

TOWN OF PETAWAWA

COUNCIL-IN-COMMITTEE

Present: Mayor Bob Sweet Deputy Mayor Tom Mohns
Councillor James Carmody Councillor Treena Lemay
Councillor Murray Rutz Councillor Theresa Sabourin
Councillor Gary Serviss

Also Present: Daniel Scissons Christine Mitchell
Karen Cronier Kelly Williams
David Unrau Annette Mantifel
Wayne Bando Mike Giardini
Patricia Leboeuf Sean Chase

The Council-in-Committee meeting was opened by the Mayor at 6:35 p.m.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

PRESENTATIONS

There were no presentations.

FIRE DEPARTMENT

1. Activity Reports – June & July 2016

MOVED BY: Theresa Sabourin
SECONDED BY: Murray Rutz

That the Fire Department monthly reports for June and July be accepted as information.

CARRIED

2. Fire Prevention Reports – June & July 2016

MOVED BY: James Carmody
SECONDED BY: Gary Serviss

That the Fire Prevention reports for June and July be accepted as information.

CARRIED

3. Correspondence – Muscular Dystrophy Canada

This letter acknowledging the Fire Department's fundraising efforts in support of people affected by neuromuscular disorders was received for information.

4. Fire Protection Budget Report

Received for information.

ECONOMIC DEVELOPMENT

1. Activity Report – July 2016

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That the Economic Development monthly report for July be accepted as information.

CARRIED

2. Correspondence – County of Renfrew – Rural Economic Development Program (RED)

Mayor Sweet indicated that the Rural Economic Development Program was being suspended and integrated into the Jobs and Prosperity Fund. The Jobs and Prosperity Fund favours projects of significant financial investment. The focus is therefore on urban economic prosperity and not rural.

MOVED BY: James Carmody
SECONDED BY: Tom Mohns

That Council supports the resolution brought forward by the County of Renfrew requesting the Government of Ontario reconsider the suspension and the integration of the Rural Economic Development Program into the Jobs and Prosperity Fund with the view to ensuring that the Rural Economic Development Program stays as an integral funding program of the Province that will support capacity building and foster economic growth in rural municipalities in Ontario.

CARRIED

3. Economic Development Budget Report

Received for information.

PARKS & RECREATION

1. Activity Reports – June & July 2016

Kelly Williams, Manager of Parks & Recreation, provided an overview of the monthly reports. Mr. Williams noted that consultations with stakeholders on the Town's facility rental pricing policies were almost complete and a report would come forward shortly. Mr. Williams indicated that new and young worker

orientation training sessions were completed as part of health and safety compliance requirements for the Ministry of Labour. Mr. Williams reported that the stage rental program was going well and indicated that they projected eight rentals by year's end. Mr. Williams spoke about the accessibility improvements to the Civitan playground and the various events and facility rentals that had occurred and would be transpiring. Mr. Williams reported on the success of the summer camp programs and the installation of the barbeque shelter donation beside the Kinhut.

MOVED BY: James Carmody
SECONDED BY: Murray Rutz

That the Parks and Recreation monthly reports for June and July be accepted as information.

CARRIED

2. PR-09-2016 – Petawawa Public Library Roof

Kelly Williams provided an overview of the report. Mr. Williams indicated that as part of capital asset management, staff recently completed roof inspections of the Civic Centre and the Petawawa Public Library. The infrared thermographic inspection revealed an area, roughly 50 square feet, on the Library roof that staff is recommending be repaired. This repair would extend the life, of that section of roof, by ten years.

MOVED BY: Treena Lemay
SECONDED BY: Murray Rutz

That Council authorizes repairs to the Petawawa Public Library roof, as detailed in report PR-09-16, estimated at \$20,000 and that funds be drawn from the Library Capital Reserve Fund to offset the repair costs.

CARRIED

3. PR-10-2016 – Ontario 150 Grant Program

Kelly Williams provided an overview of the report. Mr. Williams indicated that the Province of Ontario launched the new grant program to celebrate the 150th anniversary of Canada. The grant program has three distinct envelopes; the Community Capital, the Partnership Program and the Community Celebration. Submission deadlines range from September 2nd to 30th. Under the Community Capital envelope, \$25 million is available province wide. Under the Community Celebration envelope a total of \$7 million is available.

MOVED BY: Theresa Sabourin
SECONDED BY: Murray Rutz

That Council authorizes staff to make application to the Ontario 150 Community Capital Program for the Petawawa Civic Centre elevator rehabilitation as a first priority and the Petawawa Public Library roof rehabilitation as a second priority.

That Council supports the application to the Ontario 150 Community Celebration Program for the enhancement of the annual Canada Day event.

