

TOWN OF PETAWAWA

COUNCIL-IN-COMMITTEE

Present:	Deputy Mayor Tom Mohns Councillor Murray Rutz Councillor Gary Serviss	Councillor James Carmody Councillor Theresa Sabourin
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Regrets:	Mayor Bob Sweet	Councillor Treena Lemay
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Also Present:	Daniel Scissons Annette Mantifel Mark Reinert Samuel Carmody Sean Chase	Christine Mitchell Kelly Williams Craig Proulx Mike Giardini Patricia Leboeuf
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The Council-in-Committee meeting was opened by the Deputy Mayor at 6:30 p.m.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

PRESENTATIONS

There were no presentations.

PARKS & RECREATION

1. Activity Report – January & February 2016

Kelly Williams, Manager of Parks & Recreation, provided an overview of the monthly reports. Mr. Williams reported on the Healthy Kids Community Challenge and indicated that they have completed the first challenge by augmenting their lending hub, located at the Petawawa Public Library, with more recreational equipment, including activity packs that youth and parents can borrow with their library cards. The next challenge is to enhance natural outdoor play spaces. Mr. Williams also reported that a new eight session program has been created, termed Progress to Fitness, which is the outcome of consultation with a Seniors Recreation Advisory Committee. More details will be provided in the Community Guide available in April.

MOVED BY: James Carmody
SECONDED BY: Theresa Sabourin

That the Parks & Recreation monthly reports for January and February be accepted as information.

CARRIED

2. PR-01-16 – Centennial Park Upgrades

Kelly Williams presented the report. Mr. Williams reported that the project had been re-evaluated and divided into two sections, one focused on the improvements to the Evergreen Stage and the other to incorporate the paved pathway, improvements to the footprint and landscaping at the gazebo along with the addition of new park furniture. The scope of work remains the same as previously presented; it will just be tendered in two phases. Additionally, the installation of a water fountain had been planned and will be realized within the budget parameters.

MOVED BY: Gary Serviss
SECONDED BY: Murray Rutz

That Council authorizes the Parks and Recreation Department to proceed with improvements to Centennial Park as outlined in the report.

CARRIED

3. PR-02-16 – Mobile Stage Rental Program

Kelly Williams provided an overview of the report. Mr. Williams reported that the developed mobile stage rental program is a means to ensure the long term replacement of the asset and allow for any upgrades to the stage, such as lighting, as deemed necessary by virtue of the user requirements. It also offers the local community an affordable option for portable stage needs. Mr. Williams reported that the program had been circulated to the municipal solicitor and insurance provider for review and comment.

MOVED BY: Murray Rutz
SECONDED BY: Theresa Sabourin

That Council approves the implementation of the mobile stage rental program as presented.

CARRIED

4. PR-03-16 – Parks and Recreation Pricing Policy

Kelly Williams provided an overview of the report. Mr. Williams reported that the intention of creating a pricing policy was not to simply benchmark what other municipalities are doing, but to provide a consistent, fair, open and transparent approach to establishing user fees, that coincide with municipal budget considerations. The objective is to reduce the dependence on property taxes to fund recreational services. Mr. Williams reviewed the document and provided the project timetable. The next step is to consult the public and user groups on the methodology and process by the end of April, participate in the municipal budget process, determine rates and present a final comparative analysis and final policy for Council in July. The intention is to implement the new fee structure effective September 2016.

MOVED BY: James Carmody
SECONDED BY: Murray Rutz

That Council authorizes staff to proceed with public consultation of the Parks and Recreation Pricing Policy as presented.

CARRIED

5. PR-04-16 – Parks and Recreation Concussion Policy

Kelly Williams provided an overview of the report. Mr. Williams indicated that adopting a municipal concussion policy was a requirement for grant application submission to the Ontario Sport and Recreation Community Fund. Mr. Williams reported that the policy is largely education in nature, providing a procedure to educate staff, participants, coaches and parents to recognize concussion symptoms and follow industry approved standards of care in dealing with incidents of concussion.

MOVED BY: Gary Serviss
SECONDED BY: Theresa Sabourin

That Council approves the Parks and Recreation Concussion Policy for immediate implementation into municipal parks and recreation services.

CARRIED

FIRE DEPARTMENT

1. Activity Report – February 2016

Craig Proulx, Fire Captain, presented the report. Captain Proulx reported that the firefighters participated in re-certification of their self-contained breathing apparatus. Captain Proulx also reviewed the attended fire calls and motor vehicle extrications for the month.

MOVED BY: Gary Serviss
SECONDED BY: Murray Rutz

That the Fire Department monthly report for February be accepted as information.

CARRIED

2. FD-01-16 – Project Fire Safety HOME offer

Captain Proulx reported that in recognition of the 100th anniversary of the Office of the Fire Marshal and Emergency Management, a fund entitled Helping Ontario Municipalities Educate (HOME) was created. The Town of Petawawa is eligible for \$4,000 in material credits, which Captain Proulx indicated would be used to purchase educational kits for the school programs.

This item was received for information.

2. Fire Prevention Report – February 2016

Captain Proulx presented the report. Captain Proulx reported that two firefighters are currently receiving training to attain fire inspector qualifications.

MOVED BY: Theresa Sabourin
SECONDED BY: Murray Rutz

That the Fire Prevention report for February be accepted as information.

CARRIED

3. Resolution from the Corporation of the United Townships of Head, Clara & Maria – Request for Assistance in Reinstating Auto-Extrication Services along TransCanada Highway 17 in Head, Clara & Maria

This item was received for information.

ANIMAL CONTROL/BY-LAW ENFORCEMENT

1. Activity Report – February 2016

Deputy Mayor Tom Mohns introduced the monthly report.

MOVED BY: James Carmody
SECONDED BY: Theresa Sabourin

That the Animal Control/By-law Enforcement monthly report for February be accepted as information.

CARRIED

2. MLEO-03-16 – Taxi Licences-Applications 2016

Deputy Mayor Mohns introduced the report.

MOVED BY: Murray Rutz
SECONDED BY: Gary Serviss

That Council approves the taxi licence applications in accordance with the current taxi by-law.

CARRIED

FINANCE AND MANAGEMENT

1. Accounts Payable – February 2016

MOVED BY: Gary Serviss
SECONDED BY: Murray Rutz

That the general cheque #'s 21983 to 22186 in the amount of \$1,166,078.12 be passed by Council and paid by the Treasurer.

CARRIED

CLOSED MEETING

There was no closed meeting.

ADJOURNMENT

MOVED BY: James Carmody
SECONDED BY: Theresa Sabourin

That the meeting be adjourned.

CARRIED

The meeting adjourned at 8:06 p.m.



Clerk