

TOWN OF PETAWAWA

COUNCIL-IN-COMMITTEE

Present: Mayor Bob Sweet Deputy Mayor Tom Mohns
Councillor James Carmody Councillor Treena Lemay
Councillor Murray Rutz Councillor Theresa Sabourin

Absent: Councillor Frank Cirella

Also Present: Mitchell Stillman Dawn Recoskie
Mark Reinert Kelly Williams
Karen Cronier David Unrau
Steve Knott Cyndy Phillips McCann
Colin Coyle Roger Clarke
Brent McIntyre Bill Murray
Norm Hazelwood Mike Giardini
Cyndi Mills Ryan Paulsen

The Council-in-Committee meeting was opened by the Mayor. Mayor Sweet advised that the agenda was amended by the addition of Item #6 “Recent Developments in Joint and Several Liability” – AMO, under the Finance and Management section of the agenda.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

PRESENTATIONS

1. Doug Moore Ambassador Award (Ontario Recreation Facilities Association Inc.) – Mark Reinert, Parks & Recreation Facilities Manager

Mayor Bob Sweet presented Mark Reinert, Parks & Recreation Facilities Manager with the Doug Moore Ambassador Award (Ontario Recreation Facilities Association Inc.). The award is presented to an individual ORFA member in recognition of his/her outstanding promotion to others of the benefits of membership in the ORFA.

PARKS & RECREATION

1. Activity Report – January 2014

Kelly Williams, Manager of Parks and Recreation, provided an overview of the monthly report for January. Mr. Williams provided an update regarding the Cenotaph project advising that the installation should start in late May to early June. Mr. Williams advised that the Parks and Recreation Department will be hosting a

March Break day camp this year from March 10th-14th. Mr. Williams also provided a summary of the recent Cabin Fever event.

MOVED BY: Treena Lemay
SECONDED BY: Murray Rutz

That the Parks and Recreation monthly report for January be accepted as information.

CARRIED

2. PR-02-14 – Outdoor Athletic Stadium Partnership Proposal

Kelly Williams, Manager of Parks and Recreation, provided an overview of the report. Mr. Williams commented that the proposed stadium would service the needs of students of Valour School and at the same time provide the Petawawa Community with a modern outdoor athletic facility. A partnership arrangement between the Town of Petawawa and the Renfrew County District School Board (RCDSB) has been proposed in order to construct, maintain and share the proposed facility. Discussions have also been held with representatives from Garrison Petawawa with respect to a further partnership in the form of in-kind services associated with the construction of the facility. It is proposed that the project be completed over time in four stages.

Mr. Norm Hazelwood, RCDSB Trustee, thanked Council for their consideration of the partnership arrangement. Mr. Roger Clarke, Mr. Brent McIntyre, and Mr. Bill Murray were also present at the meeting.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That Council approves in principal the partnership proposal with the Renfrew County District School Board (RCDSB) to construct a track and field facility adjacent to Valour School. Final details of the proposal are to be returned to Council for final approval.

CARRIED

PLANNING

1. Activity Report – January 2014

Karen Cronier, Planning Coordinator, presented her monthly report. Ms. Cronier advised that the subdivision agreement has been received for Radtke Estates and that the developer previously entered into a pre-servicing agreement in August 2013. Discussion took place regarding the “tree planting” portion of the subdivision agreement.

MOVED BY: Treena Lemay
SECONDED BY: Theresa Sabourin

That the Planning and Emergency Planning monthly report for January be accepted as information.

CARRIED

PUBLIC WORKS

1. Activity Report – January 2014

David Unrau, Director of Public Works, provided an overview of the monthly report. Mr. Unrau reported that Public Works responded to 12 winter events in January and conducted 11 days of snow hauling.

MOVED BY: Murray Rutz
SECONDED BY: Tom Mohns

That the Public Works monthly report for January be accepted as information.

CARRIED

2. Petawawa Drinking Water System – 2013-2014 Inspection Report

David Unrau presented the report. Mr. Unrau noted that there are no “Actions Required” or “Recommended Action” associated with the inspection report.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That the Petawawa Drinking Water System – 2013-2014 Inspection Report be accepted as information.

CARRIED

FIRE DEPARTMENT

1. Activity Report – January 2014

Chief Steve Knott provided an overview of the monthly report. Chief Knott reported that one chimney fire occurred in the month of January.

