

**TOWN OF PETAWAWA**

**COUNCIL-IN-COMMITTEE**

<b>Present:</b>	<b>Mayor Bob Sweet</b>	<b>Deputy Mayor Tom Mohns</b>
	<b>Councillor James Carmody</b>	<b>Councillor Treena Lemay</b>
	<b>Councillor Murray Rutz</b>	<b>Councillor Theresa Sabourin</b>
	<b>Councillor Gary Serviss</b>	

<b>Also Present:</b>	<b>Daniel Scissons</b>	<b>Christine Mitchell</b>
	<b>Karen Cronier</b>	<b>Annette Mantifel</b>
	<b>Cyndy Phillips</b>	<b>Kelly Williams</b>
	<b>Mark Wolfe</b>	<b>Daniel Redmond</b>
	<b>Pauline Wilson</b>	<b>Sharon Dainty</b>
	<b>Ed Chow</b>	<b>Michael Fadock</b>
	<b>Wayne Bando</b>	<b>Megan Evans</b>
	<b>Steve Uhler</b>	<b>Mike Giardini (6:34 p.m.)</b>
	<b>Patricia Leboeuf</b>	

The Council-in-Committee meeting was opened by the Mayor at 6:32 p.m.

**DISCLOSURE OF PECUNIARY INTEREST**

There were no disclosures of pecuniary interest.

**PRESENTATIONS**

1. Petawawa Police Services Board - Distracted Driving Campaign - Treena Lemay, PSB Chair, Acting Inspector Mark Wolfe, Detachment Commander of the Upper Ottawa Valley and Eastern Regional Commander and Chief Superintendent, Daniel Redmond

Councillor Treena Lemay, Chair of the Petawawa Police Services Board (PSB) introduced PSB Board members, Pauline Wilson and Sharon Dainty, Acting Inspector Mark Wolfe and Eastern Regional Commander and Chief Superintendent, Daniel Redmond to Council and attendees. Councillor Lemay then provided an overview of the upcoming distracted driving campaign, speaking to the dangers of driving and cell phone usage as this form of distraction requires visual, manual and cognitive functions. Councillor Lemay noted that education, enforcement and partnerships are the key to changing the culture of cell phone use while driving. Eastern Regional Commander and Chief Superintendent Daniel Redmond echoed the education component and applauded the PSB for their active involvement in addressing this issue. Acting Inspector Mark Wolfe noted that the upcoming community mobilization targeting distracted drivers will occur during the first week of May. While the goal is to issue no tickets, fines for distracted driving begin at \$105.00 and could involve demerit points and various potential charges. Councillor Lemay then invited the Mayor and Council to sign the pledge banner, indicating their commitment not to text and drive. The public will be invited to participate in this initiative during spring Showcase, April 29th to May 1st.

## ECONOMIC DEVELOPMENT

### 1. Activity Report –March 2016

Cyndy Phillips, Economic Development Officer, provided an overview of the monthly report and reviewed the website analytics. Ms. Phillips reported that she delivered a presentation to the independently formed Petawawa Entrepreneurship Association, attended the Ottawa Outdoor Adventure Show and completed revisions to the Town map. Ms. Phillips indicated that a presentation would come forward on May 9<sup>th</sup> on a proposed municipal sign design concept.

**MOVED BY: Murray Rutz**  
**SECONDED BY: Gary Serviss**

That the Economic Development monthly report for March be accepted as information.

**CARRIED**

## PARKS & RECREATION

### 1. PR-06-16 – Tender PRD-16-01 Evergreen Stage Repairs/Improvements

Kelly Williams, Manager of Parks & Recreation, provided an overview of the report. Mr. Williams reported that a site meeting for the project occurred on April 5<sup>th</sup> with three companies in attendance. Three bids were submitted with one being incomplete and therefore could not be considered. Mr. Williams further reported that the bids came below the budgeted estimate.

**MOVED BY: Theresa Sabourin**  
**SECONDED BY: James Carmody**

That Council awards the contract for repairs and improvements to the Evergreen Stage to RGT Clouthier Construction Ltd. in the amount of \$25,190.00 exclusive of HST.

