

6:30 p.m.

April 14, 2014

TOWN OF PETAWAWA

COUNCIL-IN-COMMITTEE

Present: Mayor Bob Sweet Deputy Mayor Tom Mohns
Councillor James Carmody Councillor Treena Lemay
Councillor Murray Rutz Councillor Theresa Sabourin

Regrets: Councillor Frank Cirella

Also Present: Mitchell Stillman Dawn Recoskie
Daniel Scissons Jean Belec
Kelly Williams Mike Giardini
Sarah Hyatt Cyndi Mills
Ashley Thomson

The Council-in-Committee meeting was opened by the Mayor at 6:30 p.m.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

PRESENTATIONS

There were no presentations.

FIRE DEPARTMENT

1. Activity Report – March 2014

Deputy Chief Jean Belec provided an overview of the monthly report. Deputy Chief Belec reported that there were two structure fires during the month with one of the fires resulting from hot ashes being placed in a green bin. Deputy Chief Belec reminded the public that hot ashes are not to be placed in the green bin.

MOVED BY: Tom Mohns
SECONDED BY: Theresa Sabourin

That the Fire Department monthly report for March be accepted as information.

CARRIED

2. Fire Prevention Report – March 2014

Deputy Chief Belec presented the report.

MOVED BY: Treena Lemay
SECONDED BY: Murray Rutz

That the Fire Prevention report for March be accepted as information.

CARRIED

3. FD-03-14 – First Responders Day in Ontario

Deputy Chief Belec reported that Bill 15, “An Act to Proclaim First Responders Day”, received Royal Assent in December 2013 and designates May 1st of each year as First Responders Day in the Province of Ontario. The report was received for information.

PARKS & RECREATION

1. Activity Report – March 2014

Kelly Williams, Manager of Parks and Recreation, provided an overview of the monthly report for March. Mr. Williams reported that the March Break Camp was a success, with full registration achieved. He further reported that summer soccer registrations have increased. Mr. Williams advised the Summer Recreation Guide has been published and distributed.

Discussion took place regarding recreation programming for seniors, with a request to have the Recreation Department present a report regarding this initiative.

Discussion took place regarding the Town’s festivals and the shift of combining Civic Centre Days and Ribfest and not holding Lobsterfest this year. It was determined that a meeting will be held following Civic Centre Days/Ribfest to review the events offered during the Town’s festivals.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That the Parks and Recreation monthly report for March be accepted as information.

CARRIED

ANIMAL CONTROL/BY-LAW ENFORCEMENT

1. Activity Report – March 2014

Mitchell Stillman, CAO/Clerk, presented the report.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That the Animal Control/By-law Enforcement monthly report for March be accepted as information.

CARRIED

2. MLEO-03-14 – Taxi Licences Applications 2014

Mitchell Stillman, CAO/Clerk, presented the report.

MOVED BY: Tom Mohns
SECONDED BY: Murray Rutz

That Council approves the taxi licence applications in accordance with the current taxi by-law.

CARRIED

3. Request to Waive Annual Dog Licencing Fee – St. John Ambulance Therapy Dog Program

Mitchell Stillman, CAO/Clerk, presented the request from the St. John Ambulance Therapy Dog Program. Mr. Stillman reported that the group is requesting that Council waive the annual dog licencing fee for St. John Ambulance Therapy Dogs.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That St. John Ambulance Therapy Dogs, residing in the Town of Petawawa, be exempted from the annual licencing fee stipulated in By-law 174/2001, and that said dogs shall be licenced and wear the current years licence tag as issued by the licencing agent.

CARRIED

FINANCE AND MANAGEMENT

1. CAO-03-2014 – Activity Report-February/March 2014

Mitchell Stillman, CAO/Clerk, provided an overview of the monthly report. Mr. Stillman reported that the development charges study is going well. He further reported that health and safety training has been conducted and completed well in advance of the July 1st deadline. Mr. Stillman advised that the Treasurer position will be advertised soon with a closing date of May 8th.

Discussion took place regarding the building assessment surveys in conjunction with the asset management plan, with a request to have a report on the surveys at a future meeting.

MOVED BY: James Carmody
SECONDED BY: Tom Mohns

That the Administration monthly report for February/March be accepted as information.

CARRIED

2. Accounts Payable – March 2014

MOVED BY: Theresa Sabourin
SECONDED BY: Treena Lemay

That the general cheque #'s 17411 to 17601 in the amount of \$3,552,857.34 be passed by Council and paid by the Treasurer.

CARRIED

CLOSED MEETING

There was no closed meeting.

ADJOURNMENT

MOVED BY: Murray Rutz
SECONDED BY: Tom Mohns

That the meeting be adjourned.

CARRIED

The meeting adjourned at 7:25 p.m.



Clerk