

6:30 p.m.

March 27, 2017

TOWN OF PETAWAWA

COUNCIL-IN-COMMITTEE

Present: Deputy Mayor Tom Mohns Councillor James Carmody
Councillor Treena Lemay Councillor Murray Rutz
Councillor Theresa Sabourin Councillor Gary Serviss

Regrets: Mayor Bob Sweet

Also Present: Daniel Scissons Christine Mitchell
Annette Mantifel Cyndy Phillips
David Unrau Teresa Gamble
Dave MacIntosh Steven Hebb
Jason Davis Mike Giardini
Patricia Leboeuf Sean Chase

The Council-in-Committee meeting was opened by the Deputy Mayor at 6:30 p.m.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

PRESENTATIONS

1. Partnering for Better Trails – Teresa Gamble, President, Renfrew County ATV Club

Teresa Gamble, President of the Renfrew County ATV Club (RCATV) provided Council with a review of the revived club's composition, user pay funding model, recent projects and overall mandate to ensure safe trail riding, management and environmental stewardship. A discussion occurred regarding trail regulations on Crown land versus on leased land. Ms. Gamble also highlighted the club's partnership with the area snowmobile clubs for shared use of trail systems. Tourism potential was highlighted as well as a request to begin consideration of the possibility of establishing trailhead locations and authorizing ATV use in Petawawa. Deputy Mayor Mohns thanked Ms. Gamble for her informative presentation and indicated that consultations with the County regarding the CP Rail corridor would shape the prospective future of ATV use in the area.

PLANNING AND DEVELOPMENT

1. Economic Development Activity Report – February 2017

Cyndy Phillips, Economic Development Officer, provided an overview of the monthly report. Ms. Phillips announced the Ottawa Valley Tourist Association plan to publish a map highlighting cycling amenities. Ms. Phillips referenced her

attendance at the Economic Development Council of Ontario conference as well as the Toronto Outdoor Adventure show.

MOVED BY: Murray Rutz
SECONDED BY: Theresa Sabourin

That the Economic Development monthly report for February be accepted as information.

CARRIED

2. ED-01-17 – Visitor Information Services

Cyndy Phillips provided an overview of the report. Ms. Phillips indicated that the Tourism Destination Development Committee (TDDC), comprised of municipal representatives and local business owners, support a new direction with respect to provision of visitor information services. The program, termed Ask a Local, is intended to replace the static visitor information centre previously staffed by a summer student located in the Library corridor of the Civic Centre. This new program approach is a pilot initiative aimed at educating and empowering area businesses and their employees with the knowledge of the tourism resources that are available. Businesses supporting the Ask a Local program will be identified with a decal, have access to a brochure rack, brochures and maps as well as training resources. Support of the program will be provided by the Economic Development Officer.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That Council endorses the Ask a Local program, to be delivered through the Tourism Destination Development Committee.

A recorded vote was requested by Councillor Treena Lemay.

NAME	FOR	AGAINST
Theresa Sabourin	X	
James Carmody	X	
Treena Lemay		X
Murray Rutz	X	
Gary Serviss	X	
Tom Mohns	X	

CARRIED 5 to 1

3. Economic Development Budget Report

Received for information.

4. Planning Budget Report

Annette Mantifel, Treasurer, noted that Accessibility Advisory Committee funding had been removed from the Planning budget and placed in the Administration budget and that the Heritage Village annual contribution has been included as a line item in the Parks and Recreation budget.

Received for information.

5. Building Budget Report

Received for information.

PUBLIC WORKS

1. Capital Projects Update – March 2017

David Unrau, Director of Public Works, provided an update to Council regarding current capital projects, asset management, energy management, waste management and water quality.

MOVED BY: Gary Serviss

SECONDED BY: Murray Rutz

That the capital projects update for March be accepted as information.

CARRIED

2. Activity Report – February 2017

David Unrau provided an overview of the monthly report. Mr. Unrau highlighted the challenging weather conditions this month that have resulted in depleted sand and salt inventories. Mr Unrau acknowledged the retirement of Tom Donnelly who served in the Public Works Department for 32 years.

