

TOWN OF PETAWAWA

COUNCIL-IN-COMMITTEE

Present: **Mayor Bob Sweet** **Deputy Mayor Tom Mohns**
 Councillor James Carmody **Councillor Frank Cirella**
 Councillor Treena Lemay **Councillor Murray Rutz**
 Councillor Theresa Sabourin

Also Present: **Mitchell Stillman** **Dawn Recoskie**
 Karen Cronier **David Unrau**
 Daniel Scissons **Todd Clouthier**
 Sean Chase **Mike Giardini**
 Cyndi Mills **Ashley Thomson**

The Council-in-Committee meeting was opened by the Mayor.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

PRESENTATIONS

There were no presentations.

PLANNING

1. Activity Report – December 2013

Karen Cronier, Planning Coordinator, presented her monthly report.

MOVED BY: **Treena Lemay**
SECONDED BY: **Theresa Sabourin**

That the Planning and Emergency Planning monthly report for December be accepted as information.

CARRIED

2. PL-04-2014 – Zoning By-law Amendment Application, Residences of Riverstone, Civic Centre Developments (2012) Inc.

Karen Cronier provided an overview of the zoning by-law amendment application. Ms. Cronier reported that the developer is proposing the development of Phase 1 which includes two condominium buildings and one apartment building. The developer is requesting to rezone the subject lands from Commercial (C) to

Residential Three Exception Eleven (R3-E11), Residential Three Exception Twelve (R3-E12) and Commercial Exception Thirteen (C-E13). A public meeting has been scheduled for February 3, 2014. The report was received for information.

3. PL-05-2014 – Consent Applications, Residences of Riverstone, Civic Centre Developments (2012) Inc., B138/13 and B139/13, Civic Centre

Karen Cronier provided an overview of the consent application. Ms. Cronier reported that the purpose and effect of application B138/13 is to sever a 1.33 acre parcel of land, together with a proposed sanitary sewer easement in favour of the retained lands, for a 3 storey apartment building. The purpose and effect of application B139/13 is to sever a 1.11 acre parcel of land, together with a proposed sanitary sewer easement in favour of the retained lands, for the development of two 3 storey condominium buildings. Both severed parcels are designated Residential under the Official Plan and zoned Commercial (C) under By-law 456/07. The retained lands are designated Residential and Commercial under the Official Plan and are zoned Commercial under By-law 456/07.

MOVED BY: Treena Lemay
SECONDED BY: James Carmody

That Council supports consent applications B138/13 and B139/13 on condition that the lands be rezoned to address the deficiencies as outlined in Report #PL-05-2014.

CARRIED

4. PL-06-2014 – Consent Application, Connie Mielke, B140/13, 1692 Black Bay Road

Karen Cronier provided an overview of the consent application. Ms. Cronier reported that the purpose and effect of the application is to sever a 3.43 acre parcel of land to be added to an adjacent 2.15 acre parcel of land owned by Connie Mielke. The lot addition is requested simply to enlarge the existing residential lot and there is a proposal for a residential dwelling to be constructed on the retained lands. The severed parcel is designated Rural and Environmental Protection under the Official Plan and is zoned Rural Exception Five (RU-E5) and Provincially Significant Wetland Exception One (PSW-E1). The lot that is being added to is designated Rural under the Official Plan and is zoned Residential One (R1) and PSW-E1.

MOVED BY: Treena Lemay
SECONDED BY: Murray Rutz

That Council supports consent application B140/13 on condition that the severed lot and the lot being added to are rezoned in order to avoid a split zoning on the subject lands.

CARRIED

PUBLIC WORKS

1. Activity Report – December 2013

David Unrau, Director of Public Works, provided an overview of the monthly report. Mr. Unrau reported that the department responded to 22 winter events in the month of December.

MOVED BY: James Carmody
SECONDED BY: Theresa Sabourin

That the Public Works monthly report for December be accepted as information.

CARRIED

2. Waterworks Monthly Report – December 2013

David Unrau provided an overview of the report submitted by OCWA. Mr. Unrau reported that the water system lost water over a one week period in December; investigations were conducted including the use of divers in the Petawawa River to locate the suspected water leak. The water system returned to normal, although the leak was not located.

MOVED BY: Tom Mohns
SECONDED BY: Frank Cirella

That the Waterworks monthly report for December be accepted as information.

