

TOWN OF PETAWAWA

COUNCIL-IN-COMMITTEE

Present: Mayor Bob Sweet Deputy Mayor Tom Mohns
Councillor James Carmody Councillor Frank Cirella
Councillor Treena Lemay Councillor Murray Rutz
Councillor Theresa Sabourin

Also Present: Mitchell Stillman Dawn Recoskie
Daniel Scissons Jean Belec
Kelly Williams Shallan Dament
David Unrau Mike Giardini
Cyndi Mills Tina Peplinskie

The Council-in-Committee meeting was opened by the Mayor.

DECLARATION OF PECUNIARY INTEREST

There were no declarations of pecuniary interest.

PRESENTATIONS

There were no presentations.

ANIMAL CONTROL/BY-LAW ENFORCEMENT

1. Activity Report – August 2013

Mitchell Stillman, CAO/Clerk, presented the report.

MOVED BY: Murray Rutz
SECONDED BY: Frank Cirella

That the Animal Control/By-law Enforcement monthly report for August be accepted as information.

CARRIED

FIRE DEPARTMENT

1. Activity Report – August 2013

Deputy Chief Jean Belec provided an overview of the monthly report.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That the Fire Department monthly report for August be accepted as information.

CARRIED

2. Fire Prevention Report – August 2013

Deputy Chief Jean Belec provided an overview of the report.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That the Fire Prevention report for August be accepted as information.

CARRIED

3. FD-16-13 – Hiring of Two (2) Probationary Firefighters

Deputy Chief Belec presented the report.

MOVED BY: Tom Mohns
SECONDED BY: Murray Rutz

That Council approves the recommendation to hire Cody Videto and Nathan Clouthier as probationary firefighters.

CARRIED

4. Correspondence – Clarification regarding Canadian Armed Forces decision to stop providing Aircraft Rescue and Fire Fighting response at the Pembroke and Area Airport

Mitch Stillman, CAO/Clerk, provided an overview of the correspondence. Discussion took place regarding the length of time it may take the military to respond to a crash at the Pembroke and Area Airport. Deputy Chief Belec commented that should a military aircraft crash at the Pembroke and Area Airport, the Town of Petawawa Fire Department would respond under activation of mutual aid and the Town would take care of any structural fires while the military would be responsible for the aircraft.

MOVED BY: Tom Mohns
SECONDED BY: Frank Cirella

That the correspondence be received for information.

CARRIED

PARKS AND RECREATION

1. Activity Report – August 2013

Kelly Williams, Manager of Parks and Recreation, introduced Shalan Dament as the new Recreation Program Assistant. Ms. Dament began her duties on September 3rd. Mr. Williams provided an overview of the Parks and Recreation monthly report for August. Discussion took place regarding the bike park and the clinics hosted by the Recreation Department. Discussion also took place regarding the splash pad and the recycling of the water for other purposes.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That the Parks and Recreation monthly report for August be accepted as information.

CARRIED

2. PR-17-13 – Leash Free Dog Park

Kelly Williams provided an overview of his report. Staff is recommending that a permanent Leash Free Dog Park (LFDP) be located at the “Back-40” area of Civic Centre Park. The cost to install chain link fencing is approximately \$40,000. Staff has requested that this item be budgeted for in 2014. To off-set the cost for fencing, staff is recommending that an annual user fee for the LFDP be set at \$20.00.

Staff was asked to consider re-using the chainlink fencing that was installed along the railway which will no longer be needed in that location, to reduce the costs of the new fencing for the dog park. Staff was also asked to install “no-smoking” signs at the dog park, and to consider an area in the dog park for “small dogs only”.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That Council approves the installation of a permanent leash free dog park in 2014 at the current pilot project location (“Back 40” area of Civic Centre Park). That a budget of \$40,000 be established for costs associated with steel and chain-link fencing, and that a tag/user fee be established to coincide with the current municipal dog tag program in 2014.

CARRIED

FINANCE & MANAGEMENT

1. CAO-18-2013 – Activity Report July/August 2013

Mitch Stillman, CAO/Clerk, provided an overview of his report. Mr. Stillman commented that the cost for the storm clean-up so far is approximately \$110,000. Mr. Stillman and Mayor Sweet both thanked staff for their efforts and professional response to the storm.

Discussion took place regarding EORN and internet access. Staff was directed to provide a link on the municipal website to the EORN website for residents to access information regarding the program.

MOVED BY: Murray Rutz

SECONDED BY: Frank Cirella

That the Administration monthly report for July/August be accepted as information.

CARRIED

2. Accounts Payable – August 2013

MOVED BY: Theresa Sabourin

SECONDED BY: James Carmody

That the general cheque #'s 16117 to 16297 in the amount of \$1,931,921.93 be passed by Council and paid by the Treasurer.

CARRIED

3. Budget Reports (Council, Administration, Animal Control/By-law Enforcement, Fire Protection, Parks & Recreation)

Received for information.

CLOSED MEETING

MOVED BY: Theresa Sabourin

SECONDED BY: James Carmody

That the meeting be closed pursuant to Section 239 (2) (f) of the *Municipal Act, S.O. 2001, c.25* to receive advice that is subject to solicitor-client privilege, including communications necessary for that purpose, regarding the Victoria Street reconstruction project.

CARRIED

Council went into closed session at 7:51 p.m.

Council reconvened to open session at 8:09 p.m.

BUSINESS ARISING FROM CLOSED SESSION

Direction was given to the CAO/Clerk to continue using the clause in tenders to disqualify firms (at the option of the Town) from bidding on jobs when they are involved in litigation with the Town.

ADJOURNMENT

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That the meeting be adjourned.

CARRIED

The meeting adjourned at 8:10 p.m.

A handwritten signature in dark ink, appearing to read "MW Stehman", is written over a horizontal line.

Clerk