

TOWN OF PETAWAWA

COUNCIL-IN-COMMITTEE

Present:	Mayor Bob Sweet	Deputy Mayor Tom Mohns
	Councillor James Carmody	Councillor Treena Lemay
	Councillor Theresa Sabourin	Councillor Gary Serviss

Regrets: **Councillor Murray Rutz**

Also Present:	Daniel Scissons	Christine Mitchell
	Cyndy Phillips	Kelly Williams
	Karen Cronier	David Unrau
	Wayne Bando	Joe McDonald
	Mike Giardini	Patricia Laboeuf
	Sean Chase	

The Council-in-Committee meeting was opened by the Mayor at 6:33 p.m.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

PRESENTATIONS

There were no presentations.

ECONOMIC DEVELOPMENT

1. Activity Report – August 2016

Cyndy Phillips, Economic Development Officer, provided an overview of the monthly report. Ms. Phillips indicated that there had been 16 business inquiries and the grand opening of the Ottawa Valley Driving Academy during the month. Ms. Phillips recounted the Renfrew County business tour with MP Scott Duvall, of Hamilton Mountain. Ms. Phillips indicated that a report on the success of the Upper Ottawa River Race and Paddle Festival, held August 5-7th, would be brought before Council in the near future. Ms. Phillips confirmed that Petawawa would be hosting the Rogers Hometown Hockey Tour over the New Year’s Eve and New Year’s Day weekend; an opportunity to showcase the community on a national level.

MOVED BY: **Theresa Sabourin**
SECONDED BY: **James Carmody**

That the Economic Development monthly report for August be accepted as information.

CARRIED

2. ED-05-16 – Small Business Too Big to Ignore

Cyndy Phillips reported that Ontario Chamber of Commerce in partnership with local Chamber chapters launched a campaign titled “Small Business Too Big to Ignore”. The goal of the campaign was to lobby support and garner recognition and suitable funding programs targeted to the needs of small businesses in Ontario. On the local level three roundtables occurred, soliciting input from 25 participants. A common concern of local small business is the restrictive regulations in funding programs that are targeted to large scale job creation.

This report was received as information.

3. ED-06-16 – Murphy Road Beautification Project

Cyndy Phillips reported that the purchase price of the statue design for the Murphy Road parkette has been finalized and has come in \$1,000 above the estimated budget. A re-allocation of department funds is necessary to cover the purchase difference.

MOVED BY: James Carmody
SECONDED BY: Treena Lemay

That Council approves the \$1,000 budget re-allotment for the completion of the Murphy Road project.

CARRIED

4. ED-07-16 – Industrial Park Land Appraisal Report

Cyndy Phillips provided an overview of the Industrial Park Land Appraisal Report completed by Rivington Associates in August 2016. The recommendation resulting from the professional analysis is that Council continue to negotiate individual land sales as offers are submitted.

This report was received as information.

2. Economic Development Budget Report

Received for information.

PARKS AND RECREATION

PR-12-16 –Parks and Recreation Pricing Policy

Kelly Williams, Manager of Parks and Recreation, provided an overview of the process and consultations which have transpired in an effort to develop a new pricing policy. The intent of the policy is to link annual Parks and Recreation Department revenue targets, as established during municipal budget deliberations, to department service/product operational expenses. The policy considers market rates and a blended structure to bring fees in line with department expenses. Thus

ensuring that while recreational services are still subsidized by the municipality, the percentage of that subsidy remains as a base only and the user groups cover the rest.

MOVED BY: James Carmody
SECONDED BY: Treena Lemay

That Council approves the draft Parks and Recreation Department Pricing Policy and 2016/2017 Parks and Recreation Rates and Fees Structure as per the Pricing Policy Study to be implemented effective October 1st, 2016.

CARRIED

PLANNING

1. Activity Report – August 2016

Karen Cronier, Planning Coordinator, provided an overview of the monthly report. Ms. Cronier reported that a traffic impact study was conducted for the quarry application by H&H Construction Inc. Ms. Cronier indicated that Highland Park, Phase 5, Stage 2 will move forward with the completion of the remaining 14 lots approved for this development. Ms. Cronier highlighted various meetings which occurred during the month.

MOVED BY: Theresa Sabourin
SECONDED BY: Treena Lemay

That the Planning and Emergency Planning monthly report for August be accepted as information.

CARRIED

2. PL-26-16 – Bill 73, Smart Growth for Our Communities Act

Karen Cronier provided an overview of the Small Growth for Our Communities Act, 2015. This Act amended with the intention of giving residents a greater and more meaningful say in how their communities grow, making the planning and appeals process more streamlined and giving municipalities the independence to resolve local community disputes. Ms. Cronier highlighted eleven areas of change to the Planning Act.

