

6:30 p.m.

December 16, 2013

**TOWN OF PETAWAWA**

**REGULAR MEETING OF COUNCIL**

<b>Present:</b>	<b>Mayor Bob Sweet</b>	<b>Deputy Mayor Tom Mohns</b>
	<b>Councillor James Carmody</b>	<b>Councillor Frank Cirella</b>
	<b>Councillor Treena Lemay</b>	<b>Councillor Murray Rutz</b>
	<b>Councillor Theresa Sabourin</b>	

<b>Also Present:</b>	<b>Mitchell Stillman</b>	<b>Dawn Recoskie</b>
	<b>Daniel Scissons</b>	<b>David Unrau</b>
	<b>Dan Wilson</b>	<b>Dan Crigger</b>
	<b>Sean Chase</b>	<b>Mike Giardini</b>
	<b>Cyndi Mills</b>	<b>Ashley Thomson</b>
	<b>TVCogeco Pembroke</b>	

**CALL TO ORDER** (Moment of Silent Reflection)

The Mayor called the meeting to order at 6:30 p.m.

**APPROVAL OF AGENDA**

**MOVED BY:** Theresa Sabourin  
**SECONDED BY:** Murray Rutz

- (1) That the agenda for the December 16, 2013 meeting of Council be adopted.

**CARRIED**

**DISCLOSURE OF PECUNIARY INTEREST**

There were no disclosures of pecuniary interest.

**APPROVAL OF MINUTES**

1. Council Meeting (December 2, 2013)

**MOVED BY:** Murray Rutz  
**SECONDED BY:** Theresa Sabourin

- (2) That the minutes of the regular meeting of Council held December 2, 2013 be approved as printed and circulated.

**CARRIED**

## **PRESENTATIONS**

1. Asset Management – Dan Wilson, Watson & Associates Economists Ltd. and David Unrau, Director of Public Works

David Unrau, Director of Public Works, provided an overview of the steps leading to the development of the Asset Management Plan for the Town of Petawawa. Dan Wilson of Watson & Associates Economists Ltd., presented the Asset Management Plan to Council explaining that the plan is a tool to be used by Town staff for capital and financial decision making; it can be tied to various existing reports (such as the Town's budget, official plan and strategic planning reports) to ensure the asset management plan can be updated to reflect any changes in Town priorities. Mr. Wilson highlighted the state of local infrastructure; the expected levels of service; the asset management strategy; the financing strategy; and the recommendations contained within the report.

**MOVED BY: Treena Lemay**

**SECONDED BY: Frank Cirella**

- (3) That Council of the Corporation of the Town of Petawawa hereby approves the following recommendations from the Asset Management Plan dated December 9, 2013 and prepared by Watson & Associates Economists Ltd.:
  - That the Town of Petawawa Asset Management Plan be received and approved by Council;
  - That consideration of this Asset Management Plan be made as part of the annual budgeting process to ensure sufficient capital funds are available to fund capital requirements; and
  - That this Asset Management Plan be updated as needed over time to reflect the current priorities of the Town.

**CARRIED**

## **BY-LAWS**

There were no by-laws.

## **CORRESPONDENCE**

1. Petawawa Terrace Provincial Park Clean-up – Jason Mask, Park Superintendent

Mayor Sweet commented that the correspondence outlined the clean-up efforts at Petawawa Terrace Provincial Park to remove the downed trees as a result of the July windstorm. The clean-up should be completed by the end of January 2014. The correspondence was received for information.

2. Ontario Medal for Young Volunteers – Ministry of Citizenship and Immigration

The correspondence was received for information.

## **MINUTES**

1. Council-in-Committee Meeting (December 9, 2013)

**MOVED BY:** Tom Mohns  
**SECONDED BY:** James Carmody

- (4) That the minutes of the Council-in-Committee meeting held December 9, 2013 be accepted by Council and that resolutions from that Committee become resolutions of Council.

**CARRIED**

2. Petawawa Police Services Board (November 14, 2013)

Councillor Treena Lemay provided an overview of the recent activities of the Petawawa Police Services Board. Discussion took place regarding the concept of e-policing.

**MOVED BY:** Treena Lemay  
**SECONDED BY:** Murray Rutz

- (5) That the minutes of the Petawawa Police Services Board meeting held on November 14, 2013 be adopted as information.

**CARRIED**

3. Petawawa Accessibility Advisory Committee (October 8, 2013)

Councillor Theresa Sabourin provided an overview of the recent activities of the Petawawa Accessibility Advisory Committee. Councillor Sabourin reported that the committee is in the process of updating the barrier-free checklist to inspect municipal buildings.

