

TOWN OF PETAWAWA

COUNCIL-IN-COMMITTEE

Present: **Mayor Bob Sweet** **Deputy Mayor Tom Mohns**
 Councillor James Carmody **Councillor Frank Cirella**
 Councillor Murray Rutz **Councillor Theresa Sabourin**

Regrets: **Councillor Treena Lemay**

Also Present: **Daniel Scissons** **Dawn Recoskie**
 Annette Mantifel **Clem Paradis**
 Chico Traclet **Tyrone Chatterjee**
 Andre Gaudette **Tawnya Roberts**
 Cyndy Phillips McCann **Kelly Williams**
 Karen Cronier **David Unrau**
 Doug Armstrong **Wayne Bando**
 Mike Giardini **Patricia Leboeuf**

The Council-in-Committee meeting was opened by the Mayor at 6:33 p.m.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

PRESENTATIONS

1. Project Zero – Office of the Fire Marshal & Enbridge

Enbridge representatives Tyrone Chatterjee and Andre Gaudette presented the Town of Petawawa Fire Department with 376 combination smoke and carbon monoxide alarms as part of Project Zero – a public education campaign that will be providing more than 4,500 alarms to residents in 15 municipalities in Ontario. Assistant Deputy Chief Traclet – Training Officer and Assistant Deputy Chief Paradis – Chief Fire Prevention Officer, accepted the donation. Tawnya Roberts, Specialist, Office of the Fire Marshal and Emergency Management was also in attendance for the presentation. Ms. Roberts reported that it will become law in Ontario on October 15, 2014 under Bill 77, also known as the Hawkins-Gignac Act, for homes to have carbon monoxide alarms.

FIRE DEPARTMENT

1. Activity Report – September 2014

ADC Traclet presented the monthly report. ADC Traclet reported that there were no structural fires for the month of September and only one chimney fire was reported.

MOVED BY: Theresa Sabourin
SECONDED BY: Frank Cirella

That the Fire Department monthly report for September be accepted as information.

CARRIED

2. Fire Prevention Report – September 2014

ADC Paradis provided an overview of the report.

MOVED BY: James Carmody
SECONDED BY: Murray Rutz

That the Fire Prevention report for September be accepted as information.

CARRIED

3. Fire Protection Budget Report

Received for information.

ECONOMIC DEVELOPMENT

1. Activity Report – September 2014

Cyndy Phillips McCann, Economic Development Officer, presented the monthly report. Ms. Phillips McCann reported that statistics for population, household salary, traffic count data, and subdivision status contained within the economic profile for the Town of Petawawa were updated and posted to the Town's website.

MOVED BY: James Carmody
SECONDED BY: Murray Rutz

That the Economic Development monthly report for September be accepted as information.

CARRIED

2. ED-07-14 – VIC Wrap-Up Report 2014

Cyndy Phillips McCann provided an overview of the report.

MOVED BY: Murray Rutz
SECONDED BY: Frank Cirella

That Council endorses the following recommendations:

1. That Council continues to operate a VIC located in the corridor between the Petawawa Civic Centre and the Petawawa Public Library.
2. That the VIC continues to partner with OVTA and OHTO to facilitate customer service training and site support facilitation.
3. That additional directional signage along County roads be added.
4. That Council authorizes staff to make a request for a student grant under the 2015 Canadian Summer Student Program.
5. That Council authorizes staff to investigate alternative electronic marketing and information avenues.

CARRIED

3. Economic Development Budget Report

Received for information.

PARKS & RECREATION

1. Activity Report – September 2014

Kelly Williams, Manager of Parks & Recreation, provided an overview of the monthly report. Mr. Williams reported on the success of the ROAR (Rural Ontario East Active Recreation) Conference. Mr. Williams also provided an overview of the 2014 summer recreation programs.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That the Parks & Recreation monthly report for September be accepted as information.

CARRIED

2. Parks & Recreation Budget Report

Received for information.

PLANNING

1. Activity Report – September 2014

Karen Cronier, Planning Coordinator, presented her monthly report. Ms. Cronier reported on the 4th phase of the Hoffman Subdivision and the extension of Wilson Avenue.

MOVED BY: Frank Cirella
SECONDED BY: Murray Rutz

That the Planning and Emergency Planning monthly report for September be accepted as information.

