

TOWN OF PETAWAWA

COUNCIL-IN-COMMITTEE

Present:	Mayor Bob Sweet Councillor James Carmody Councillor Gary Serviss	Deputy Mayor Tom Mohns Councillor Murray Rutz
Regrets:	Councillor Treena Lemay	Councillor Theresa Sabourin
Also Present:	Daniel Scissons Annette Mantifel Craig Proulx Jerry Maher Joe McDonald Sean Chase	Christine Mitchell David Unrau Kelly Williams Rick Schroeder Patricia Leboeuf

The Council-in-Committee meeting was opened by the Mayor at 6:30 p.m.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

PRESENTATIONS

1. Petawawa Sports and Entertainment Hall of Fame – Rick Schroeder, Vice President

Mr. Schroeder presented Council with a proposal for an independent citizen committee to develop a Petawawa Sports and Entertainment Hall of Fame. Mr. Schroeder highlighted the importance of recognizing outstanding athletes and entertainers, from Petawawa, as a means to inspire and engage future generations. Mr. Schroeder outlined the committee’s terms of reference, nomination process, evaluation criteria and samples of the display case and plaques. A dedicated fundraising committee will ensure self-financing of the proposed model. Mr. Schroeder requested that Council support the concept and authorize the installation of the Petawawa Sports and Entertainment Hall of Fame display case in the corridor of the Parks and Recreation Office and Library entrance.

Mayor Sweet thanked Mr. Schroeder for his presentation and requested that staff review the proposal and bring a report back to Council.

PUBLIC WORKS

1. PW-07-2017 – Tender PW-07-2017, Victoria Street Sanitary Twinning Laurentian Drive to Sewage Treatment Plant

David Unrau, Director of Public Works, provided an overview of the report.

MOVED BY: Tom Mohns
SECONDED BY: James Carmody

That Council approves the award of PW-07-2017 – Victoria Street Sanitary Twinning Laurentian Drive to Sewage Treatment Plant to H&H Construction Inc. in the amount of \$1,702,896.56 + HST.

CARRIED

FIRE DEPARTMENT

1. Activity Report – March 2017

Deputy Chief Craig Proulx presented the monthly report. DC Proulx highlighted the need for residents to regularly clean their dryer lint traps and venting connections as lint buildup creates a fire hazard. DC Proulx reported that ten crew members completed their ice rescue training bringing the total number of qualified ice rescue technicians to twenty nine.

MOVED BY: Murray Rutz
SECONDED BY: Gary Serviss

That the Fire Department monthly report for March be accepted as information.

CARRIED

2. Fire Prevention Report – March 2017

DC Proulx presented the report noting that commercial fire inspections were occurring and that officers were utilizing every intervention as an opportunity to educate the public on fire prevention awareness.

MOVED BY: Tom Mohns
SECONDED BY: James Carmody

That the Fire Prevention report for March be accepted as information.

CARRIED

3. Fire Protection Budget Report

Received for information.

PARKS & RECREATION

1. Activity Report – March 2017

Kelly Williams, Manager of Parks & Recreation, provided an overview of the monthly report. Mr. Williams highlighted the creation of a comprehensive and consistent training program for new/young workers. Mr. Williams noted the Community Guide was delivered to the public on March 20, 2017 and registration for spring and summer programming was open. Mr. Williams highlighted a successful funding partnership with Trees Canada supported by the Petawawa Horticultural Society wherein fifteen trees will be planted along the walkway between the multipurpose track and field facility and Saint Francis of Assisi school.

MOVED BY: Murray Rutz
SECONDED BY: Gary Serviss

That the Parks & Recreation monthly report for March be accepted as information.

CARRIED

2. PR-03-17 – Municipal Alcohol Policy (MAP) Review

Kelly Williams presented the report. Mr. Williams highlighted specific changes to the policy; the special circumstances ticket allowance, Special Occasion Permit insurance requirement and Civic Centre event security.

