

**TOWN OF PETAWAWA**

**COUNCIL-IN-COMMITTEE**

**Present:**                    **Mayor Bob Sweet**                    **Deputy Mayor Tom Mohns**  
                                 **Councillor James Carmody**                    **Councillor Treena Lemay**  
                                 **Councillor Murray Rutz**                    **Councillor Theresa Sabourin**  
                                 **Councillor Gary Serviss**

**Also Present:**            **Daniel Scissons**                    **Christine Mitchell**  
                                 **David Unrau**                    **Karen Cronier**  
                                 **Cyndy Phillips**                    **Wayne Bando**  
                                 **Mike Giardini (6:35 p.m.)**                    **Patricia Leboeuf**  
                                 **Celina Ip (6:36 p.m.)**

The Council-in-Committee meeting was opened by the Mayor at 6:32 p.m.

**DISCLOSURE OF PECUNIARY INTEREST**

There were no disclosures of pecuniary interest.

**PRESENTATIONS**

There were no presentations.

**ECONOMIC DEVELOPMENT**

1.     Activity Report – September 2016

Cyndy Phillips, Economic Development Officer, provided an overview of the monthly report, including providing Council with a copy of the Renfrew Lanark Labour Market Information Bulletin, a sketch of the deer statue to complete the Murphy Road parkette project and website analytics. Ms. Phillips noted the Visitor Information Centre summer programming ended on September 3<sup>rd</sup>. Ms. Phillips reviewed updates on some anticipated promotion with respect to Rogers Hometown Hockey.

**MOVED BY:**            **Murray Rutz**  
**SECONDED BY:**    **Theresa Sabourin**

That the Economic Development monthly report for September be accepted as information.

**CARRIED**

2.     Economic Development Budget Report

Received for information.

3. 2017 Economic Development Draft Budget

Received for information.

**PLANNING**

1. Activity Report – September 2016

Karen Cronier, Planning Coordinator, provided an overview of the monthly report. Ms. Cronier reported on the active site plans and subdivisions. Ms. Cronier further discussed emergency management training.

**MOVED BY: Treena Lemay**  
**SECONDED BY: James Carmody**

That the Planning and Emergency Planning monthly report for September be accepted as information.

**CARRIED**

2. Planning Budget Report

Received for information.

3. 2017 Planning Draft Budget

Received for information.

4. Building Department Activity Report – September 2016

Karen Cronier presented the Building Department monthly report.

**MOVED BY: Murray Rutz**  
**SECONDED BY: Theresa Sabourin**

That the Building Department monthly report for September be accepted as information.

**CARRIED**

5. Building Department Budget Report

Received for information.

6. 2017 Building Department Draft Budget

Received for information.

## **PUBLIC WORKS**

### 1. Activity Report – September 2016

David Unrau, Director of Public Works, provided an overview of the monthly report. Mr. Unrau reported that 21,000 metres of crack sealing and 15 km of shouldering were completed on municipal roads. Mr. Unrau further noted that some management staff had participated in training sessions on Book 6 of the Ontario Traffic Manual.

**MOVED BY: Tom Mohns**  
**SECONDED BY: James Carmody**

That the Public Works monthly report for September be accepted as information.

**CARRIED**

### 2. Waterworks Monthly Report – September 2016

David Unrau provided an overview of the report submitted by OCWA. Mr. Unrau reported that plant roof replacement and expansion joint sealing projects were completed. Mr. Unrau noted ongoing maintenance, highlighting the calibration on flow meters and manhole inspections.

**MOVED BY: Theresa Sabourin**  
**SECONDED BY: Murray Rutz**

That the Waterworks monthly report for September be accepted as information.

**CARRIED**

### 3. Capital Projects Update – October 2016

David Unrau provided an update regarding current capital projects, asset management, energy management, waste management and water quality. Mr. Unrau reported that the field tests on the emergency backup generators for the Town Hall and Renfrew Street Pumping Station would occur the first week of November. Mr. Unrau confirmed that progress was being made on the Water Treatment Plant fire recovery; indicating the timetable for receipt and installation of replacement units and affirmed that the non-essential water use ban remains in effect. A review of installation of bicycle lanes on roads subject to reconstruction is to be conducted and staff will report back to Council.

**MOVED BY: Gary Serviss**  
**SECONDED BY: Murray Rutz**

That the capital projects update for October be accepted as information.

**CARRIED**

4. PW-24-2016 – Technical Memo – Pavement Rehabilitation and Preservation Alternatives

David Unrau provided an overview of the report. Mr. Unrau explained that there are cost effective alternative solutions to road maintenance available. Mr. Unrau anticipates exploring these over the coming years to gauge their effectiveness with the intent of minimizing the escalating divide between road pavement condition rating and infrastructure funding shortfall.

Received for information.

6. Public Works Budget Report

Received for information.

7. 2017 Public Works Draft Budget

David Unrau provided an overview of the report in support of the draft 2017 budget. Mr. Unrau highlighted alternative road maintenance and rehabilitation options. Mr. Unrau indicated that planned 2017 projects would include the completion of Civic Centre Road, Victoria Street sanitary sewer, Laroche Crescent, Mary Street phase 1, and a second lift of asphalt on Black Bay Road between Industrial and Carla. Mr. Unrau outlined the three-year phased-in approach for the joint Achray Road and Golf Course Road projects with Laurentian Valley. Mr. Unrau indicated that design work was required for Mary Street phase 2, John Street and Norman Street. Mr. Unrau also highlighted his intention to reintroduce the Sand Dome project, fleet replacement as per the timetable and address Public Works garage deficiencies.

Received for information.

8. Sewage System Budget Report

Received for information.

9. Waterworks Budget Report

Received for information.

**CLOSED MEETING**

**MOVED BY: Murray Rutz**  
**SECONDED BY: James Carmody**

That the meeting be closed pursuant to Section 239 (2) (a) of the *Municipal Act, S.O. 2001, c.25* to discuss matters about the security of the property of the municipality or local board, regarding the current and future needs of the municipal building located at 1913 Petawawa Boulevard.

**CARRIED**

Council went into closed session at 8:00 p.m.

Council reconvened to open session at 8:45 p.m.

**BUSINESS ARISING FROM CLOSED SESSION**

A closed meeting was held. The discussion concerned the building located at 1913 Petawawa Boulevard. There is nothing further to report.

**ADJOURNMENT**

**MOVED BY: Theresa Sabourin**

**SECONDED BY: James Carmody**

That the meeting be adjourned.

**CARRIED**

The meeting adjourned at 8:46 p.m.



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Clerk