

TOWN OF PETAWAWA**COUNCIL-IN-COMMITTEE**

Present:	Mayor Bob Sweet Councillor Treena Lemay Councillor Theresa Sabourin	Deputy Mayor Tom Mohns Councillor Murray Rutz
Regrets:	Councillor James Carmody	Councillor Frank Cirella
Also Present:	Daniel Scissons Annette Mantifel Steve Knott Mike Giardini	Dawn Recoskie Kelly Williams Gary Serviss Sarah Hyatt

The Council-in-Committee meeting was opened by the Mayor at 6:30 p.m. The agenda was amended by adding Item 7 under Finance and Management, Correspondence – Building Canada Fund-Small Communities Fund (SCF) & Ontario Community Infrastructure Fund (OCIF) Application-Based Component.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

PRESENTATIONS

There were no presentations.

PARKS & RECREATION1. Activity Report – October 2014

Kelly Williams, Manager of Parks & Recreation, provided an overview of the monthly report. Mr. Williams highlighted the recent donation to the Cenotaph project from Century 21 Neville Realty Ltd. Mr. Williams further reported that the Petawawa Cenotaph Steering Committee was successful in receiving the full \$50,000 grant from Veterans Affairs Canada-Community War Memorial Program, following the submission of the Cenotaph project final report. Mr. Williams reported that the Civic Centre 40th Anniversary celebration will take place on November 20, 2014 and will include the unveiling of a memorial wall. Mr. Williams provided an update regarding the 150th Anniversary celebration and advised that a formal presentation will be made to Council in December.

MOVED BY: Murray Rutz
SECONDED BY: Theresa Sabourin

That the Parks & Recreation monthly report for October be accepted as information.

CARRIED

2. Parks & Recreation Budget Report

Received for information.

FIRE DEPARTMENT

1. Activity Report – October 2014

Fire Chief Steve Knott provided an overview of the monthly report. Chief Knott reported that there were zero structural fires, vehicle fires, and auto extrications for the month of October.

MOVED BY: Treena Lemay

SECONDED BY: Tom Mohns

That the Fire Department monthly report for October be accepted as information.

CARRIED

2. Fire Prevention Report – October 2014

Chief Knott presented the report. Chief Knott highlighted the Fire Department's activities during Fire Prevention Week and reported that over 1,000 fire prevention packages were given to local students during school visits.

MOVED BY: Murray Rutz

SECONDED BY: Tom Mohns

That the Fire Prevention report for October be accepted as information.

CARRIED

3. FD-10-14 – Declaration of Annual Compliance

Chief Knott provided an overview of the report. Chief Knott explained that the minimum acceptable model under the *Fire Protection and Prevention Act* is comprised of the following components: risk assessment; smoke alarm programs, including home escape planning; distribution of public education information and implementation of public education programs; and fire prevention inspections upon complaint or request. Chief Knott advised that the Town of Petawawa Fire Department exceeds the minimum acceptable model.

MOVED BY: Murray Rutz

SECONDED BY: Theresa Sabourin

That Council affirms that the Town of Petawawa is meeting the requirements of the minimum acceptable model of compliance with clause 2.(1)(a) of the *Fire Protection and Prevention Act, 1997*.

CARRIED

4. Fire Protection Budget Report

Received for information.

ANIMAL CONTROL/BY-LAW ENFORCEMENT

1. Activity Report – October 2014

Daniel Scissons, CAO/Clerk, presented the report. Discussion took place regarding the amount of the fine charged for false alarms. Staff was directed to review the fines charged and compare the amount to what will be charged to the Town from the OPP under the new OPP Billing Model in 2015.

MOVED BY: Theresa Sabourin
SECONDED BY: Murray Rutz

That the Animal Control/By-law Enforcement monthly report for October be accepted as information.

CARRIED

2. Animal Control/By-law Enforcement Budget Report

Received for information.

FINANCE AND MANAGEMENT

1. Seniors Housing – General Discussion

Council discussed applying for funding to conduct a needs assessment of the community with regards to seniors housing. The Canadian Mortgage and Housing Corporation (CMHC) may offer a grant program to conduct this type of study. Council discussed appointing a committee to study seniors housing in Petawawa. The Striking Committee will make committee appointments at a later date, once clarification is received from CMHC regarding any grant programs.

2. CAO-11-2014 – December 2014 Meeting Schedule

Daniel Scissons, CAO/Clerk, provided an overview of the report.

MOVED BY: Tom Mohns
SECONDED BY: Theresa Sabourin

That Council cancels the December 22, 2014 Council-in-Committee meeting and amends the December 2014 meeting schedule, as follows:

Monday, December 1, 2014 – Inaugural meeting of Council;

Monday, December 8, 2014 – Council-in-Committee meeting (all committees); and

Monday, December 15, 2014 – Council meeting.

CARRIED

3. Accounts Payable – October 2014

MOVED BY: Treena Lemay
SECONDED BY: Theresa Sabourin

That the general cheque #'s 18713 to 18963 in the amount of \$1,524,621.96 be passed by Council and paid by the Treasurer.

CARRIED

4. Budget Reports (Council & Administration)

Annette Mantifel, Treasurer, provided an overview of the Council and Administration budget reports. The budget reports were received for information.

5. Correspondence – Canadian Nuclear Laboratories (CNL) Limited – R.S. Walker, President & CEO

The item of correspondence was received for information.

6. Correspondence – Implementation of a New Social Assistance Management System (SAMS) – Chery Leigh, Ontario Works Manager

The item of correspondence was received for information.

7. Correspondence – Building Canada Fund-Small Communities Fund (SCF) & Ontario Community Infrastructure Fund (OCIF) Application-Based Component

Mayor Bob Sweet reported that the Town of Petawawa received notification today that the Town was not successful in its applications under the Building Canada Fund and the Ontario Community Infrastructure Fund. The Town applied for the grants for the reconstruction of Civic Centre Road and the final phase of Victoria Street from Albert Street to Abbie Lane. The letters indicated that the Town's project proposals were not selected to move forward to the application phase, primarily because other applicants with highly critical projects had more challenging economic conditions and fiscal situations.

CLOSED MEETING

There was no closed meeting.

ADJOURNMENT

MOVED BY: Murray Rutz
SECONDED BY: Tom Mohns

That the meeting be adjourned.

CARRIED

The meeting adjourned at 8:32 p.m.

A handwritten signature in black ink, appearing to be "J. C. Stewart", written over a horizontal line.

Clerk