CARRIED

2. Planning Budget Report

Received for information.

3. Building Department Activity Report – September 2014

Karen Cronier presented the Building Department monthly report for September.

MOVED BY: James Carmody
SECONDED BY: Theresa Sabourin

That the Building Department monthly report for September be accepted as information.

CARRIED

4. Building Department Budget Report

Received for information.

PUBLIC WORKS

1. Activity Report – September 2014

David Unrau, Director of Public Works, provided an overview of the monthly report. Mr. Unrau reported that 22 streetlight repairs were conducted in September.

MOVED BY: Murray Rutz
SECONDED BY: Theresa Sabourin

That the Public Works monthly report for September be accepted as information.

CARRIED

2. Waterworks Monthly Report – September 2014

David Unrau provided an overview of the report submitted by OCWA. Mr. Unrau reported that the SCADA system at the Water Treatment Plant is out of date and will be part of the 2015 budget discussion.

MOVED BY: James Carmody
SECONDED BY: Murray Rutz

That the Waterworks monthly report for September be accepted as information.

CARRIED

3. Capital Projects Update – October 2014

David Unrau provided an update to Council regarding current capital projects, asset management, energy management, waste management and water quality. Mr. Unrau reported on a meeting with Cowan Insurance with respect to installing GPS units in the Town's winter snow removal equipment. Further investigation will be conducted regarding this opportunity.

MOVED BY: Theresa Sabourin
SECONDED BY: Frank Cirella

That the Capital Projects Update for October 2014 be accepted as information.

CARRIED

4. PW-18-2014 – Equipment Quotation for Snow Removal 2014-2015 Tender #PW-16-2014

David Unrau provided an overview of the report.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That Council of the Corporation of the Town of Petawawa awards Tender #PW-16-2014, Equipment Quotation for Snow Removal 2014-2015, to H&H Construction Inc. in the amount of \$12,680.00 + HST.

CARRIED

5. PW-19-2014 – Snow Plowing of Municipal Buildings 2014-2015 Tender #PW-15-2014

David Unrau provided an overview of the report.

MOVED BY: Theresa Sabourin
SECONDED BY: Tom Mohns

That Council of the Corporation of the Town of Petawawa awards Tender #PW-15-2014, Snow Plowing of Municipal Buildings 2014-2015, to H&H Construction Inc. in the amount of \$425.00 + HST per service.

CARRIED

6. PW-20-2014 – Hiring of Temporary Labourers

David Unrau presented the report.

MOVED BY: James Carmody

SECONDED BY: Frank Cirella

That Council approves the hiring of the following personnel as Temporary Labourers for the period November 3, 2014 to March 31, 2015: Adam Driscoll; Chad LeBlanc; and Rick Humber.

CARRIED

7. Public Works Budget Report

Received for information.

8. Sewage System Budget Report

Received for information.

9. Waterworks Budget Report

Received for information.

ANIMAL CONTROL

1. Activity Report – September 2014

Daniel Scissons, CAO/Clerk, presented the report.

MOVED BY: Theresa Sabourin

SECONDED BY: James Carmody

That the Animal Control/By-law Enforcement monthly report for September be accepted as information.

CARRIED

2. MLEO-08-14

Daniel Scissons presented the report.

MOVED BY: Murray Rutz

SECONDED BY: Frank Cirella

That Council approves the taxi licence applications in accordance with the current taxi by-law.

CARRIED

3. Animal Control/By-law Enforcement Budget Report

Received for information.

GENERAL MATTERS

1. Accounts Payable

MOVED BY: James Carmody

SECONDED BY: Murray Rutz

That the general cheque #'s 18529 to 18712 in the amount of \$4,395,665.25 be passed by Council and paid by the Treasurer.

CARRIED

2. Budget Reports (Council & Administration)

Annette Mantifel, Treasurer, provided an overview of the Council and Administration budget reports. The budget reports were received for information.

CLOSED MEETING

There was no closed meeting.

ADJOURNMENT

MOVED BY: Frank Cirella

SECONDED BY: Murray Rutz

That the meeting be adjourned.

CARRIED

The meeting adjourned at 8:35 p.m.



Clerk