firefighter gear.

MOVED BY: James Carmody
SECONDED BY: Murray Rutz

That the Fire Prevention report for April be accepted as information.

CARRIED

3. Fire Department Budget Report

Received for information.

PARKS & RECREATION

1. Activity Report – April 2017

Kelly Williams, Manager of Parks & Recreation, provided an overview of the monthly report. Mr. Williams highlighted the proposed Reel Kayaks and Real Heroes event concept, which may be held as part of the Upper Ottawa River Race & Paddle Festival.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That the Parks & Recreation monthly report for April be accepted as information.

CARRIED

2. PR-04-17 – Grounds and Gardens Maintenance Services – Contract Award

Kelly Williams provided an overview of the report.

MOVED BY: Murray Rutz
SECONDED BY: Gary Serviss

That Council awards the three-year service contract for annual grounds and garden maintenance to Precision Lawn and Garden for \$98,334.00 (total for 3 year term inclusive of HST).

CARRIED

3. PR-07-17 – Petawawa Hall of Fame

Kelly Williams provided an overview of the report. Mr. Williams reported that strong management and community engagement in the Petawawa Hall of Fame project would ensure longevity and good governance. Mr. Williams agreed that the hallway between the Parks and Recreation offices and the Library would be a suitable location for the Hall of Fame and indicated that appropriate discussions had occurred. Mr. Williams proposed a long term facility-use agreement, with standard

rental agreement terms, be established between the Town and the Petawawa Hall of Fame Committee.

MOVED BY: James Carmody
SECONDED BY: Theresa Sabourin

That Council approves the recommendations as contained within the report.

CARRIED

4. Parks and Recreation Department Budget Report

Received for information.

ANIMAL CONTROL/BY-LAW ENFORCEMENT

1. Activity Report – April 2017

Daniel Scissons, CAO/Clerk, introduced the monthly report.

MOVED BY: Tom Mohns
SECONDED BY: Murray Rutz

That the Animal Control/By-law Enforcement monthly report for April be accepted as information.

CARRIED

2. MLEO-05-17 – Taxi Licences-Applications 2017

Daniel Scissons noted that one new taxi licence application was received.

MOVED BY: Gary Serviss
SECONDED BY: Theresa Sabourin

That Council approves the taxi licence application in accordance with the current taxi by-law.

CARRIED

3. Animal Control/By-law Enforcement Budget Report

Received for information.

FINANCE AND MANAGEMENT

1. CAO-06-2017 – Summer Meeting Schedule

Daniel Scissons, CAO/Clerk, presented the report.

MOVED BY: Tom Mohns
SECONDED BY: Murray Rutz

That Council approves the proposed summer meeting schedule as follows:

- Tuesday, July 4, 2017 – Council Meeting;
- Monday, July 10, 2017 – Council-in-Committee Meeting (All Committees);
- Monday, July 17, 2017 – Council Meeting;
- Tuesday, August 8, 2017 – Council Meeting;
- Monday, August 14, 2017 – Council-in-Committee Meeting (All Committees);
and
- Monday, August 21, 2017 – Council Meeting.

CARRIED

2. ADMIN-09-2017 – Scent Sensitive Environment Policy

Dawn Recoskie, Deputy Clerk, provided an overview of the report.

MOVED BY: Theresa Sabourin
SECONDED BY: Gary Serviss

That Council approves the proposed Scent Sensitive Environment Policy and that the Town's Human Resources Corporate Policies and Procedures By-law 843/13 be amended at a future date to include the new policy.

CARRIED

3. Correspondence – Lincoln M. Alexander Award

Received for information.

4. Accounts Payable – April 2017

Daniel Scissons presented the report.

MOVED BY: Theresa Sabourin
SECONDED BY: Murray Rutz

That the general cheque #'s 24844 to 25009 in the amount of \$827,994.60 be passed by Council and paid by the Treasurer.

CARRIED

5. Budget Reports (Administration & Council)

Received for information.

CLOSED MEETING

There was no closed meeting.

ADJOURNMENT

MOVED BY: Murray Rutz
SECONDED BY: Gary Serviss

That the meeting be adjourned.

CARRIED

The meeting adjourned at 7:06 p.m.



Clerk