

6:30 p.m.

December 12, 2016

TOWN OF PETAWAWA

COUNCIL-IN-COMMITTEE

Present:	Mayor Bob Sweet	Deputy Mayor Tom Mohns
	Councillor James Carmody	Councillor Murray Rutz
	Councillor Theresa Sabourin	Councillor Gary Serviss
Regrets:	Councillor Treena Lemay	
Also Present:	Daniel Scissons	Christine Mitchell
	Cyndy Phillips	Kelly Williams
	Karen Cronier	David Unrau
	Steve Knott	Wayne Bando
	JP Sauve	Rick Schroeder
	Mike Giardini (6:34 p.m.)	Patricia Leboeuf
	Sean Chase	

The Council-in-Committee meeting was opened by the Mayor at 6:33 p.m.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

PRESENTATIONS

1. Ontario Federation of School Athletic Associations (OFSAA) 2017 Cross Country Championship, Rick Schroeder and JP Sauve

Councillor Gary Serviss introduced 2017 Cross Country OFSAA Championship committee members Rick Schroeder and JP Sauve who provided Council with a presentation outlining the economic impact and planning considerations necessary to host the third largest cross country race in North America. Mr. Schroeder indicated that on top of the OFSAA Championship which will be held on Saturday, November 4th, 2017 at the Petawawa Golf Course there is also a requirement to host a pre-OFSAA event on Thursday, October 6th, 2017. The committee outlined their needs with respect to equipment, materials and volunteers as well as provided a sponsorship package outline. It was noted that the races are filmed and televised on Athletics Canada TV. The events need to cover more than \$60,000 in expenses, while some of those costs are covered by entry fees and a Nike sponsorship the remaining funds do need to be sourced locally. There was a request for the Town to support the event.

Mayor Sweet thanked the committee for their presentation and congratulated them on their successful bid to host such a prestigious event that has the potential to showcase the Town. Staff are requested to review the material provided and bring forward some recommendations to Council.

FIRE DEPARTMENT

1. Activity Report – November 2016

Fire Chief Steve Knott provided an overview of the monthly report. Chief Knott reported that there were three carbon monoxide calls in the month and one unauthorized burning. Chief Knott noted that volunteer firefighter training for the month focused on car fires in both theoretic and practical scenarios.

MOVED BY: James Carmody

SECONDED BY: Murray Rutz

That the Fire Department monthly report for November be accepted as information.

CARRIED

2. Fire Prevention Report – November 2016

Chief Knott presented the report noting the inspections of licenced establishments in anticipation of increased holiday occupancy as well as the thank you card sent by the Brownie troop who visited Fire Station 2 for a tour.

MOVED BY: Theresa Sabourin

SECONDED BY: Tom Mohns

That the Fire Prevention report for November be accepted as information.

CARRIED

3. FD-06-16 – Fire Communication Study Review – Response from County Fire Chiefs

Chief Knott indicated that the Fire Communication Study commissioned by the County of Renfrew and prepared by Dawnex Corporation was a technical report that required a comprehensive analysis. An independent technical expert, Don Mackenzie was engaged to provide the Renfrew County Fire Chief with a practical review of the report as it related to day to day operational findings. The County Fire Chiefs collective response, to the Dawnex report, as requested by the County, was submitted on July 15, 2016.

This item was received as information.

4. Fire Protection Budget Report

Received for information.

ECONOMIC DEVELOPMENT

1. Activity Report – November 2016

Cyndy Phillips, Economic Development Officer, provided an overview of the monthly activity and website analytic report. Ms. Phillips indicated various business related meetings, including consultations regarding the Industrial Park as well as a meeting with Rivington's of Pembroke Inc. to advance the evaluation of Town owned property at the corner of Murphy Road and Highway 17. Ms. Phillips noted her attendance at the Renfrew County Stewardship Council Trail Forum and activities related to the upcoming Rogers Hometown Hockey event.

