

TOWN OF PETAWAWA

COUNCIL-IN-COMMITTEE

Present:	Mayor Bob Sweet Councillor Frank Cirella Councillor Theresa Sabourin	Councillor James Carmody Councillor Murray Rutz
Regrets:	Deputy Mayor Tom Mohns	Councillor Treena Lemay
Also Present:	Mitchell Stillman Cyndy Phillips McCann David Unrau Todd Clouthier Mike Giardini	Dawn Recoskie Karen Cronier Steve Webster Brad Clouthier Cyndi Mills

The Council-in-Committee meeting was opened by the Mayor at 6:30 p.m.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

PRESENTATIONS

There were no presentations.

ECONOMIC DEVELOPMENT

1. **Activity Report – April 2014**

Cyndy Phillips McCann, Economic Development Officer, presented her monthly report. Ms. Phillips McCann reported that over the Spring Showcase event April 25th-27th, 25 I Love Petawawa T-shirts were sold. Ms. Phillips McCann further reported that the Visitor Information Centre (VIC) will be opening in early June and Kyle McLaren has been hired to operate the VIC.

**MOVED BY: Murray Rutz
SECONDED BY: Frank Cirella**

That the Economic Development monthly report for April be accepted as information.

CARRIED

PLANNING

1. Activity Report – April 2014

Karen Cronier, Planning Coordinator, presented her monthly report. Ms. Cronier reported that an OMB hearing has been scheduled for August 26, 2014 to hear an appeal for the Official Plan Amendment #14 (5 Year Review).

MOVED BY: James Carmody
SECONDED BY: Theresa Sabourin

That the Planning and Emergency Planning monthly report for April be accepted as information.

CARRIED

2. PL-14-2014 – Consent Application B75/13, Kelly & Tanya Gorr, Black Bay Road

Karen Cronier provided an overview of the consent application. Ms. Cronier reported that the purpose and effect of the application is to sever a 2.12 acre parcel of land to be used for residential purposes. This application originally came before Planning Committee on September 23, 2013. At that time the subject property was designated Mineral Aggregate under the Official Plan and has since been re-designated to Rural which permits residential uses and the property is zoned Rural under the Zoning By-law.

MOVED BY: James Carmody
SECONDED BY: Murray Rutz

That Council supports application B75/13 on condition that a draft survey plan be submitted identifying the location of all structures on the severed lot in relation to the new lot lines so that it may be reviewed for zoning conformity.

CARRIED

3. PL-15-2014 – Consent Application B152/13, Matthias Krause, Black Bay Road

Karen Cronier provided an overview of the consent application. Ms. Cronier reported that the application originally came before Planning Committee on April 28, 2014 at which time concerns were expressed over the servicing of the proposed severed lot. The Town Engineer and OCWA have since confirmed that they are satisfied that the water may be extended on the following conditions:

1. The pipe size is increased and a flushing hydrant installed at the end of the water line so that it may be flushed periodically. All work must be pre-approved, inspected during installation and properly commissioned to the Town's satisfaction.
2. An easement from Mr. Krause in favour of the Town of Petawawa that will allow access by the Town for maintenance purposes.

3. That the County of Renfrew place a note on the Decision Notice that states that no other consideration will be given to further extensions to this water line.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That Council supports application B152/13 on the following conditions:

1. The pipe size is increased and a flushing hydrant installed at the end of the water line so that it may be flushed periodically. All work must be pre-approved, inspected during installation and properly commissioned to the Town's satisfaction.
2. An easement from Mr. Krause in favour of the Town of Petawawa that will allow access by the Town for maintenance purposes.
3. That the County of Renfrew place a note on the Decision Notice that states that no other consideration will be given to further extensions to this water line.

CARRIED

4. PL-16-2014 – Consent Applications B31/14 & B32/14, Karen King & Thomas King, Wilbert Street and Petawawa Boulevard

Karen Cronier provided an overview of the consent applications. Ms. Cronier reported that the purpose and effect of the application is to sever two residential lots. The severed lands front onto Wilbert Street with the retained fronting onto Petawawa Boulevard. The proposed lots are designated Residential under the Official Plan and zoned Residential One (R1) under Zoning By-law No. 456/07, as amended. The retained parcel is designated Commercial under the Official Plan and is zoned Commercial and Residential One under the Zoning By-law.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That Council supports applications B31/14 and B32/14 on condition that:

1. A zoning by-law amendment is obtained to rezone the residential parcels to permit a reduced frontage; and
2. That the retained lands that fall within the Residential One (R1) zone are rezoned to Commercial (C) so that there is no split zoning on the property.

