

TOWN OF PETAWAWA

COUNCIL-IN-COMMITTEE

Present: **Mayor Bob Sweet** **Deputy Mayor Tom Mohns**
 Councillor James Carmody **Councillor Treena Lemay**
 Councillor Murray Rutz **Councillor Theresa Sabourin**
 Councillor Gary Serviss

Also Present: **Daniel Scissons** **Dawn Recoskie**
 Cyndy Phillips **Karen Cronier**
 David Unrau **Bonnie Schryer**
 Sheila Clarke **Joe McDonald**
 Bob Rantz **Don Rantz**
 Alex Clouthier **Sean Chase**
 Mike Giardini **Patricia Leboeuf**

The Council-in-Committee meeting was opened by the Mayor at 6:30 p.m.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

PRESENTATIONS

1. Renfrew County Accessible Friendly – Bonnie Schryer, AODA Partnership Coordinator, Renfrew County United Way

Bonnie Schryer provided an overview of a proposed County-wide initiative involving people of all ages and abilities to make Renfrew County accessible-friendly. Ms. Schryer is reaching out to Renfrew County municipalities to help identify three stores/businesses that would benefit most from having a portable ramp and/or a portable doorbell installed. She is also looking at partnering with local school boards to have students construct the ramps according to the Ontario Building Code. The goal is to have the project completed by September in time for the United Way’s Campaign kick-off.

Mayor Sweet thanked Ms. Schryer for her presentation.

PLANNING AND DEVELOPMENT

1. Economic Development Activity Report – March 2017

Cyndy Phillips, Economic Development Officer, provided an overview of the monthly report and the website analytics report. Ms. Phillips reported that she is updating the Town’s economic profile with new statistics.

MOVED BY: James Carmody
SECONDED BY: Theresa Sabourin

That the Economic Development monthly report for March be accepted as information.

CARRIED

2. ED-02-17 – MTO Signage

Cyndy Phillips provided an overview of the report.

MOVED BY: Murray Rutz
SECONDED BY: Gary Serviss

That Council endorses the corporate crest logo for the new MTO Highway 17 signage that is to be installed Spring/Summer 2017.

CARRIED

3. Economic Development Budget Report

Received for information.

4. Planning and Development Activity Report – February & March 2017

Karen Cronier, Director of Planning and Development, provided an overview of the monthly report. Ms. Cronier explained the Province is receiving comments regarding second dwelling units. The Province has proposed that these units will only require one parking space. Council discussed the anticipated issue with parking and asked staff to review the County's submission to the Province and to provide comments to the Province from the Town. Ms. Cronier reported that Harvey's/Swiss Chalet has submitted its building permit application and the appeal period for the minor variance for the proposed hotel development at the Town Centre property has passed. Ms. Cronier was tasked to bring forward a report regarding tree planting in subdivisions.

MOVED BY: Treena Lemay
SECONDED BY: Murray Rutz

That the Planning and Development monthly report for February and March be accepted as information.

CARRIED

5. PL-08-17 – Consent Applications B146/16 & B147/16, Richard Rantz & Donald Rantz, Part of Lot 14, Concession 7

Karen Cronier explained the purpose and effect of the consent application is to sever two residential lots. Each lot is proposed to be 1.95 acres in size.

MOVED BY: James Carmody
SECONDED BY: Theresa Sabourin

That Council supports the approval of Consent Files B146/16 and B147/16 and requests that a “note” be placed on the Decision Notice referencing the need for compliance to Section 14(1) of the Official Plan and Section 3.24 of the Zoning By-law.

CARRIED

6. PL-09-17 – Zoning By-law Amendment Application, Town of Petawawa – Murphy Road, Part of Lot 15, Concession 6

Karen Cronier explained the purpose and effect of the Zoning By-law amendment application is to rezone the property from “Rural” to “Commercial”. The 50 acre parcel fronts onto Murphy Road and contains an inactive waste disposal site.

The report was received for information. A public meeting will be scheduled for June 2017.

7. PL-10-17 – Site Plan Application, Clouthier Properties Ltd., Part of Lot 23, Concession 5, being Parts 1 & 2 on Plan 49R-17283, 142 Industrial Avenue

Karen Cronier explained the applicant proposes to construct a 164.3 square metre office building.

MOVED BY: Murray Rutz
SECONDED BY: Treena Lemay

That Council grants site plan approval to Clouthier Properties Ltd. for the construction of an office building at 142 Industrial Avenue on condition that the owner enters into a site development agreement with the Town.

CARRIED

8. Planning Budget Report

Received for information.

9. Building Activity Report – February & March 2017

Karen Cronier presented the Building monthly reports for February and March.

MOVED BY: James Carmody
SECONDED BY: Theresa Sabourin

That the Building monthly reports for February and March be accepted as information.

CARRIED

10. Building Budget Report

Received for information.

PUBLIC WORKS

1. PW-08-2017 – Tender PW-08-2017, Supply and Delivery of One (1) Tandem Truck with Snow Plow & Combination Spreader/Dump Body

David Unrau, Director of Public Works, presented the report.

MOVED BY: Tom Mohns
SECONDED BY: Murray Rutz

That Council approves the award of PW-08-2017 – Supply and Delivery of One (1) Tandem Truck with Snow Plow & Combination Spreader/Dump Body to Valley Truck and Spring Service in the amount of \$255,930.00 + HST.

CARRIED

2. Capital Projects Update – April 2017

David Unrau, Director of Public Works, provided an update to Council regarding current capital projects, asset management, energy management, waste management and water quality. Mr. Unrau reported that the Town is no longer operating under a non-essential water use ban.

MOVED BY: Gary Serviss
SECONDED BY: James Carmody

That the capital projects update for April be accepted as information.

CARRIED

3. Activity Report – March 2017

David Unrau provided an overview of the monthly report. Mr. Unrau reported that the department ran out of winter sand and had to contact the County of Renfrew to receive more. Mr. Unrau also reported that beaver dams are being monitored and that his department assisted the City of Pembroke with the provision of sand bags.

MOVED BY: Treena Lemay
SECONDED BY: Tom Mohns

That the Public Works monthly report for March be accepted as information.

CARRIED

4. Waterworks Monthly Report – March 2017

David Unrau provided an overview of the report submitted by OCWA.

MOVED BY: Gary Serviss
SECONDED BY: James Carmody

That the Waterworks monthly report for March be accepted as information.

CARRIED

5. Public Works Budget Report

Received for information.

6. Sewage System Budget Report

Received for information.

7. Waterworks Budget Report

Received for information.

GENERAL MATTERS

There was nothing to report.

CLOSED MEETING

MOVED BY: Theresa Sabourin
SECONDED BY: Gary Serviss

That the meeting be closed pursuant to Section 239 (2) (e) of the *Municipal Act, S.O. 2001, c.25* to receive advice that is subject to solicitor-client privilege, including communications necessary for that purpose, regarding an encroachment on municipal property.

CARRIED

Council went into closed session at 7:42 p.m.

Council reconvened to open session at 8:17 p.m.

BUSINESS ARISING FROM CLOSED SESSION

A closed meeting was held. Council received advice subject to solicitor-client privilege, including communications necessary for that purpose, regarding an encroachment on municipal property. Direction was given to the CAO/Clerk. There is nothing further to report.

ADJOURNMENT

MOVED BY: Treena Lemay
SECONDED BY: Murray Rutz

That the meeting be adjourned.

CARRIED

The meeting adjourned at 8:18 p.m.

A handwritten signature in black ink, appearing to be "J. E. Howard", written over a horizontal line.

Clerk