MOVED BY: Theresa Sabourin
SECONDED BY: Murray Rutz

That the Economic Development monthly report for November be accepted as information.

CARRIED

2. Economic Development Budget Report

Received for information.

PARKS & RECREATION

1. Activity Report – November 2016

Kelly Williams, Manager of Parks & Recreation, provided an overview of the monthly report. Mr. Williams noted that the Track and Field Scoreboard had been installed. Mr. Williams highlighted upcoming activities noting that the NHL Alumni game on December 30th was coming back to the Civic Centre. Tickets can be purchased at www.benefithockey.com or at the door. Mr. Williams noted that this event will be followed by Rogers Hometown Hockey and Petawawa's First Night activities on December 31st and January 1st. Cabin Fever will take place January 20th to 29th, 2017; all information is available at www.petawawa.ca.

MOVED BY: Murray Rutz
SECONDED BY: Gary Serviss

That the Parks & Recreation monthly report for November be accepted as information.

CARRIED

2. PR-15-16 – Petawawa Ski and Snowboard Club

Kelly Williams provided an overview of the report noting that the Petawawa Ski and Snowboard Club (PSSC) would be operating the Molson Ski Hill on weekends

only for the 2017 season. The future of the ski hill following this modified season will be determined by the Molson family. Mr. Williams indicated that directors and officers liability insurance has been acquired by the PSSC Board. Mr. Williams recommended signing a one year supplementary Memorandum of Understanding which outlines each organization's responsibilities to cover operations for the 2017 season.

MOVED BY: James Carmody
SECONDED BY: Theresa Sabourin

That Council approves the Memorandum of Understanding (MOU) between the Town and the Petawawa Ski and Snowboard Club for the 2017 ski and snowboard season. This MOU will supplement existing By-law 247/03.

CARRIED

3. Parks & Recreation Budget Report

Received for information.

PLANNING

Mayor Sweet congratulated Karen Cronier, Planning Coordinator, on her ten years of service to the Town.

1. Activity Report – November 2016

Karen Cronier provided an overview of the monthly report for November. Ms. Cronier noted there was significant consultation occurring with the proponents of the H&H Quarry, specifically related to the findings of the Traffic Impact Study. Ms. Cronier further reported that Ros-Bay Developments has advised the Town that construction on the Harvey's/Swiss Chalet will begin in spring 2017.

MOVED BY: James Carmody
SECONDED BY: Murray Rutz

That the Planning and Emergency Planning monthly report for November be accepted as information.

CARRIED

2. PL-33-16 – Request for Extension to Draft Plan Approval, Portage Landing Subdivision, File 47-T-12001, Part Lots 17, 18 & 19, Concession 8

Karen Cronier provided an overview of the report indicating that Draft Plan approval for Portage Landing Subdivision is due to lapse in May 2017. In order for the County to grant a one year extension, municipal approval must be submitted with the written request.

MOVED BY: Tom Mohns
SECONDED BY: Theresa Sabourin

That Council supports the extension of Draft Approval for the Portage Landing Subdivision.

CARRIED

2. PL-34-16 – Consent Applications B103/16, 1485860 Ontario Inc., Part Lot 20, Concession 8, Portage Road

Karen Cronier provided an overview of the report indicating that the purpose and effect of the application is to sever a 632.4 square metre parcel of land to be used for a multi-residential dwelling. The proposed severance will have a frontage of 24.8 metres along Portage Road. The retained area of 3,192 square metres with 56.59 metres of frontage on Portage Road currently has an existing seven unit row house. The proposed severance does not comply with the minimum 750 square metre lot area requirement for Residential Three (R3) zoning. Ms. Cronier also noted that the re-designation of the subject property from Commercial to Residential would need to be recognized in next update of the Official Plan.

MOVED BY: James Carmody
SECONDED BY: Theresa Sabourin

That Council supports consent file B103/16 on condition that:

- 1) The proposed lot meets all of the minimum zoning by-law requirements for a two unit dwelling; and
- 2) that a draft plan identifying the location of the new lot lines in relation to the adjacent town house development be submitted for review, so that zoning conformity can be confirmed.

