

clinic at the Petawawa Centennial Family Health Centre on Tuesdays from 1:00 p.m. to 5:00 p.m. The report was received for information.

3. ED-06-14 – OHvation! Mystery Shop Program

Cyndy Phillips McCann provided an overview of her report. Ms. Phillips McCann reported that the Town of Petawawa's Visitor Information Centre received at grade of 94% through the Ontario Highlands Tourism Organization (OHTO) OHvation Mystery Shop Program. The report was received for information.

PLANNING

1. Activity Report – July 2014

Karen Cronier, Planning Coordinator, presented her monthly report.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That the Planning and Emergency Planning monthly report for July be accepted as information.

CARRIED

2. PL-21-14 – Extension of Part Lot Control By-law, CW Homes, Blocks 11, 12 & 13 Plan 49M-68, William Thomas Drive

Karen Cronier provided an overview of the report. Ms. Cronier reported that By-law 860/13 was passed in September 2013 to permit the lifting of part lot control to allow for the individual sale of town house units. The by-law will expire on September 16, 2014. Ms. Cronier noted unfortunately several town house units remain unsold and therefore the owner has requested an extension to the lifting of part lot control.

MOVED BY: Tom Mohns
SECONDED BY: Treena Lemay

That Council supports the extension of By-law 860/13.

CARRIED

3. PL-22-14 – Consent Application B73/14, Jane Loftus, MacGregor Bay Trail, Part of Lot 3, Lake Range

Karen Cronier provided an overview of the report. Ms. Cronier explained the purpose and effect of the consent application is to sever a 0.0358 acre parcel of land to be added to an adjacent 0.38 acre parcel of land to accommodate an encroaching brick patio.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That Council supports consent application B73/14 on condition that a minor variance is obtained for the retained lands that addresses the reduction in lot area.

CARRIED

4. PL-23-14 – Zoning By-law Amendment, Karen King & Thomas King, Part of Lot 22, Concession 7

Karen Cronier provided an overview of the report. Ms. Cronier explained the purpose and effect of the zoning by-law amendment is to reduce the minimum lot frontage from 18 metres to 15 metres for lands that are being rezoned from Residential One (R1) to Residential One Exception Thirty Nine (R1-39) (Wilbert Street lots) and to rezone lands from Residential One (R1) to Commercial (C) (retained parcel Petawawa Boulevard). A public meeting will be held in September to hear the application. The report was received for information.

5. PL-24-14 – Zoning By-law Amendment, Portage Landing Subdivision, Part of Lots 17, 18 & 19, Concession 8

Karen Cronier provided an overview of the report. Ms. Cronier reported that Portage Landing Subdivision received draft approval on May 21, 2014 for the development of 98 lots for single dwellings, five blocks for 27 multiple attached units, one block for parkland and one block for a stormwater management facility.

Ms. Cronier explained that several issues needed to be addressed prior to bringing the zoning by-law amendment before Council. The developer had to complete the severance application for the stormwater management pond; have the stormwater management facility removed from the licensed pit; complete the noise review and satisfy the Ministry of Natural Resources in regards to the species at risk. All of these issues have been completed except for the MNR permit. It is anticipated that the MNR will approve the ESA permit in early fall. Once this permit is approved the developer would like to proceed with entering into a pre-servicing agreement for the subdivision lands.

Ms. Cronier reported the purpose and effect of the amendment is to rezone the subdivision lands from Residential One (R1) and Residential One-holding (R1-h) to Residential One-Exception Thirty Five (R1-E35), Residential One-Exception Thirty Six (R1-E36), Residential One-Exception Thirty Seven (R1-E37), Residential Three-Exception Eleven (R3-E11) and Open Space (OS). The amendment also rezones the lands comprising the proposed stormwater management facility from Extractive Industrial-Exception One (EM-E1) to Open Space-Exception Four (OS-E4).

Ms. Cronier further reported that the draft zoning by-law presented at the public meeting on April 15, 2013 has now been revised to include the information identified in the noise review and to provide a specific designation for the

stormwater management facility. These changes are minor in nature and therefore staff will be requesting a resolution under Section 34(17) of the Planning Act that confirms no additional public notice is required. The zoning by-law amendment will be presented to Council at the September 2, 2014 Council meeting for adoption. The report was received for information.

PUBLIC WORKS

1. Activity Report – July 2014

David Unrau, Director of Public Works, provided an overview of the monthly report.

MOVED BY: Theresa Sabourin
SECONDED BY: Frank Cirella

That the Public Works monthly report for July be accepted as information.

CARRIED

2. Waterworks Monthly Report – July 2014

David Unrau provided an overview of the report submitted by OCWA. Mr. Unrau reported that OCWA and Public Works are investigating sewer smells on Victoria Street.

MOVED BY: Murray Rutz
SECONDED BY: Tom Mohns

That the Waterworks monthly report for July be accepted as information.