MOVED BY: Treena Lemay

SECONDED BY: Theresa Sabourin

That the Public Works monthly report for February be accepted as information.

CARRIED

3. Waterworks Monthly Report – February 2017

David Unrau provided an overview of the report submitted by OCWA.

MOVED BY: Gary Serviss

SECONDED BY: Murray Rutz

That the Waterworks monthly report for February be accepted as information.

CARRIED

4. PW-04-2017 – Petawawa Water System and Water Pollution Control Plant 2016 Annual Reports

David Unrau reviewed the annual report for the Petawawa Drinking Water System as prepared by OCWA. Mr. Unrau indicated that the report is published in accordance with Schedule 22 of Ontario Regulation 170/03 under the Safe Drinking Water Act for January 1 to December 31, 2016. The report contains a distribution/work summary, the summary of community complaints/service forms as well as a summary of the quantities and flow rates of the water, including average monthly and daily maximum flows along with a comparative annual chart for the reporting year. The report documents annual and preventative flushing measures and sampling results. Of note, the water system is operating well within capacity limits and the Ministry of the Environment and Climate Change (MOECC) inspection reports a 100% compliance rating.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That the Petawawa Drinking Water System 2016 Annual Report be accepted as presented.

CARRIED

David Unrau reviewed the Water Pollution Control Plant report noting the summary of capacity tables, identified operational issues, corrective measures and compliance inspection by the MOECC, work/maintenance orders and community complaints. Of note, the plant is currently operating at 85% capacity. An environmental assessment will be conducted and plant upgrades are anticipated within the next five years.

MOVED BY: Murray Rutz
SECONDED BY: Gary Serviss

That the Petawawa Water Pollution Control Plant 2016 Annual Report be accepted as presented.

CARRIED

5. PW-05-2017 – Tender PW-04-2017, Laroche Crescent

David Unrau provided an overview of the report. Mr Unrau noted that four firms submitted complete tender packages on the closing date of March 21, 2017.

MOVED BY: James Carmody
SECONDED BY: Theresa Sabourin

That Council approves the award of PW-04-2017 – Laroche Crescent to RGT Clouthier Construction in the amount of \$166,635.10 + HST.

CARRIED

6. PW-06-2017 – Tender PW-06-2017, HVAC Preventive Maintenance Agreement

David Unrau provided an overview of the report. Mr. Unrau reported that five firms submitted complete tender packages on the closing date of March 21, 2017.

MOVED BY: Murray Rutz

SECONDED BY: Gary Serviss

That Council approves the award of PW-06-2017 – HVAC Preventive Maintenance Agreement to Temp-Tech in the amount of \$23,760.00 + HST.

CARRIED

7. Public Works Budget Report

Received for information.

8. Sewage System Budget Report

Received for information.

9. Waterworks Budget Report

Received for information.

GENERAL MATTERS

1. FM-03-17 – Unexpended 2016 General Budget Funds

Annette Mantifel, provided an overview of the report.

MOVED BY: Treena Lemay

SECONDED BY: Murray Rutz

That 2016 budgeted transfers from departmental reserves/reserve funds be amended as follows:

Development Charges – Water from \$70,200.00 to \$69,898.14 for the Civic Centre Road Phase 2.

CARRIED

CLOSED MEETING

There was no closed meeting.

Deputy Mayor Mohns reported that the Petawawa Patriots had won the local Rogers Hometown Hockey Cheer Like Never Before Contest when the festival was in Petawawa December 31, 2016 and January 1, 2017. The team is now eligible to win the national competition, which has 24 eligible participants. The winning team will be determined by electronic voting. Voting will be open April 2 beginning at 7:30 p.m. and ending on April 7 at 11:59 p.m. at www.hometownhockey.com/contest. Deputy Mayor Mohns encouraged everyone to participate by voting.

ADJOURNMENT

MOVED BY: Gary Serviss
SECONDED BY: James Carmody

That the meeting be adjourned.

CARRIED

The meeting adjourned at 8:19 p.m.



Clerk