This report was received as information.

3. PL-27-16 – County of Renfrew Official Plan Review

Karen Cronier explained that the County of Renfrew is currently in the process of updating its Official Plan (OP). Ms. Cronier noted that this review will not greatly impact Petawawa, as the Town has its own OP. Ms. Cronier noted that Section 3.1 of the County's OP designates Petawawa as an Urban Community as per Provincial

direction. The Town will be required to give consideration of four maps in schedule B of the County OP at the next update of the lower tier OP.

This report was received as information.

4. PL-28-16 – Site Plan approval Lapointe Industrial Garage, Petawawa Industrial Park, Part of Lot 22 and 23, Concession 5, Industrial Avenue

Karen Cronier noted that an application for site plan approval for the addition of a two bay storage garage, for non-winterized vehicles, an office and washroom were submitted. The requested structure conforms to the Town's Official Plan and use within the General Industrial zoning designation.

MOVED BY: Tom Mohns
SECONDED BY: Gary Serviss

That Council grants site plan approval for the Lapointe two bay garage on Industrial Avenue on condition that the applicant enters into a site development agreement with the Town.

CARRIED

5. Planning Budget Report

Received for information.

6. Building Department Activity Report – August 2016

Karen Cronier presented the Building Department monthly report.

MOVED BY: Gary Serviss
SECONDED BY: James Carmody

That the Building Department monthly report for August be accepted as information.

CARRIED

7. Building Department Budget Report

Received for information.

PUBLIC WORKS

1. Activity Report – August 2016

David Unrau, Director of Public Works, provided an overview of the monthly report. Mr. Unrau reported that culverts on Sack Road and Abbie Lane failed and were replaced. Mr. Unrau noted that seasonal items, such as line painting and tree removal, on Town road allowances have been completed.

MOVED BY: James Carmody
SECONDED BY: Gary Serviss

That the Public Works monthly report for August be accepted as information.

CARRIED

2. Capital Projects Update – September 2016

David Unrau provided an update to Council regarding current capital projects, asset management, energy management, waste management and water quality. Mr. Unrau reported that the Civic Centre Road Phase 2 was complete and that the Radtke Road project was on schedule. Mr. Unrau provided an update on the fire recovery at the Water Treatment Plant. Mr. Unrau noted that the SCADA system replacement would not be completed this year, but that the Bristol system would be replaced, as scheduled, with the installation of the new Motor Control Centre.

MOVED BY: Theresa Sabourin
SECONDED BY: Treena Lemay

That the capital projects update for September be accepted as information.

CARRIED

3. PW-23-2016 – Pavement Surface Condition Rating

David Unrau provided Council with an overview of road condition ratings within the Town. Mr. Unrau reviewed the proposed 2017 Capital Asset Management road work program. Mr. Unrau noted that under the current industry accepted theory, pavement has a 20 year lifespan, and based on the Expected Level of Service (LOS) rating of 7.0, even with completing the scope of work for 2017, the LOS would fall below the current rating of 5.6.

Mr. Unrau proposed that an evaluation of Petawawa's pavement lifespan would be reviewed; noting the sandy soil conditions and good granular base, extend road life. Mr. Unrau noted that if a 25 year lifecycle model could be applied, this would resolve the annual road rating deficiency and achieve a more desired LOS rating of 7.0.

This report was received as information.

4. PW-24-2016 – By-law 1052/16 Noise Exemption Extension

David Unrau reported that a request has been made by the Ministry of Transportation (MTO), on behalf of the local contractor, to extend the noise exemption authorized by By-law 1052/16, until the end of October. This request has been made to facilitate the unplanned replacement of a culvert at Meltz Lake as part of the MTO work conducted between County Road 26 to the Petawawa Township boundary.

MOVED BY: Tom Mohns
SECONDED BY: Theresa Sabourin

That Council approves the extension of the exemption from Noise By-law 368/06 as authorized by By-law 1052/16 from September 30 to October 31, 2016.

CARRIED

5. Public Works Budget Report

Received for information.

6. Sewage System Budget Report

Received for information.

7. Waterworks Budget Report

Received for information.

CLOSED MEETING

There was no closed meeting.

ADJOURNMENT

MOVED BY: Gary Serviss
SECONDED BY: James Carmody

That the meeting be adjourned.

CARRIED

The meeting adjourned at 8:35 p.m.



Clerk