

TOWN OF PETAWAWA

COUNCIL-IN-COMMITTEE

Present: Mayor Bob Sweet Deputy Mayor Tom Mohns
Councillor James Carmody Councillor Treena Lemay
Councillor Murray Rutz Councillor Theresa Sabourin
Councillor Gary Serviss

Also Present: Daniel Scissons Christine Mitchell
Annette Mantifel David Unrau
Steve Knott Kelly Williams
Karen Cronier Joe McDonald
Patricia Laboeuf Mike Giardini
Sean Chase

The Council-in-Committee meeting was opened by the Mayor at 6:30 p.m.

DISCLOSURE OF PECUNIARY INTEREST

Councillor Theresa Sabourin declared a pecuniary interest with respect to PL-31-2016, Zoning By-law Amendment Application, Rosemary Kettner c/o Andrew Kettner and Shawn Kettner, Part Lot 20, Concession 5, 311 Doran Road.

PRESENTATIONS

There were no presentations.

PUBLIC WORKS

1. PW-27-2016 – Options for lighting the intersection of Black Bay Road and Petawawa Boulevard

David Unrau, Director of Public Works, provided an overview of the report. Installation of a flashing beacon is contrary to Ontario Traffic Manual warrants and is not supported by the County of Renfrew. Regardless, the lack of sufficient light at this intersection remains a concern. Staff were directed to further review enhanced street lighting at this corner and include associated expenses as part of the 2017 Public Works budget.

Received for information.

2. PW-28-2016 – 2017 Water-Wastewater Draft Budget Notes

David Unrau provided a review of the 2017 capital water and wastewater budget allocations. Mr. Unrau noted that the budgets were drafted to correspond with the

Town of Petawawa Water and Wastewater Study Update Report – January 2016 as prepared by Watson & Associates Economists Ltd.

A discussion occurred regarding the proposed design work for the Renfrew Street Pumping Station. Staff were directed to confirm that the wastewater line from the pumping station could support additional proposed capacity, verify where sewage from Radtke Estates is directed and confirm where sanitary effluent from Laurentian Highlands flows.

Received for information.

PLANNING

1. PL-30-2016 – Zoning By-law Amendment Application, Richard Rantz and Donald Rantz, Part of Lot 14, Concession 7, Murphy Road

Karen Cronier, Planning Coordinator, indicated that the purpose and effect of the amendment is to rezone the severed parcel in consent File B151/15(1) from residential zone, Rural to Residential One-Exception Forty Five, permitting a minimum 270 metre separation distance from an inactive landfill site. Additionally, the severed parcel in consent File B152/15(2) is to be rezoned from Rural to Residential One.

The public meeting is scheduled for November 21, 2016. This item was received for information.

At this point, Councillor Sabourin left the Council Chambers due to her declared pecuniary interest. (7:11 p.m.)

2. PL-31-2016 – Zoning By-law Amendment Application, Rosemary Kettner c/o Andrew Kettner and Shawn Kettner, Part Lot 20, Concession 5, 311 Doran Road

Karen Cronier indicated that the purpose and effect of the amendment is to rezone part of the severed lands in consent File B68/16(1) and the severed parcel in consent File B69/16 (2) so that two severed parcels are all within the same Residential One designation.

The public meeting is scheduled for November 21, 2016. This item was received for information.

At this point, Councillor Sabourin returned to the Council Chambers. (7:13 p.m.)

FIRE DEPARTMENT

1. Activity Report – October 2016

Fire Chief Steve Knott provided an overview of the monthly report. Chief Knott reported on the monthly responses and highlighted platoon training, noting the

required annual firefighter survival confidence training and vehicle extrication training.

MOVED BY: James Carmody
SECONDED BY: Murray Rutz

That the Fire Department monthly report for October be accepted as information.

CARRIED

2. Fire Prevention Report – October 2016

Chief Knott presented the report noting that October 9th to 15th was Fire Prevention Week. Chief Knott highlighted the participation of fire fighters in the fire safety awareness presentations delivered to local grades 3 and 7 students. Chief Knott reported on the successful fire drills conducted at each Petawawa school. Mayor Sweet acknowledged the efforts of the firefighters in serving the residents of the community.

MOVED BY: Theresa Sabourin
SECONDED BY: Gary Serviss

That the Fire Prevention report for October be accepted as information.

CARRIED

3. Fire Protection Budget Report

Received for information.

4. 2017 Fire Department Draft Budget

Received for information.

PARKS & RECREATION

1. Activity Report – October 2016

Kelly Williams, Manager of Parks & Recreation, provided an overview of the monthly report. Mr. Williams noted staff participation in playground certification, mental health leadership training and risk and parks workshops. Mr. Williams indicated that the executive of the Petawawa Ski and Snowboard Club was in transition and that he would bring forward a status report to Council. Mr. Williams noted upcoming events, specifically highlighting the Santa Claus parade on Sunday, November 20th and Rogers Hometown Hockey activities December 30th and 31st and January 1st.

MOVED BY: Tom Mohns
SECONDED BY: Murray Rutz

That the Parks & Recreation monthly report for October be accepted as information.

CARRIED

2. Parks & Recreation Budget Report

Received for information.

3. 2017 Parks & Recreation Department Draft Budget

Kelly Williams provided an overview of some of the department's key initiatives for 2017; including, a mid-term report on the Parks and Recreation Master Plan, initiation of an in-house trail development strategy and a municipal tree management plan. Mr. Williams indicated that park improvements and addressing aging infrastructure needs would also be part of budget deliberations. Mr. Williams spoke of increasing facility services, programs and conducting community assessment of Town events to ensure they meet resident expectations and remain fresh and innovative.

Received for information.

ANIMAL CONTROL/BY-LAW ENFORCEMENT

1. Activity Report – October 2016

Daniel Scissons, CAO/Clerk, presented the monthly report.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That the Animal Control/By-law Enforcement monthly report for October be accepted as information.

CARRIED

2. Animal Control/By-law Enforcement Budget Report

Received for information.

3. 2017 Animal Control/By-law Enforcement Draft Budget

Received for information.

FINANCE AND MANAGEMENT

1. Accounts Payable – October 2016

Annette Mantifel, Treasurer, presented the report.

MOVED BY: Treena Lemay
SECONDED BY: Murray Rutz

That the general cheque #'s 23637 to 23812 in the amount of \$1,533,451.13 be passed by Council and paid by the Treasurer.

CARRIED

2. Budget Reports (Administration & Council)

Received for information.

3. 2017 OPP Annual Billing Statement

Annette Mantifel reviewed the provided documents noting the per property OPP billing rate in 2016 was \$331.52 and in 2017 it will be \$332.23. The \$0.71 cent increase per property will be applied to a 5,355 property count, up from 5,303 in 2016. The reconciliation adjustments for 2015 and 2016 will be reflected in the 2018 Annual Billing Statement while adjustments for 2017 will be included in the 2019 statement.

Received for information.

4. 2017 Administration Draft Budget

Received for information.

5. 2017 Council Draft Budget

Received for information.

CLOSED MEETING

There was no closed meeting.

ADJOURNMENT

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That the meeting be adjourned.

CARRIED

The meeting adjourned at 7:58 p.m.



Clerk