CARRIED

5. PL-17-2014 – Residences of Riverstone Condominium Site Plan Approval, Civic Centre Developments (2012) Inc.

Karen Cronier provided an overview of the site plan application. Ms. Cronier reported that the subject lands are comprised of approximately 0.45 hectares with a

frontage of 53.6 metres on Civic Centre Road. The applicant is proposing to construct two 18 unit condominium buildings, each being three stories in height. The buildings are proposed to have a mix of underground and surface parking spaces which will include a total of 54 spaces with a direct access to Civic Centre Road. Three barrier free parking spaces have been provided on site with accessibility ramps leading to a fully accessible entrance from the parking area. The site is located in an area with full municipal services and the stormwater management is to be handled through the use of a Cul-Tec system.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That the application by Civic Centre Developments (2012) Inc. for site plan approval to permit two 18 unit condominium buildings be approved subject to the following condition:

1. That the Owner enter into a site development agreement with the Town of Petawawa containing all standard and special provisions as required by the Town and any other stakeholder agencies. Plan A100, C-1, L101 and A300 will be included as Schedules in the development agreement.

CARRIED

Mr. Todd Clouthier addressed Council and reported that Civic Centre Developments (2012) Inc. will be hosting a public meeting geared towards the Town's senior population on June 17th to present the condominium plan to the public. A location for the meeting has not been determined at this time.

PUBLIC WORKS

1. Activity Report – April 2014

David Unrau, Director of Public Works, provided an overview of the monthly report. Mr. Unrau reported that the last winter snow plowing operations took place on April 15th; he noted that Mr. Tom Renaud, Supervisor of Public Works, stated that this was the latest in April that he has ever plowed snow.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That the Public Works monthly report for April be accepted as information.

CARRIED

2. Waterworks Monthly Report – April 2014

David Unrau provided an overview of the report submitted by OCWA.

MOVED BY: Theresa Sabourin

SECONDED BY: Frank Cirella

That the Waterworks monthly report for April be accepted as information.

CARRIED

3. Capital Projects Update – May 2014

David Unrau provided an update to Council regarding current capital projects, asset management, energy management, waste management and water quality.

MOVED BY: Theresa Sabourin

SECONDED BY: James Carmody

That the Capital Projects Update for May 2014 be accepted as information.

CARRIED

4. PW-08-2014 – Tender #PW-06-2014 – Supply and Placement of Hot Mix Asphalt

David Unrau provided an overview of the report.

MOVED BY: Theresa Sabourin

SECONDED BY: Frank Cirella

That Council approves the award of Tender #PW-06-2014 – Supply and Placement of Hot Mix Asphalt to H & H Construction Inc. in the amount of \$24,100 + HST.

CARRIED

5. PW-09-2014 – Tender #PW-07-2014 – Supply of Winter Sand

David Unrau provided an overview of the report.

MOVED BY: Murray Rutz

SECONDED BY: Frank Cirella

That Council approves the award of Tender #PW-07-2014 – Supply of Winter Sand to W.W. Siegel Sand & Gravel Limited in the amount of \$10,350.00 + HST.

CARRIED

6. PW-10-2014 – Replacement of Goltz Lake Culvert – Airport Road

David Unrau provided an overview of the report. Mr. Unrau reported that the culvert actually collapsed today at approximately 1:00 p.m.; Airport Road has been reduced to one lane at this location until the culvert can be replaced.

MOVED BY: Murray Rutz
SECONDED BY: Frank Cirella

That Council approves the award of Replacement of Goltz Lake Culvert - Airport Road to H & H Construction Inc. in the amount of \$84,275.63 + HST.

CARRIED

BUILDING DEPARTMENT

1. Activity Report – April 2014

Mitchell Stillman, CAO/Clerk, presented the monthly report for April 2014.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That the Building Department monthly report for April be accepted as information.

CARRIED

GENERAL MATTERS

1. ADMIN-07-2014 – Renfrew County and District Aboriginal Friendship Centre-Request for Letter of Support

Dawn Recoskie, Deputy Clerk, provided an overview of the report.

MOVED BY: Frank Cirella
SECONDED BY: James Carmody

That Council approves the request to provide a letter of support for the Renfrew County and District Aboriginal Friendship Centre's application for membership to the National Association of Friendship Centres.

CARRIED

CLOSED MEETING

MOVED BY: James Carmody
SECONDED BY: Murray Rutz

Be it resolved that Council move into a closed meeting pursuant to section 239 of the *Municipal Act, 2001*, as amended, for the following reasons:

- Personal matters about an identifiable individual, including municipal or local board employees, to discuss the Treasurer position; and
- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, to discuss Festival Hall.

CARRIED

Council went into closed session at 7:26 p.m.

Council reconvened to open session at 7:53 p.m.

BUSINESS ARISING FROM CLOSED SESSION

A closed meeting was held. Staff gave Council a verbal update regarding the recruitment process for the Treasurer position and a verbal update regarding the future management of Festival Hall. There is nothing further to report.


ADJOURNMENT

MOVED BY: Frank Cirella
SECONDED BY: James Carmody

That the meeting be adjourned.

CARRIED

The meeting adjourned at 7:54 p.m.



Clerk