

6:30 p.m.

February 18, 2014

**TOWN OF PETAWAWA**

**REGULAR MEETING OF COUNCIL**

**Present:** Mayor Bob Sweet Deputy Mayor Tom Mohns  
Councillor James Carmody Councillor Treena Lemay  
Councillor Murray Rutz Councillor Theresa Sabourin

**Absent:** Councillor Frank Cirella

**Also Present:** Mitchell Stillman Dawn Recoskie  
Daniel Scissons Judy Hill  
Inspector Jeff Smith Pauline Wilson  
Mike Giardini Cyndi Mills  
TVCogeco Pembroke

**CALL TO ORDER** (Moment of Silent Reflection)

The Mayor called the meeting to order at 6:30 p.m.

**APPROVAL OF AGENDA**

**MOVED BY:** Murray Rutz  
**SECONDED BY:** James Carmody

- (1) That the agenda for the February 18, 2014 meeting of Council be adopted.

**CARRIED**

**DISCLOSURE OF PECUNIARY INTEREST**

There were no disclosures of pecuniary interest.

**APPROVAL OF MINUTES**

1. Special Council Meeting (January 30, 2014)

**MOVED BY:** Tom Mohns  
**SECONDED BY:** Murray Rutz

- (2) That the minutes of the Special Meeting of Council held January 30, 2014 be approved as printed and circulated.

**CARRIED**

2. Council Meeting (February 3, 2014)

**MOVED BY: Theresa Sabourin**

**SECONDED BY: Tom Mohns**

- (3) That the minutes of the regular meeting of Council held February 3, 2014 be approved as printed and circulated.

**CARRIED**

**PRESENTATIONS**

1. Petawawa Police Services Board 2013 Year End Report – Treena Lemay, Chair

Councillor Treena Lemay, Chair of the Petawawa Police Services Board introduced board member Pauline Wilson (municipal appointee) and Detachment Commander of the Upper Ottawa Valley Ontario Provincial Police (UOVOPP) Inspector Jeff Smith. Chair Lemay provided a presentation regarding the activities of the Petawawa Police Services Board (PPSB) for the year 2013; she touched on items such as: the contract with the OPP; contract hours; calls for service; profiles of services; motor vehicle collisions; community satisfaction survey; OPP open house; police board website; bike patrol activities; the proposed OPP billing model; and growth of the detachment.

Mayor Sweet thanked Chair Lemay, Ms. Wilson and Inspector Smith for attending the meeting and providing a detailed summary of the activities of the PPSB and the UOVOPP for the year 2013.

2. Community Engagement Model – Inspector Jeff Smith, Detachment Commander UOVOPP

Inspector Jeff Smith provided an overview of the OPP's Community Engagement Model. Inspector Smith explained that the model was developed by Dr. Hugh Russell in association with the Ontario Association of Chiefs of Police. He explained that the OPP often receives calls for service that really aren't policing related calls, such as calls regarding mental health. The goal of the community engagement model is to involve the community, social services, mental health agencies, and family members, among other stakeholders to help reduce the number of calls for service and to effectively help those in need.

Mayor Sweet thanked Inspector Smith for his presentation to Council.

## BY-LAWS

1. By-law 887/14 – being a by-law to appoint a Chief Administrative Officer and Clerk.

**MOVED BY:** Treena Lemay  
**SECONDED BY:** Murray Rutz

- (4) That By-law 887/14, being a by-law to appoint a Chief Administrative Officer and Clerk, be read a first and second time.

**CARRIED**

**MOVED BY:** Tom Mohns  
**SECONDED BY:** Theresa Sabourin

- (5) That By-law 887/14, be read a third time and passed.

**CARRIED**

Mayor Sweet introduced Daniel Scissons, Treasurer/Deputy CAO, as the new Chief Administrative Officer for the Town of Petawawa effective July 1, 2014. Mr. Scissons thanked Council for their confidence in his ability to perform the duties of Chief Administrative Officer and he thanked Mr. Stillman for his support and guidance.

## CORRESPONDENCE

There was no correspondence.

## MINUTES

1. Council-in-Committee (February 10, 2014)

**MOVED BY:** James Carmody  
**SECONDED BY:** Theresa Sabourin

- (6) That the minutes of the Council-in-Committee meeting held February 10, 2014 be accepted by Council and that resolutions from that Committee become resolutions of Council.

**CARRIED**

2. Petawawa Accessibility Advisory Committee (January 14, 2014)

Councillor Theresa Sabourin provided an overview of the recent activities of the Petawawa Accessibility Advisory Committee. Councillor Sabourin advised that she has been appointed Chair of the Committee for the year 2014 and she thanked Karen Roosen for her leadership as Chair over the last two years.

**MOVED BY: Theresa Sabourin**  
**SECONDED BY: Tom Mohns**

- (7) That the minutes of the Petawawa Accessibility Advisory Committee meeting held on January 14, 2014 be adopted as information.

**CARRIED**

### **STAFF REPORTS**

1. CAO 01 2014 (previously circulated) – Resolution to ratify agreement with firefighters

Mitchell Stillman, CAO/Clerk, provided an overview of the Memorandum of Settlement with the firefighters represented by the United Food and Commercial Workers Canada, Local 175.

**MOVED BY: Murray Rutz**  
**SECONDED BY: Treena Lemay**

- (8) That Council ratifies the Memorandum of Settlement with the United Food and Commercial Workers Canada, Local 175 dated January 31, 2014 and that a by-law be prepared to enter into the necessary contract for the period July 12, 2013 to July 11, 2016.

**CARRIED**

### **COUNCILLOR REPORTS**

Councillor James Carmody – nothing to report.

Councillor Theresa Sabourin reported that she and Councillor Cirella are part of the working group preparing the procedural policy for the Pembroke and Area Airport Commission.

Deputy Mayor Tom Mohns reported that he participated in a presentation today at Bonnechere Valley Township to explain the options for their three additional wards to become customers of the Ottawa Valley Waste Recovery Centre.

Councillor Murray Rutz reported that he attended a Festival Hall Committee meeting on February 10<sup>th</sup> as well as a Town Times Committee meeting. He reported that he participated in the family skate and skiing events as part of Family Day.

Councillor Treena Lemay – nothing to report.

Mayor Bob Sweet – nothing to report.

**CLOSED MEETING**

There was no closed meeting.

**CONFIRMING BY-LAW**

**MOVED BY: Murray Rutz**  
**SECONDED BY: Treena Lemay**

(9) That By-law 888/14 be read a first, second and third time and passed.

**CARRIED**

**ADJOURNMENT**

**MOVED BY: Murray Rutz**  
**SECONDED BY: Treena Lemay**

(10) That the meeting adjourn to the call of the Mayor.

**CARRIED**

The meeting adjourned at 7:50 p.m.

  
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Mayor

  
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Clerk