

PETAWAWA ACCESSIBILITY ADVISORY COMMITTEE MEETING

MINUTES

JULY 9, 2015 @ 1:00 P.M.

PRESENT: Sheila Clarke, Jennifer Holohan, Richard Holohan, Theresa Sabourin, Dawn Recoskie

1. Welcome and Introductions – Theresa Sabourin welcomed the members of the committee and opened the meeting at 1:02 p.m.
2. Adoption of Agenda – Moved by Jennifer Holohan to approve the agenda as presented, seconded by Sheila Clarke. Motion carried.
3. Disclosure of Pecuniary Interest – None.
4. Adoption of previous minutes of May 26, 2015 – Moved by Sheila Clarke to approve the minutes of May 26, 2015 as circulated to the members of the Committee, seconded by Jennifer Holohan. Motion carried.
5. Old Business:
 - a. Membership Recruitment – Dawn Recoskie reported that no inquiries were received.
 - b. Barrier Free Audit Checklist – Centennial Park – Theresa Sabourin provided an overview of the report submitted by Mark Reinert, Parks & Facilities Supervisor. The report contained accessibility upgrades that will be conducted this year, plus recommendations for future years.

Moved by Richard Holohan and seconded by Sheila Clarke, that the Petawawa Accessibility Advisory Committee recommends that the Parks & Recreation Department include the accessibility upgrades to the washroom at the beach house at Centennial Park in the 2016 Budget in the estimated amount of \$6,000.00. Motion carried.
 - c. Update regarding work on entrances to Municipal building – Dawn Recoskie reported that the submitted tenders came in over budget. At the July 6th Council meeting, Council approved the change in scope (removing the resurfacing of the concrete columns) and retendering of the project.
 - d. 150th Health and Safety Liaison report – Theresa Sabourin reported on the June 12th meeting. Unfortunately it was raining that day so the site walk-a-bout could not be conducted. Theresa Sabourin to follow up with Chief

Knott to see if he would be available to do the site walk-a-bout with the PAAC members on either the afternoon of July 20th or the afternoon of July 27th.

- e. Accessibility Workplan Presentation to Council – July 20, 2015 – Theresa Sabourin presented the draft presentation and the video titled “Who do we benefit when we make Ontario accessible?” Committee members were impressed with the video and presentation. Theresa will present the presentation and video to Council at its July 20th Council meeting.
- f. Site Plan Letter – Dawn Recoskie presented the letter that was sent to the Planning Coordinator in response to the Tim Hortons/Harveys/Swiss Chalet site plan as per the direction of the PAAC at its May 26th meeting.

6. New Business:

- a. Site Plan Review – Mitsubishi Car Dealership – The PAAC reviewed the proposed site plan for the Mitsubishi car dealership to be located on Petawawa Boulevard across from the OPP station. Committee members recommended that automatic (sensored) door openers be installed; that accessible washrooms for both the public and staff be installed; that the entrance ramp be smooth for barrier free access; and due to the number of windows in the showroom that the developer ensures that people with low vision don't walk through the windows by including some type of contrasting colour or decal on the windows. Dawn Recoskie was directed to draft a letter with the Committee's recommendations; the letter needs to be provided to Karen Cronier, Planning Coordinator, by July 24th.

7. Correspondence (Previously emailed to Committee members)

- a. Accessibility: 10 years of action – Accessibility Directorate of Ontario – received for information.
- b. Accessibility in Ontario – AMO Communications – received for information.

8. Member Input

Sheila Clarke wondered if the new Tim Hortons location will have a mandate to hire people with disabilities. Dawn Recoskie commented that employers cannot discriminate against people based on a disability according to the Ontario Human Rights Code. Theresa Sabourin suggested that the PAAC article for the 2016 Town Times should focus on the economic benefits to employers to hiring employees with disabilities.

Theresa Sabourin commented that the organizers of the 150th Anniversary are looking for volunteers; she will provide application forms to the members of the PAAC.

Theresa Sabourin asked Dawn Recoskie to get the dates for the fall Showcase event and to notify the PAAC members so that they can sign up to volunteer at the event.

9. Next meeting – **September 24, 2015 at 1:00 p.m.**
10. The meeting adjourned at 2:22 p.m.