

6:30 p.m.

April 11, 2016

**TOWN OF PETAWAWA**

**COUNCIL-IN-COMMITTEE**

**Present:** Mayor Bob Sweet  
Deputy Mayor Tom Mohns  
Councillor Murray Rutz  
Councillor Gary Serviss

Councillor Treena Lemay  
Councillor James Carmody  
Councillor Theresa Sabourin

**Also Present:** Daniel Scissons  
Annette Mantifel  
Steve Knott  
Joe McDonald  
Allan Wren  
Linda Duncan  
Mike Giardini  
Patricia Leboeuf

Christine Mitchell  
Kelly Williams  
Wayne Bando  
Joan Behnke  
Jennifer Layman  
Bob Duncan  
Sean Chase

The Council-in-Committee meeting was opened by the Mayor at 6:30 p.m.

**DISCLOSURE OF PECUNIARY INTEREST**

There were no disclosures of pecuniary interest.

**PRESENTATIONS**

1. Pembroke and Area Airport

Councillor James Carmody introduced Pembroke and Area Airport Commission Chair, Allan Wren and Jennifer Layman of Forward Thinking. Mr. Wren provided a summary of the circulated Airport Infrastructure Improvement Strategy 2016-2025. Mr. Wren highlighted the summary of infrastructure needs and the estimated costs of each project. A review of possible funding and grant sources was highlighted along with two municipal levy options to aid in financing the projects. Mr. Wren reminded Council that the Airport Commission has operated the airport in a fiscally responsible manner since 1995. Mr. Wren stressed the importance and value of asset management for the future growth and economic viability of the airport. A discussion about the proposed business plan occurred wherein it was suggested that financing such a document should come out of Commission reserves.

Mayor Sweet thanked Mr. Wren and Ms. Layman for their presentation to Council.

**FIRE DEPARTMENT**

1. Activity Report – March 2016

Chief Steve Knott provided an overview of the monthly report. Chief Knott reported that there were no structural or vehicle fires, no extrications or vehicle collisions for the month. Chief Knott reported that personnel completed ropes and knots training and theory on wildland fire and fire behaviour.

**MOVED BY: Theresa Sabourin**

**SECONDED BY: Murray Rutz**

That the Fire Department monthly report for March be accepted as information.

**CARRIED**

2. Fire Prevention Report – March 2016

Chief Knott provided an overview of the monthly report. Chief Knott noted that the mandate of the Fire Prevention Officer is to respond to complaints or requests, however Petawawa has a very proactive schedule and approach to working with the residents and businesses to ensure education and awareness. Chief Knott cited that fire prevention measures protect residents and visitors, owners; their buildings and inventory and ultimately, firefighters.

**MOVED BY: James Carmody**

**SECONDED BY: Gary Serviss**

That the Fire Prevention monthly report for March be accepted as information.

**CARRIED**

3. FD-02-16 – Update on Project Fire Safety HOME

Chief Steve Knott reported that he received notice that the HOME offer had been cancelled and Petawawa would no longer receive funding as previously reported.

This item was received for information.

4. FD-03-16 – Stop Texting campaign

Chief Steve Knott reported that the Renfrew County Fire Chiefs Association is working collaboratively on a joint initiative to raise awareness and bring texting and driving to a stop.

This item was received for information.

**PARKS & RECREATION**

1. Activity Report – March 2016

Kelly Williams, Manager of Parks & Recreation, provided an overview of the

monthly report. The transition from winter to spring/summer operations has occurred. A review of the Municipal Alcohol Policy is underway and confirmation that a Canadian Heritage grant of \$3,084 under the Celebrate Canada Program was received.

**MOVED BY: James Carmody**

**SECONDED BY: Theresa Sabourin**

That the Parks & Recreation monthly report for March be accepted as information.

**CARRIED**

### **ANIMAL CONTROL/BY-LAW ENFORCEMENT**

1. Activity Report – March 2016

Daniel Scissons, CAO/Clerk, introduced the monthly report.

**MOVED BY: Gary Serviss**

**SECONDED BY: James Carmody**

That the Animal Control/By-law Enforcement monthly report for March be accepted as information.

**CARRIED**

2. MLEO-04-16 – Taxi Licences-Applications 2016

Daniel Scissons introduced the report.

**MOVED BY: Tom Mohns**

**SECONDED BY: Theresa Sabourin**

That Council approves the taxi licence applications in accordance with the current taxi by-law.

**CARRIED**

### **FINANCE AND MANAGEMENT**

1. Accounts Payable – March 2016

**MOVED BY: Murray Rutz**

**SECONDED BY: Treena Lemay**

That the general cheque #'s 22187 to 22369 in the amount of \$3,670,570.81 be passed by Council and paid by the Treasurer.

**CARRIED**

**CLOSED MEETING**

There was no closed meeting.

**ADJOURNMENT**

**MOVED BY: Murray Rutz**  
**SECONDED BY: Tom Mohns**

That the meeting be adjourned.

**CARRIED**

The meeting adjourned at 7:50 p.m.



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Clerk