CARRIED

4. PR-11-2016 – PRD-16-03 – Track and Field Scoreboard

Kelly Williams provided an overview of the report. Mr. Williams indicated that the review committee completed a comprehensive analysis of the four proposals that were submitted through the request for proposals process. Based on evaluation criteria of product, company and price, it was determined that the preferred candidate submission was from The Scoreboard Man/Nevco. Mr. Williams noted that the product is expandable and has the ability to accommodate higher levels of digital display for more extensive competition requirements.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That Council awards the contract for the supply and installation of the track and field scoreboard to The Scoreboard Man/Nevco for \$78,444.52 exclusive of HST.

CARRIED

5. Parks and Recreation Budget Report

Received for information.

PLANNING

1. Activity Report – July 2016

Karen Cronier, Planning Coordinator, provided an overview of the monthly report. Ms. Cronier reported on the status of current files and noted an upcoming meeting with Canadian Red Cross disaster management personnel.

MOVED BY: Gary Serviss
SECONDED BY: Treena Lemay

That the Planning and Emergency Planning monthly report for July be accepted as information.

CARRIED

2. Planning Budget Report

Received for information.

3. Building Department Activity Report – July 2016

Karen Cronier provided an overview of the report. Ms. Cronier reported that the value of permit fees, to date, almost exceeds the total from 2015.

MOVED BY: James Carmody
SECONDED BY: Murray Rutz

That the Building Department monthly report for July be accepted as information.

CARRIED

4. Building Department Budget Report

Received for information.

PUBLIC WORKS

1. Activity Reports – June & July 2016

David Unrau, Director of Public Works, provided an overview of the monthly report. Mr. Unrau reported on the repairs and maintenance of winter equipment, installation of four dry wells at the East Street sidewalk project, the high volume of locates conducted and staff training which occurred in June. Mr. Unrau noted that crack filling, sidewalk repairs and centre line maintenance were ongoing and that staff assisted with the water main repair on Petawawa Blvd.

MOVED BY: James Carmody
SECONDED BY: Tom Mohns

That the Public Works monthly reports for June and July be accepted as information.

CARRIED

2. Capital Projects Update – August 2016

David Unrau provided an overview of the report. Mr. Unrau reported the addition of Section 2.4 in his report, which indicates the average condition of road metric and preventative measures completed.

MOVED BY: Murray Rutz
SECONDED BY: Gary Serviss

That the capital projects update for August be accepted as information.

CARRIED

3. Waterworks Reports – June & July 2016

David Unrau provided an overview of the reports. Mr. Unrau highlighted the completion of roof repair to the water plant and the plant site visit conducted with Garrison Petawawa Water, Fuel and Environmental technicians. Mr. Unrau noted the completion of maintenance and repair work and exercising of valves at the pumping stations. Mr. Unrau reported that watering outside the regulations was being monitored and water usage peaked on August 2nd.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That the Waterworks monthly reports for June and July be accepted as information.

CARRIED

4. Public Works Budget Report

Received for information.

5. Sewage System Budget Report

Received for information.

6. Waterworks Budget Report

Received for information.

ANIMAL CONTROL/BY-LAW ENFORCEMENT

1. Activity Reports – June & July 2016

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That the Animal Control/By-law Enforcement monthly reports for June and July be accepted as information.

CARRIED

2. Animal Control/By-law Enforcement Budget Report

Received for information.

FINANCE AND MANAGEMENT

1. Accounts Payable – July 2016

MOVED BY: Theresa Sabourin
SECONDED BY: Gary Serviss

That the general cheque #'s 23020 to 23242 in the amount of \$1,640,819.36 be passed by Council and paid by the Treasurer.

CARRIED

2. ADMIN-02-2016 – Request for Noise By-law Exemption – Royal Canadian Legion Branch 517

Christine Mitchell, Executive Assistant, provided an overview of the report.

MOVED BY: Murray Rutz
SECONDED BY: Tom Mohns

That Council approves the request from the Royal Canadian Legion Branch 517 to allow for the playing of amplified music in the parking lot at the Legion, 3583 Petawawa Boulevard, between the hours of 3:00 p.m. to 1:00 a.m. on Saturday, August 20, 2016 for a “parking lot fundraising dance”.

CARRIED

3. Budget Reports (Council & Administration)

Received for information.

4. Correspondence – County of Renfrew – Lyme Disease

Mayor Sweet indicated that the occurrence of confirmed Lyme disease cases, specific to Renfrew County and Eastern Ontario had increased, due to the rise in the blacklegged tick population.

MOVED BY: James Carmody
SECONDED BY: Gary Serviss

That Council supports the resolution brought forward by the County of Renfrew requesting the Province of Ontario to increase funding for research aimed to enhance the testing of Lyme disease; and requests that the Government of Canada to increase funding for research aimed to enhance the testing for Lyme disease and determine better treatment for long term outcomes of Lyme disease.

CARRIED

CLOSED MEETING

There was no closed meeting.

ADJOURNMENT

MOVED BY: Murray Rutz
SECONDED BY: Trena Lemay

That the meeting be adjourned.

CARRIED

The meeting adjourned at 8:35 p.m.



Clerk