

6:30 p.m.

January 11, 2016

TOWN OF PETAWAWA

COUNCIL-IN-COMMITTEE

Present: Mayor Bob Sweet Deputy Mayor Tom Mohns
Councillor Treena Lemay Councillor Theresa Sabourin
Councillor James Carmody Councillor Murray Rutz
Councillor Gary Serviss

Also Present: Daniel Scissons Christine Mitchell
Annette Mantifel Kelly Williams
Steve Knott David Unrau
Wayne Bando Sean Chase
Mike Giardini Patricia Leboeuf

The Council-in-Committee meeting was opened by the Mayor at 6:30 p.m.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

PRESENTATIONS

There were no presentations.

FIRE DEPARTMENT

1. Activity Report – December 2015

Fire Chief Steve Knott provided an overview of the monthly report. Councillor Lemay requested an update on the extraction service status for the municipality of Head, Clara & Maria. Chief Knott indicated that it was his understanding that there continues to be no service agreement in the area. Mayor Sweet indicated that he would request an update on the matter from the County.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That the Fire Department monthly report for December be accepted as information.

CARRIED

2. Fire Prevention Report – December 2015

Chief Knott presented the report, noting the following corrections; the Lion's Club is not transferring the liquor licence to the Silver Threads, an entirely new liquor licence is being acquired. Under parking complaints, vehicles parking too close to the hydrant, occurred at 22 Ethel Street.

MOVED BY: Murray Rutz
SECONDED BY: Gary Serviss

That the Fire Prevention report for December be accepted as information.

CARRIED

PARKS & RECREATION

1. Activity Report – December 2015

Kelly Williams, Manager of Parks & Recreation, provided an overview of the monthly report. A schedule of the upcoming Cabin Fever activities was provided.

MOVED BY: James Carmody
SECONDED BY: Treena Lemay

That the Parks & Recreation monthly report for December be accepted as information.

CARRIED

PUBLIC WORKS

1. PW-01-2016 – Capital Projects Pre-approval

David Unrau, Director of Public Works, provided an overview of the request. Mr. Unrau cited the Asset Management Plan and the potential benefits of tendering projects early. Mr. Unrau noted that the selection of projects proposed are design and tender-ready and three of the four already have portions of allocated reserve funding.

MOVED BY: Tom Mohns
SECONDED BY: James Carmody

That Council grants the Public Works Department permission to proceed with the tender call for the following capital projects; James Street, Municipal Office Upgrades-Accessibility, East Street Sidewalk and Back-up Generator, and Installation at the Municipal Office & Renfrew Street Pumping Station.

CARRIED

A discussion was had regarding the status of provincial and federal infrastructure funding. Daniel Scissons, CAO/Clerk, reported that the Town of Petawawa had been turned down on the funding request for the Victoria Street Sanitary Sewer project. Council discussed the possibility that in order to realize some future capital projects, debenture financing may need to be considered, something the Town has avoided doing in the past. Council will have to consider all available options during budget deliberations.

ANIMAL CONTROL/BY LAW ENFORCEMENT

1. Activity Report – December 2015

Daniel Scissons, CAO/Clerk, provided an overview of the monthly report.

MOVED BY: Theresa Sabourin

SECONDED BY: Murray Rutz

That the Animal Control/By-law Enforcement monthly report for December be accepted as information.

CARRIED

2. MLEO-01-16 – Taxi Licences – Applications 2016

Daniel Scissons provided an overview of the monthly report.

MOVED BY: Tom Mohns

SECONDED BY: Gary Serviss

That Council approves the taxi licence applications in accordance with the current taxi by-law.

CARRIED

FINANCE AND MANAGEMENT

1. Accounts Payable – December 2015

MOVED BY: James Carmody

SECONDED BY: Theresa Sabourin

That the general cheque #'s 21518 to 21810 in the amount of \$4,878,342.22 be passed by Council and paid by the Treasurer.

CARRIED

2. 2015 Audit Responsibilities – Welch LLP

Annette Mantifel, Treasurer, presented the correspondence outlining the 2015 audit responsibilities.

MOVED BY: James Carmody
SECONDED BY: Murray Rutz

That the correspondence be received for information.

CARRIED

3. CAO-01-2016 – February 2016 Meeting Schedule

Daniel Scissons, CAO/Clerk, provided an overview of the report.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That Council cancels the February 22nd, 2016 Council-in-Committee and amends the February 2016 meeting schedule as follows:

Monday, February 1, 2016 – Council meeting;
Monday, February 8, 2016 – Council-in-Committee meeting (all committees); and
Tuesday, February 16, 2016 – Council meeting.

CARRIED

CLOSED MEETING

There was no closed meeting.

ADJOURNMENT

MOVED BY: James Carmody
SECONDED BY: Murray Rutz

That the meeting be adjourned.

CARRIED

The meeting adjourned at 7:15 p.m.



Clerk