MOVED BY: James Carmody
SECONDED BY: Murray Rutz

That Council approves the Municipal Alcohol Policy (MAP) as amended.

CARRIED

Council endorsement via by-law will be brought forward at the next meeting.

3. PR-05-17 – North Canoe Rental Program

Kelly Williams announced the Town's endowment of three 21 foot canoes from the Ottawa River Canoe Brigade, which were used to promote the designation of Ottawa River as a Canadian Heritage River. To ensure the legacy established by the Brigade, a rental program has been developed, similar to the Town's Stage Rental Program that will provide community organizations with the opportunity to use the canoes to promote water stewardship and support paddling programs.

MOVED BY: James Carmody
SECONDED BY: Tom Mohns

That Council grants approval to the Parks & Recreation Department to proceed with the implementation of the North Canoe Rental Program as presented in Report PR-05-17.

CARRIED

4. PR-06-17 – Purchase Authorization for Parks & Recreation Department Tractor

Kelly Williams provided an overview of the report.

MOVED BY: James Carmody

SECONDED BY: Murray Rutz

That Council, under authority of the Town's Procurement Policies and Procedures By-law 306/04, authorizes staff to immediately proceed with the single source purchase of a Kubota M7060 diesel tractor from Huckabone's Garage Ltd.

CARRIED

5. Parks & Recreation Budget Report

Received for information.

ANIMAL CONTROL/BY-LAW ENFORCEMENT

1. Activity Report – March 2017

Daniel Scissons, CAO/Clerk, presented the monthly report.

MOVED BY: Murray Rutz

SECONDED BY: Gary Serviss

That the Animal Control/By-law Enforcement monthly report for March be accepted as information.

CARRIED

2. MLEO-04-17 – Taxi Licences-Applications 2017

Daniel Scissons provided an overview of the report.

MOVED BY: Tom Mohns

SECONDED BY: James Carmody

That Council approves the taxi licence applications in accordance with the current taxi by-law.

CARRIED

3. Animal Control/By-law Enforcement Budget Report

Received for information.

FINANCE AND MANAGEMENT

1. Renfrew County Canada 150 Time Capsule Project

Mayor Sweet reported that the County of Renfrew was creating a 50 year time capsule and were requesting small items of significance representative of each municipality for inclusion. Staff were directed to review the criteria of items for inclusion and select appropriate content.

2. ADMIN-08-2017 – Live Streaming Council Sessions

Christine Mitchell, Executive Assistant, provided an overview of the report. Ms. Mitchell noted the diversity of software and technology support that would facilitate live streaming of Council sessions as well as the service expense and the analytics of viewership.

The report was received for information.

3. FM-04-17 – Development Charges Treasurer’s Statement 2016

Annette Mantifel, Treasurer, provided an overview of the report.

MOVED BY: Tom Mohns

SECONDED BY: Gary Serviss

That the Development Charges Treasurer’s Statement 2016 as required under Section 43(1) of the *Development Charges Act, 1997, S.O. 1997* and O. Reg. 82/98 be received. Furthermore, that Council accepts the Treasurer’s declaration that the Town is in compliance with Section 59.1(1) of the *Development Charges Act, 1997* and that the Treasurer’s Statement is made available on the Town’s website or upon request.

CARRIED

4. Accounts Payable – February 2017

Annette Mantifel presented the report.

MOVED BY: James Carmody

SECONDED BY: Murray Rutz

That the general cheque #'s 24657 to 24843 in the amount of \$4,098,840.11 be passed by Council and paid by the Treasurer.

CARRIED

5. Budget Reports (Administration & Council)

Received for information.

CLOSED MEETING

There was no closed meeting.

ADJOURNMENT

MOVED BY: Gary Serviss
SECONDED BY: Murray Rutz

That the meeting be adjourned.

CARRIED

The meeting adjourned at 8:06 p.m.

A handwritten signature in black ink, appearing to be "J. Serviss", written over a horizontal line.

Clerk