CARRIED

3. PW-01-2014 – Capital Pre-Approval

David Unrau provided an overview of construction projects where capital pre-approval is requested to proceed with the tendering process prior to the adoption of the 2014 budget.

MOVED BY: Theresa Sabourin
SECONDED BY: Murray Rutz

That Council gives permission to the Public Works Department to proceed with the tender call for the following projects:

- Shames Road;
- Rantz Road – Phase 2, Stage 2;
- Park Drive – Phase 1 and 2; and
- Woodland Crescent – Sidewalk.

CARRIED

4. PW-02-2014 – Waste Management Consultant Contract

David Unrau presented his report. Mr. Unrau reported that this item will be cost-shared between the Town of Petawawa, the Township of Laurentian Valley, and the City of Pembroke.

MOVED BY: Tom Mohns
SECONDED BY: Frank Cirella

That Council approves the request to proceed with the Request for Abbreviated Proposal (RFAP) for consultant services for Collection and Transportation of Source-Separated Solid Waste.

CARRIED

5. PW-03-2014 – Street Lighting Update

David Unrau provided an overview of the report. Mr. Unrau reported that the letter sent to Hydro One has resulted in better communication and service; he reported that he received an email this morning advising that the 2013 streetlight program has been completed.

MOVED BY: Theresa Sabourin
SECONDED BY: Murray Rutz

That Council approves the request to proceed with the proposal to split the proposed 2014 Street Lighting funding between installation of new lights and conversion of old Mercury Vapour (MV) and High Pressure Sodium (HPS) to LED.

CARRIED

6. Perpetual Care Reserve Fund – Ottawa Valley Waste Recovery Centre

Deputy Mayor Tom Mohns provided an overview of the perpetual care reserve fund and investment policy, which if approved by the partnering municipalities, will allow the Township of Laurentian Valley to invest reserves on behalf of the Ottawa Valley Waste Management Board.

MOVED BY: Tom Mohns
SECONDED BY: Murray Rutz

That Council of the Corporation of the Town of Petawawa hereby approves the amendment to *Section 9: Closure, Maintenance and Perpetual Care of the Site* of the Inter Municipal Agreement as follows:

“The Board shall establish a perpetual care reserve fund (the “Reserve”) and shall include in each annual budget submitted to each of the Councils of the parties the proposed means of accumulating sufficient funds in the Reserve to ensure that, at

the time that each cell and the Landfill closes, there is enough to pay for all closure and perpetual care costs.

As directed by the Board, funds in the Reserve may be invested by Laurentian Valley in its own name, in trust for all the parties, and in accordance with investment policy adopted by Laurentian Valley Council and attached hereto and the requirements of O.Reg. 438/97 and any other applicable provincial laws or regulations.

All requests to transfer funds between accounts will only be executed by Laurentian Valley as directed by the OVWMB or a Committee of the Board which would consist of one appointed representative from each Municipality.

Laurentian Valley shall provide an investment report annually to the Board. Each of the parties agrees not to hold Laurentian Valley liable for the financial performance of any invested funds, provided that the investments are made in accordance with the investment policy and any directions of the Board.”

CARRIED

BUILDING DEPARTMENT

1. Activity Report – December 2013

Mitch Stillman, CAO/Clerk, presented the monthly report for December 2013. The report was received for information.

GENERAL MATTERS

1. CAO Verbal Report

Mitch Stillman, CAO/Clerk, announced his retirement effective June 30, 2014 after 35 years of public service, 25 of those years with Petawawa (Township and Town). Mr. Stillman thanked the Mayor and members of Council for the honour of serving as the CAO for Petawawa for the past 9 years. He also thanked the hardworking and dedicated staff of the Town of Petawawa for their support.

Mayor Bob Sweet thanked Mr. Stillman for his years of service and wished him all the best in his retirement.

MOVED BY: Tom Mohns
SECONDED BY: Murray Rutz

That:

1. That the notice of retirement effective June 30, 2014 from Mitch Stillman be accepted with regret; and
2. That the Mayor be authorized to sign documents related to this matter.

CARRIED

CLOSED MEETING

There was no closed meeting.

ADJOURNMENT

MOVED BY: Theresa Sabourin
SECONDED BY: Frank Cirella

That the meeting be adjourned.

CARRIED

The meeting adjourned at 7:39 p.m.



Clerk