MOVED BY: Tom Mohns
SECONDED BY: Murray Rutz

That the Fire Department monthly report for January be accepted as information.

CARRIED

2. Fire Prevention Report – January 2014

Chief Knott presented the report.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That the Fire Prevention report for January be accepted as information.

CARRIED

3. FD-02-14 – Hiring of one (1) new Probationary Firefighter

Chief Knott presented the report.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That Council approves the hiring of Probationary Firefighter Chris Felskie.

CARRIED

ECONOMIC DEVELOPMENT

1. Activity Report – October 2013 (carried over from November 25, 2013 Council-in-Committee meeting)

Cyndy Phillips McCann, Economic Development Officer, provided an overview of the monthly report. Ms. Phillips McCann reported on the Tourism Industry Collaborative Event held on October 16, 2013.

MOVED BY: Tom Mohns
SECONDED BY: Theresa Sabourin

That the Economic Development monthly report for October 2013 be accepted as information.

CARRIED

2. Activity Report – January 2014

Cyndy Phillips McCann provided an overview of the monthly report. Ms. Phillips McCann reported that she will be back to work full-time on Wednesday.

MOVED BY: James Carmody
SECONDED BY: Murray Rutz

That the Economic Development monthly report for January be accepted as information.

CARRIED

3. ED-01-14 – Tourism Strategic Plan/Action Plan Update

Cyndy Phillips McCann presented the report. Ms. Phillips McCann provided an overview of the recommendations from the Tourism Destination Development Action Plan. The report was received for information.

ANIMAL CONTROL/BY-LAW ENFORCEMENT

1. Activity Report – January 2014

Mitchell Stillman, CAO/Clerk, presented the report.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That the Animal Control/By-law Enforcement monthly report for January be accepted as information.

CARRIED

2. MLEO-01-14 – Taxi Licences Applications 2014

Mitchell Stillman, CAO/Clerk, presented the report.

MOVED BY: Theresa Sabourin
SECONDED BY: Murray Rutz

That Council approves the taxi licence applications in accordance with the current taxi by-law.

CARRIED

BUILDING DEPARTMENT

1. Activity Report – January 2014

Mitchell Stillman, CAO/Clerk, presented the monthly report for January. The report was received for information.

FINANCE AND MANAGEMENT

1. CAO-02-2014 – Activity Report January 2014

Mitchell Stillman, CAO/Clerk, provided an overview of his report.

MOVED BY: James Carmody
SECONDED BY: Treena Lemay

That the Administration monthly report for January be accepted as information.

CARRIED

2. 2013 Statement of Council and Board Remuneration and Expenses

Mitchell Stillman, CAO/Clerk, presented the report.

MOVED BY: Theresa Sabourin

SECONDED BY: Murray Rutz

That Council approves and accepts the 2013 Statement of Council and Board Remuneration and Expenses report as presented.

CARRIED

3. 2013 Audit Responsibilities – Welch LLP

Mitchell Stillman, CAO/Clerk, presented the correspondence outlining the 2013 audit responsibilities.

MOVED BY: Tom Mohns

SECONDED BY: Treena Lemay

That the correspondence be received for information.

CARRIED

4. Annual Report on Investigations of Closed Municipal Meetings – Ombudsman Ontario

The correspondence was received for information.

5. Accounts Payable – January 2014

MOVED BY: James Carmody

SECONDED BY: Murray Rutz

That the general cheque #'s 17033 to 17234 in the amount of \$1,237,236.28 be passed by Council and paid by the Treasurer.

CARRIED

6. Recent Developments in Joint and Several Liability – AMO

Mitchell Stillman presented the correspondence from AMO. AMO is requesting that municipalities send a letter to the Attorney General in support of liability reform.

MOVED BY: James Carmody
SECONDED BY: Tom Mohns

That staff be directed to send a letter to the Attorney General in support of liability reform as outlined in the correspondence from AMO.

CARRIED

CLOSED MEETING

There was no closed meeting.

ADJOURNMENT

MOVED BY: Treena Lemay
SECONDED BY: Murray Rutz

That the meeting be adjourned.

CARRIED

The meeting adjourned at 7:46 p.m.


Clerk