**CARRIED**

## PUBLIC WORKS

### 1. Activity Report –March 2016

Daniel Scissons, CAO/Clerk, introduced the monthly report.

**MOVED BY: Tom Mohns**  
**SECONDED BY: Murray Rutz**

That the Public Works monthly report March be accepted as information.

**CARRIED**

**PLANNING**

1. Activity Report – March 2016

Karen Cronier, Planning Coordinator, presented her monthly report. Ms. Cronier reported that a building permit has been issued for the new Tim Hortons, site development agreement is ongoing with LDS church, and the site plan for CH Concrete is being finalized. Mrs. Cronier also noted that the subdivision agreement for Portage Landing is now registered and permits have been issued.

**MOVED BY: Treena Lemay**  
**SECONDED BY: Murray Rutz**

That the Planning and Emergency Planning monthly report for March be accepted as information.

**CARRIED**

2. PL-09-16-Proposal to Construct an Accessory Residential Garage, Darlene Lloyd & Luc Boileau, 1060 Rantz Road, Part Lot 6, Concession 7, being Part 4 on RP 49R-10621

Karen Cronier presented the report. Ms. Cronier reported that the applicants are requesting Council permission to build an accessory building on the referenced property prior to building the primary residence as the applicants are acquiring machinery and material that they need to store in preparation for building the primary residence. The applicants own the land, but do not currently reside within the municipality; they are building the residence in Petawawa as their retirement home.

**MOVED BY: James Carmody**  
**SECONDED BY: Murray Rutz**

That Council approves the preparation of a development agreement that will enable the Owners of the subject property to construct an accessory garage prior to the establishment of the primary use on the property. The development agreement would be registered on the subject property and all costs associated with the preparation, review and registration of the agreement would be borne by the Owners.

**CARRIED**

3. Building Department Activity Report – March 2016

Karen Cronier presented the Building Department monthly report for March.

**MOVED BY: Theresa Sabourin**  
**SECONDED BY: Gary Serviss**

That the Building Department monthly report for March be accepted as information.

**CARRIED**

4. PL-10-16 – Site Plan Approval, Petawawa Non-Profit Housing Corporation, 1145 Victoria Street, Part of Lot 22, Concession 8, Part 1 Reference Plan 46R-5217

Karen Cronier reported that the applicant, Petawawa Non-Profit Housing Corporation is proposing a 682 square meter (2,238 sq. ft.) addition that will consist of 14 new units. The property is serviced by municipal water and sewer. The proposed expansion will require relocating and providing additional parking which will be located in the rear portion of the site.

**MOVED BY: Tom Mohns**  
**SECONDED BY: Murray Rutz**

That Council grants approval to the site plan for an addition to the existing seniors' complex at 1145 Victoria Street on condition that the Owner (Petawawa Non-Profit Housing Corporation) enters into a site development agreement with the Town.

**CARRIED**

Deputy Mayor Tom Mohns requested clarification on the proposed waste management plan and access for the site. While it was suggested that collection would continue to occur curbside, access and plan for closed waste sorting and collection should be addressed at this development stage. Michael Fadock, Project Engineer, indicated that this would be revised in the site plans.

## **GENERAL MATTERS**

1. FM-02-16 – 2016 Waterworks and Sewage System Budgets

Annette Mantifel, Treasurer, provided an overview of the report.

**MOVED BY: Tom Mohns**  
**SECONDED BY: Treena Lemay**

That the 2016 Waterworks and Sewage System Budgets as presented in Report FM-02-16 be approved by Council.

**CARRIED**

2. FM-03-16 – Ontario Regulation 284/09 Excluded Budget Expenses Report

Annette Mantifel provided an overview of the report.

**MOVED BY: Treena Lemay**  
**SECONDED BY: James Carmody**

The Report FM-03-16, disclosing amortization, post-employment benefits and solid waste landfill closure and post-closure expenses excluded from the 2016 budget as required under *Ontario Regulation 284/09*, be approved by Council.

CARRIED

**CLOSED MEETING**

There was no closed meeting.

**ADJOURNMENT**

**MOVED BY: Theresa Sabourin**  
**SECONDED BY: Gary Serviss**

That the meeting be adjourned.

CARRIED

The meeting adjourned at 8:05 p.m.



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Clerk