CARRIED

3. Capital Projects Update – August 2014

David Unrau provided an update to Council regarding current capital projects, asset management, energy management, waste management and water quality. Mr. Unrau reported that the following capital projects have been completed: Victoria Street, Woodland Crescent sidewalk, and water main saddles. Mr. Unrau also noted that the County of Renfrew's project on Petawawa Boulevard is awaiting line painting to complete the project. Discussion took place regarding the line painting and whether bicycle symbols will be painted on the bicycle path. Mayor Sweet and David Unrau are to confirm this item with the County of Renfrew.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That the Capital Projects Update for August 2014 be accepted as information.

CARRIED

4. PW-16-2014 – Tender PW-11-2014-Vermont Meadows Outfall

David Unrau provided an overview of the report. Mr. Unrau reported that the rationale for undertaking this project was outlined three years ago in an October 27, 2011 report presented by Golder Associates. Mr. Unrau explained this is one of the critical areas highlighted in the document. Ongoing geotechnical monitoring of the complete slope is essential in ensuring that the need to complete any additional work as referenced in the Golder report is mitigated.

Mr. Unrau reported that the lowest tender is \$37,222.60 over the 2014 budget amount of \$50,000.00. Financing of this difference will be considered as budgetary performance is reviewed through the remainder of the fiscal year.

MOVED BY: Treena Lemay
SECONDED BY: Murray Rutz

That Council of the Corporation of the Town of Petawawa approves the award of Tender PW-11-2014, Vermont Meadows Outfall, to R.G.T. Clouthier Construction Ltd. in the amount of \$87,222.60 + HST.

CARRIED

PARKS & RECREATION

1. Activity Report – July 2014

Kelly Williams, Manager of Parks & Recreation, provided an overview of the monthly report. Mr. Williams reported that the summer camps were very successful with the department receiving positive comments from parents and children. Mr. Williams reminded the public of the fall showcase event taking place September 12-14, 2014 at the Civic Centre.

MOVED BY: Treena Lemay
SECONDED BY: Frank Cirella

That the Parks & Recreation monthly report for July be accepted as information.

CARRIED

2. PR-12-14 – Agreement with the Renfrew County District School Board for the design, construction, maintenance and operation of a track and field facility in the Town of Petawawa

Kelly Williams provided an overview of the report. Mr. Williams provided highlights of the proposed agreement as follows:

- The Renfrew County District School Board (RCDSB) will invest \$725,000.00 in the design and construction of the facility.

- The RCDSB will also invest up to \$25,000.00 in the clearing and grubbing of the lands where the facility will be located (clearing and grubbing to be done by 2CER-Garrison Petawawa).
- The parties agree to endeavour to complete the construction of the facility prior to the September 2015 school year.
- The Town will be responsible for the operation and maintenance of the facility once constructed, including all associated costs.
- The RCDSB will contribute \$6,000.00 annually towards the operation and maintenance of the facility.
- The Manager of Parks and Recreation and the Principal of Valour School will coordinate activities in order to optimize use of the facility. The RCDSB will have exclusive use of the facility from 6:30 a.m. to 6:00 p.m. on school days as per the school calendar. The community will have use of the facility during evenings and weekends. On some occasions, the Town and Board may utilize the facility at the same time.
- Both parties agree to maintain proper and adequate insurance coverage and both parties agree to indemnify each other from all acts/claims etc. against either party during the term of the agreement.
- The term of the agreement shall be for 30 years from the date of execution.

MOVED BY: Theresa Sabourin

SECONDED BY: Murray Rutz

That Council of the Corporation of the Town of Petawawa authorizes entering into an Agreement with the Renfrew County District School Board for the design, construction, maintenance and operation of a track and field facility to be located on municipal property adjacent to both Valour School and the Petawawa Civic Centre.

CARRIED

3. PR-13-14 – RFP PRD-14-02 Contract Award for the design and construction of a track and field facility

Kelly Williams provided an overview of the report.

MOVED BY: Treena Lemay

SECONDED BY: James Carmody

That Council of the Corporation of the Town of Petawawa awards the contract for the design and construction of the track and field facility as per RFP-PRD-14-02 to D&G Landscaping Inc. for the sum of \$723,809.00 plus HST.

CARRIED

BUILDING DEPARTMENT

1. Activity Report – June & July 2014

Mayor Bob Sweet presented the Building Department's June and July monthly reports.

MOVED BY: Theresa Sabourin

SECONDED BY: James Carmody

That the Building Department monthly reports for June and July be accepted as information.

CARRIED

GENERAL MATTERS

1. Correspondence – OPP Billing Model

Council discussed the recent announcement of the new OPP Billing Model which is to come into effect January 1, 2015.

MOVED BY: Theresa Sabourin

SECONDED BY: Frank Cirella

That the following persons are authorized to attend the OPP Billing Model information session on September 4, 2014 in Smiths Falls:

- Mayor Bob Sweet;
- Councillor Treena Lemay, Chair – Petawawa Police Services Board;
- Daniel Scissons, CAO/Clerk and/or Annette Mantifel, Treasurer.

CARRIED

2. Budget Reports (Building, Economic Development, Planning, Public Works, Sewage System, Waterworks)

Received for information.

CLOSED MEETING

There was no closed meeting.

ADJOURNMENT

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That the meeting be adjourned.

CARRIED

The meeting adjourned at 8:25 p.m.



Clerk