**MOVED BY:** Theresa Sabourin  
**SECONDED BY:** James Carmody

- (6) That the minutes of the Petawawa Accessibility Advisory Committee meeting held on October 8, 2013 be adopted as information.

**CARRIED**

4. Petawawa Public Library Board (June 26, 2013; July 10, 2013; September 25, 2013; and October 23, 2013)

Councillor James Carmody provided an overview of the recent activities of the Petawawa Public Library Board. Councillor Carmody advised that a wage and salary review is currently being conducted.

**MOVED BY: James Carmody**  
**SECONDED BY: Theresa Sabourin**

- (7) That the minutes' of the Petawawa Public Library Board meetings held on June 26, 2013; July 10, 2013; September 25, 2013; and October 23, 2013 be adopted as information.

**CARRIED**

5. Pembroke and Area Airport Commission (September 26, 2013)

Councillor Theresa Sabourin provided an overview of the recent activities of the Pembroke and Area Airport Commission.

**MOVED BY: Frank Cirella**  
**SECONDED BY: Theresa Sabourin**

- (8) That the minutes of the Pembroke and Area Airport Commission meeting held on September 26, 2013 be adopted as information.

**CARRIED**

### **STAFF REPORTS**

Mitchell Stillman, CAO/Clerk, reported that the Public Works Department was just advised that the delivery of the Department's new tandem truck will not occur until mid to late January 2014. As such, it is necessary to transfer to reserve fund the value of the vehicle from the 2013 budget. This amount can then be appropriated in the 2014 estimates to coincide with the expenditure.

**MOVED BY: Tom Mohns**  
**SECONDED BY: Treena Lemay**

- (9) That the \$225,000.00 approved in the 2013 budget for acquisition of a tandem truck with snowplough and combination spreader/dump body be reallocated to the Public Works Reserve Fund for appropriation in 2014 to coincide with delivery of the vehicle

**CARRIED**

## **COUNCILLOR REPORTS**

Mayor Bob Sweet expressed his thanks to Cogeco, The Daily Observer, The Petawawa Post, Star96, and myFM, for their coverage of the Town's Council and Committee meetings throughout the year. Mayor Sweet thanked staff for their support throughout the year and advised that he will be presenting a year-end report in January. Mayor Sweet wished all residents of the Town of Petawawa a Merry Christmas and Happy New Year.

Councillor Treena Lemay reported that she contacted Dave Darch, Director of Public Works for the County of Renfrew, regarding her concerns about the winter maintenance of Highway #17. Councillor Lemay commented that Mr. Darch has passed her comments onto the Ministry of Transportation; she encouraged residents to send their concerns to Mr. Darch as well. Councillor Lemay extended Merry Christmas wishes to residents of the Town and reminded everyone to drink responsibly and not to drink and drive.

Councillor Theresa Sabourin reported that she participated in an initiative, in conjunction with the Pembroke Regional Hospital, to live as a diabetic for a 72 hour period to help bring awareness to the disease in November as part of "Diabetes Awareness" month. Councillor Sabourin reminded residents of the Christmas Angel dinner that takes place on December 25<sup>th</sup> from 11:00 a.m. to 2:00 p.m. at Kelsey's restaurant and wished all a Merry Christmas.

Councillor James Carmody reported that he will be tending the Salvation Army Kettle at Moncion Grocers on December 19<sup>th</sup>. He too extended a Merry Christmas to residents.

Councillor Murray Rutz wished all a Merry Christmas.

Councillor Frank Cirella wished residents a Merry Christmas and a healthy New Year.

Deputy Mayor Tom Mohns reported that he attended meetings of the Ottawa Valley Waste Management Board and the Upper Ottawa Valley Medical Recruitment Committee recently. He reminded residents to sort responsibly and to recycle over the holidays and wished all a Merry Christmas and a Happy New Year.

## **CLOSED MEETING**

There was no closed meeting.

## **CONFIRMING BY-LAW**

**MOVED BY: Murray Rutz**  
**SECONDED BY: Frank Cirella**

(10) That By-law 873/13 be read a first, second and third time and passed.

**CARRIED**

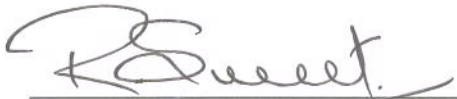
**ADJOURNMENT**

**MOVED BY: Frank Cirella**  
**SECONDED BY: Murray Rutz**

- (11) That the meeting adjourn to the call of the Mayor.

**CARRIED**

The meeting adjourned at 7:57 p.m.

  
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Mayor

  
\_\_\_\_\_  
Clerk