

TOWN OF PETAWAWA

COUNCIL-IN-COMMITTEE

Present: Mayor Bob Sweet Deputy Mayor Tom Mohns
Councillor James Carmody Councillor Treena Lemay
Councillor Murray Rutz Councillor Theresa Sabourin

Regrets: Councillor Frank Cirella

Also Present: Mitchell Stillman Dawn Recoskie
Daniel Scissons Karen Cronier
David Unrau Alastair Baird
Paul Moreau Craig Kelley
Jeffrey Smith Joan Behnke
Sean Chase Mike Giardini
Cyndi Mills

The Council-in-Committee meeting was opened by the Mayor at 6:33 p.m.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

PRESENTATIONS

1. Delegation – County of Renfrew Development and Property Department – Alastair Baird, Manager of Economic Development Services

Paul Moreau, Director of Development & Property; Alastair Baird, Manager of Economic Development Services; and Craig Kelley, Business Development Officer, provided an overview of the services provided by the County of Renfrew’s Development and Property Department. Mr. Baird also provided an overview of the services provided by the Ottawa Valley Tourist Association.

ECONOMIC DEVELOPMENT

1. Activity Report – March 2014

Mitchell Stillman, CAO/Clerk, presented the Economic Development monthly report.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That the Economic Development monthly report for March be accepted as information.

CARRIED

PLANNING

1. Activity Report – February/March 2014

Karen Cronier, Planning Coordinator, presented her monthly report. Ms. Cronier advised that the Official Plan 5 year Review (OPA #14) has been approved by the County of Renfrew with the exception of three sections which have been appealed to the Ontario Municipal Board by a private individual. Ms. Cronier also reported that correspondence was received from the Office of the Fire Marshal and Emergency Management advising that the Town of Petawawa has complied with the annual requirements of the *Emergency Management and Civil Protection Act*.

MOVED BY: Murray Rutz
SECONDED BY: Tom Mohns

That the Planning and Emergency Planning monthly report for February/March be accepted as information.

CARRIED

2. PL-09-14 – Consent B152/13, Matthias Krause, Part Lot 21, Concession 5, Black Bay Road

Karen Cronier provided an overview of the consent application. Ms. Cronier reported that the purpose and effect of the application is to sever a 0.61 acre parcel of land to be used for residential purposes. The proposed lot is to front onto Black Bay Road. Both the severed and retained lands are designated Suburban under the Official Plan and are zoned Residential One (R1); the proposal meets the minimum lot area and frontage requirements. Ms. Cronier advised that the Planning Department recommends the approval of File B152/13 on condition that (1) the proposed lot is serviced by municipal water at the owner's expense; and (2) that a draft plan be prepared that identifies all structures existing on the proposed severed and retained lands to ensure compliance with the Zoning By-law.

Discussion took place regarding extending the water line from Carla Street, along Black Bay Road to the new lot. Discussion also took place whether there was an unauthorized unapproved water line in this area.

The item was tabled until staff can conduct further investigation into the matter and provide Council with more background information regarding the water line.

3. PL-12-14 – Zoning By-law Amendment & Consent Application, Catherine Hunter & Jeffrey Smith, 2124 Petawawa Boulevard

Karen Cronier provided an overview of the zoning by-law amendment application and the consent application. The purpose of the zoning by-law amendment application is to rezone an existing property, 2124 Petawawa Boulevard and the severed lands in application for consent B160/13, to permit a retail gun store, workshop and an indoor shooting range. The effect of the amendment is to rezone the subject lands from Residential One (R1) and Commercial (C) to Commercial-Exception Fourteen (C-E14). The purpose of the consent application is to add a parcel of land from the neighbouring property as a lot addition to enlarge the existing commercial lot. A public meeting to hear the zoning by-law amendment application has been scheduled for May 5th.