CARRIED

3. PL-35-16 – Zoning By-law Amendment Application, John and Myrna Kilborn, Lot 20, Concession 5, Black Bay Road

Karen Cronier explained the purpose and effect of the application is to rezone a vacant 0.4 hectare lot reducing the minimum required setback for a residential use from an Extractive Industrial (EM) zone and increasing the minimum required front yard setback. The amendment will allow for the subject property to be rezoned from Residential One (R1) to Residential One Exception Forty-Six (R1-46). An Aggregate Impact Study has been completed and the proponents are prepared to enter into a development agreement with the Town.

This item was received as information. A public meeting has been advertised for January 3, 2017.

4. PL-36-16 – Application for Road Closure, William Behnke and Suzann Rorison, Waterfront Road Allowance in front of 80 Behnke Crescent, Part Lot 6, Lake Range

Karen Cronier explained that a request has been submitted for road closure for the waterfront allowance surrounding the front portion of property known as 80 Behnke Crescent. The public has no access to the waterfront over privately held land and therefore there is no real usable benefit for the Town to retain this road allowance. There are no current obstacles to the sale of this land, save a small portion which may be of interest to the adjacent property owner. The procedure for proceeding with the sale of real property will follow the requirements as set out in By-law 238/2003.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That Council authorize staff to begin the road closure and sale procedures for the waterfront road allowance located in front of the property known as 80 Behnke Crescent with the intent of selling the subject land to the property owners (Mr. William Behnke and Ms. Suzann Rorison).

CARRIED

4. Planning Budget Report

Received for information.

5. Building Department Activity Report – November 2016

Karen Cronier noted the significant increase in both volume and value of the building permits issued thus far in 2016 compared to 2015.

MOVED BY: Tom Mohns
SECONDED BY: Theresa Sabourin

That the Building Department monthly report for November be accepted as information.

CARRIED

6. Building Department Budget Report

Received for information.

PUBLIC WORKS

1. Activity Report –November 2016

David Unrau, Director of Public Works, provided an overview of the monthly report. Mr. Unrau noted the first winter storm brought 35 cm of snow over three

days and winds caused significant drifting and visibility issues. Mr. Unrau reported that all the Trackless routes have been entered into the GPS tracking system.

MOVED BY: James Carmody

SECONDED BY: Tom Mohns

That the Public Works monthly report for November be accepted as information.

CARRIED

2. Waterworks Monthly Report – November 2016

David Unrau provided an overview of the report submitted by OCWA. Mr. Unrau noted the progress on the installation of the Motor Control Unit and corresponding Electrical Safety Authority approvals as well as completion of regular maintenance items at the Water Treatment Plant. For the sewage facility; completion of monthly work orders, repair work and Technical Standards and Safety Authority certification for Boilers 1 & 2.

MOVED BY: Tom Mohns

SECONDED BY: Gary Serviss

That the Waterworks monthly report for November be accepted as information.

CARRIED

3. Public Works Budget Report

Received for information.

4. Sewage System Budget Report

Received for information.

5. Waterworks Budget Report

Received for information.

ANIMAL CONTROL/BY-LAW ENFORCEMENT

1. Activity Report – November 2016

Daniel Scissons, CAO/Clerk, presented the monthly report.

MOVED BY: Murray Rutz

SECONDED BY: Gary Serviss

That the Animal Control/By-law Enforcement monthly report for November be accepted as information.

CARRIED

2. Animal Control/By-law Enforcement Budget Report

Received for information.

CLOSED MEETING

There was no closed meeting.

ADJOURNMENT

MOVED BY: Murray Rutz
SECONDED BY: Theresa Sabourin

That the meeting be adjourned.

CARRIED

The meeting adjourned at 7:46 p.m.



Clerk