

6:30 p.m.

June 13, 2016

TOWN OF PETAWAWA

COUNCIL-IN-COMMITTEE

Present: Mayor Bob Sweet Deputy Mayor Tom Mohns
Councillor James Carmody Councillor Treena Lemay
Councillor Murray Rutz Councillor Theresa Sabourin
Councillor Gary Serviss

Also Present: Daniel Scissons Christine Mitchell
Steve Knott Annette Mantifel
Peter Moss William Tabram
Roxanne Moss Cindy Tabram
Philip Smith Simon Brooks
Craig Proulx Peter Harrington
Beverley Bimm Morgan Finley
Marianne Emond Rachel Osterholm
Jeris Chalmers-Wein Alyssa Yemen
Sarah Travis Darlene Travis
Patricia Wingle Edith LaSalle
Terry Yemen Adrienne Yemen
Jack Chalmers Elaine Chalmers
Diane Osterholm Greg Finley
Susan Finley Cindy Yemen
Kim Yemen Jessica Yemen
Dan Yemen Leslie Buckingham
Susan Chalmers Wayne Bando
Mike Giardini Patricia Leboeuf
Sean Chase

The Council-in-Committee meeting was opened by the Mayor at 6:32 p.m.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

PRESENTATIONS

1. The Fire Services Exemplary Service Medal – Mayor Sweet & Fire Chief Steve Knott

Mayor Sweet and Chief Steve Knott presented the Fire Services Exemplary Service Medals to Peter Moss and William (Bill) Tabram in recognition of their 20 years of active service.

2. Outstanding Student Citizenship Awards – Mayor Sweet & Beverley Bimm

Mayor Sweet and Beverley Bimm presented the 2016 Outstanding Student Citizenship Awards to the following recipients:

- Morgan Finley – Fellowes High School
- Marianne Emond – Ecole Secondaire Jeanne Lajoie
- Rachel Osterholm – Bishop Smith Catholic High School
- Sarah Travis – Bishop Smith Catholic High School
- Alyssa Yemen – Valour JK-12 School
- Jeris Chalmers-Wein – Valour JK-12 School

Mayor Sweet thanked the students for their exceptional community involvement and encouraged them to continue their volunteerism. Mayor Sweet thanked Ms. Bimm for coordinating this recognition program these past twelve years and acknowledged that 87 outstanding students have been honored since the inception of the awards.

Council-in-Committee broke for a short recess at 7:04 p.m.

Council-in-Committee reconvened at 7:12 p.m.

3. 2015 Audited Financial Statements – Peter Harrington, Welch LLP

Peter Harrington presented the 2015 audited financial statements for the Town of Petawawa.

MOVED BY: Tom Mohns
SECONDED BY: Murray Rutz

That the Consolidated Financial Statements for 2015 be accepted by Council.

CARRIED

FIRE DEPARTMENT

1. Activity Report – May 2016

Chief Steve Knott provided an overview of the monthly report. Chief Knott reported that there were two structure fires, one vehicle call, one false alarm, 36 new and 147 renewed recreational burn permits for the month of May. Chief Knott reported that three charges were laid for violations for unauthorized burning and highlighted the various training that was conducted during the month.

MOVED BY: James Carmody
SECONDED BY: Theresa Sabourin

That the Fire Department monthly report for May be accepted as information.

CARRIED

2. Fire Prevention Report – May 2016

Chief Knott presented the report noting training, inspections and demonstrations conducted for area businesses and schools. Chief Knott provided the distinction between open air burning and recreational burning.

MOVED BY: Treena Lemay
SECONDED BY: Murray Rutz

That the Fire Prevention report for May be accepted as information.

CARRIED

3. FD-04-16 – Declaration of Annual Compliance

Chief Knott provided an overview of the report. Chief Knott explained that the minimum acceptable model under the *Fire Protection and Prevention Act* is comprised of the following components: risk assessment; carbon monoxide and smoke alarm programs, including home escape planning; distribution of public education information and implementation of public education programs; and fire prevention inspections upon complaint or request. Chief Knott advised that the Town of Petawawa Fire Department exceeds the minimum acceptable model.

MOVED BY: James Carmody
SECONDED BY: Gary Serviss

That Council affirms that the Town of Petawawa is meeting the requirements of the minimum acceptable model of compliance with clause 2.(1)(a) of the *Fire Protection and Prevention Act, 1997*.

CARRIED

5. Fire Protection Budget Report

Received for information.

ANIMAL CONTROL/BY-LAW ENFORCEMENT

1. Activity Report – May 2016

Daniel Scissons, CAO/Clerk, presented the monthly report.

MOVED BY: Murray Rutz
SECONDED BY: Theresa Sabourin

That the Animal Control/By-law Enforcement monthly report for May be accepted as information.

CARRIED

2. MLEO-06-16 – Taxi Licences – Applications 2016

Daniel Scissons introduced the monthly report.

MOVED BY: Tom Mohns
SECONDED BY: James Carmody

That Council approves the taxi licence applications in accordance with the current taxi by-law.

CARRIED

2. Animal Control/By-law Enforcement Budget Report

Received for information.

FINANCE AND MANAGEMENT

1. FM-04-2016 – Development Charges Treasurer’s Statement 2015

Annette Mantifel, Treasurer, provided an overview of the report. Ms. Mantifel cited the changes to the report as required under Bill 73, *Smart Growth for our Communities Act*, 2015.

MOVED BY: James Carmody
SECONDED BY: Murray Rutz

That Council approves and accepts the Treasurer’s 2015 Annual Development Charges Statement as presented.

CARRIED

2. Accounts Payable – May 2016

MOVED BY: Theresa Sabourin
SECONDED BY: Treena Lemay

That the general cheque #'s 22566 to 22801 in the amount of \$2,114,095.28 be passed by Council and paid by the Treasurer.

CARRIED

3. Budget Reports (Council & Administration)

Received for information.

CLOSED MEETING

There was no closed meeting.

ADJOURNMENT

MOVED BY: Gary Serviss
SECONDED BY: James Carmody

That the meeting be adjourned.

CARRIED

The meeting adjourned at 7:56 p.m.

A handwritten signature in black ink, appearing to be "J. G. Serviss", written over a horizontal line.

Clerk