MOVED BY: Treena Lemay
SECONDED BY: James Carmody

That Council supports consent application B160/13 to permit a lot addition subject to the following conditions:

- (1) Rezoning of the parcel from Residential (R1) to a Commercial Exception Zone;
- (2) The relocation and removal of the sheds from both the severed and future development lands; and
- (3) A letter of acknowledgement from the Owner of the development lands that a site development agreement must be entered into prior to any construction on the subject lands.

CARRIED

4. PL-13-14 – Hoffman Subdivision Phase 2, Block 49, Plan 612, Creation of New Lot

Karen Cronier provided an overview of the application to create a new residential lot on Block 49, Plan 612.

MOVED BY: Murray Rutz
SECONDED BY: Theresa Sabourin

That Council supports the creation of a new residential lot from Block 49, Plan 612 and directs staff to prepare the lifting of part lot control by-law.

CARRIED

PUBLIC WORKS

1. Activity Report – March 2014

David Unrau, Director of Public Works, provided an overview of the monthly report. Mr. Unrau reported that roads were plowed four times during March;

sanding and salting was conducted eight times; and sidewalks were cleared six times. Mr. Unrau also reported that notice was received from Hydro One that they will not be renewing the streetlight maintenance contract; staff is currently investigating other options for the municipality.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That the Public Works monthly report for March be accepted as information.

CARRIED

2. Waterworks Monthly Report – March 2014

David Unrau provided an overview of the report submitted by OCWA.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That the Waterworks monthly report for March be accepted as information.

CARRIED

3. Capital Projects Update – April 2014

David Unrau provided an update to Council regarding current capital projects, asset management, energy management, waste management and water quality.

MOVED BY: Murray Rutz
SECONDED BY: Theresa Sabourin

That the Capital Projects Update for April 2014 be accepted as information.

CARRIED

4. PW-07-2014 – Consultant Service for Collection and Transportation of Source-Separated Solid Waste – Update and Proposed Changes

David Unrau provided an overview of the report and highlighted the proposed changes as follows:

- Add in option to have proponent make presentation;
- New vehicles and equipment will be required;
- Specific requirements for training and ongoing recertification;
- One billing reconciliation per year;
- Base cost on tonnage vs current contract (per stop) – industry best practice;
- Multi-residential and commercial – have option for weekly collection;
- Allow contractor to propose schedule and approved by municipalities;

- Large item collection – possible “call-in” for service – reviewing and checking with other municipalities, but for RFP we will price two ways and review options at that time;
- Requirement to have trucks fitted with GPS – real time location via web-based software; and
- Term of contract – 7 or 10 years – contractor given option to provide two pricing options.

MOVED BY: Tom Mohns
SECONDED BY: James Carmody

That Council approves the changes as proposed by Exp Service Inc. for the New Collection and Transportation of Source-Separated Solid Waste.

CARRIED

BUILDING DEPARTMENT

1. Activity Report – March 2014

Mitchell Stillman, CAO/Clerk, presented the monthly report for March 2014.

MOVED BY: Theresa Sabourin
SECONDED BY: Murray Rutz

That the Building Department monthly report for March be accepted as information.

CARRIED

GENERAL MATTERS

1. FM-02-14 – 2014 Waterworks and Sewage System Budgets

Daniel Scissons, Treasurer/Deputy CAO, provided an overview of the report.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That the 2014 Waterworks and Sewage System Budgets as presented in Report FM-02-14 be approved by Council.

CARRIED

2. FM-03-14 – Ontario Regulation 284/09 Excluded Budget Expenses Report

Daniel Scissons provided an overview of the report.

MOVED BY: Tom Mohns
SECONDED BY: James Carmody

That Report FM-03-14, disclosing amortization, post-employment benefits and solid waste landfill closure and post-closure expenses excluded from the 2014 budget as required under *Ontario Regulation 284/09*, be approved by Council.

CARRIED

CLOSED MEETING

There was no closed meeting.

ADJOURNMENT

MOVED BY: Theresa Sabourin
SECONDED BY: Murray Rutz

That the meeting be adjourned.

CARRIED

The meeting adjourned at 8:49 p.m.



Clerk