

**TOWN OF PETAWAWA**

**COUNCIL-IN-COMMITTEE**

<b>Present:</b>	<b>Mayor Bob Sweet Councillor James Carmody Councillor Treena Lemay Councillor Theresa Sabourin</b>	<b>Deputy Mayor Tom Mohns Councillor Frank Cirella Councillor Murray Rutz</b>
<b>Also Present:</b>	<b>Mitch Stillman Daniel Scissons Christine Mitchell Dave Newton David Unrau Cyndi Mills Steve Uhler Bob Rantz Jennifer Layman</b>	<b>Kathy Pivato Charles Cheesman Kelly Williams Steve Knott Karen Cronier Kyle Robinson Wayne Bando Pauline Rantz</b>

The Council-in-Committee meeting was opened by the Mayor.

**DECLARATION OF PECUNIARY INTEREST**

There were no declarations of pecuniary interest.

**PRESENTATIONS**

1. Official Plan Review Update – Charles Cheesman

Charles Cheesman presented the Official Plan Review update. This report was prepared for Council by Mr. Cheesman and Karen Cronier. Mr. Cheesman explained to Council that this report addresses the comments received from various parties and staff recommendations for each request. The next step is for Council to review the recommendations and direct any questions to either Mr. Cheesman or Ms. Cronier. The Official Plan review will be brought forward to the next Council meeting and there will be an opportunity for additional public input at that time. A notice will be advertised in the paper advising of the date and time of the next meeting. Any parties or individuals who would like to meet with Ms. Cronier and Mr. Cheesman prior to the August meeting are welcome to do so. Mitch Stillman will follow up on the issues that require legal advice, specifically any potential issues associated with increasing the permitted heights of buildings within the Town, and provide that information to Council before the next meeting. Mr. Cheesman noted that updated mapping for the Official Plan has also been prepared and indicated that he would leave the maps at Town Hall so that they are available for public viewing.

## **ECONOMIC DEVELOPMENT**

### **1. Activity Report – June 2013**

Christine Mitchell, Economic Development Assistant, provided an overview of her monthly report.

**MOVED BY: James Carmody**  
**SECONDED BY: Frank Cirella**

That the Economic Development monthly report for June be accepted as information.

**CARRIED**

## **PARKS & RECREATION**

### **1. Activity Report – June 2013**

Kelly Williams, Manager of Parks and Recreation, provided a brief overview of the Parks and Recreation monthly report for June.

**MOVED BY: Theresa Sabourin**  
**SECONDED BY: Treena Lemay**

That the Parks and Recreation monthly report for June be accepted as information.

**CARRIED**

## **ANIMAL CONTROL/BY-LAW ENFORCEMENT**

### **1. MLEO 09-13 – Speed Control By-law**

Dave Newton, Municipal Law Enforcement Officer, provided an overview of his report. This request has been deferred to the July 22, 2013 Special Meeting of Council as the SAM data was not available and Council felt it was important to base their decision on that data as well.

### **2. MLEO 10-13 – Animal Control By-law Fees**

Dave Newton provided an overview of his report. The issue of the dog park and its fees will be addressed in September. Kelly Williams, Manager of Parks and Recreation, will provide a report for the Committee meeting in September.

**MOVED BY: Murray Rutz**  
**SECONDED BY: Theresa Sabourin**

That Council approves the amendments to the Animal Control By-law presented as Items #1 and #2 in Report MLEO 10-13 and that a formal by-law be brought forward at a future meeting of Council for adoption;

And that Council approves an increase to the tagging fees across the board by \$5.00 to help off-set the operation costs of Animal Control.

**CARRIED**

### **FIRE DEPARTMENT**

1. Activity Report – June 2013

Fire Chief Steve Knott presented his monthly report.

**MOVED BY: James Carmody**  
**SECONDED BY: Frank Cirella**

That the Fire Department monthly report for June be accepted as information.

**CARRIED**

2. FD-10-13 – Extrication Agreement between Town of Petawawa & Township of Laurentian Valley

Chief Knott provided an overview of his report.

**MOVED BY: Tom Mohns**  
**SECONDED BY: Murray Rutz**

That Council agrees to enter into an agreement to provide extrication services to the Township of Laurentian Valley.

**CARRIED**

### **PUBLIC WORKS**

1. Activity Report – June 2013

David Unrau, Director of Public Works, provided an overview of the monthly report.

**MOVED BY: Theresa Sabourin**  
**SECONDED BY: James Carmody**

That the Public Works monthly report for June be accepted as information.

**CARRIED**

2. Capital Projects Update – June 2013

David Unrau provided an update to Council regarding current capital projects, asset management, and energy management.

**MOVED BY: Theresa Sabourin**  
**SECONDED BY: Treena Lemay**

That the capital projects update be accepted as information.

**CARRIED**

**PLANNING**

1. Activity Report – June 2013

Karen Cronier, Planning Coordinator, presented her monthly report.

**MOVED BY: Murray Rutz**  
**SECONDED BY: Tom Mohns**

That the Planning and Emergency Planning monthly report for June be accepted as information.

**CARRIED**

2. PL#12/13 – Highland Park Phase 5 Street Name

Karen Cronier presented her report.

**MOVED BY: Tom Mohns**  
**SECONDED BY: Murray Rutz**

That Council approve the street name “Newport Drive” for the street name for Highland Park Phase 5.

**CARRIED**

3. PL#13/13 – Radtke Estates Subdivision Street Names

Karen Cronier provided an overview of the report.

**MOVED BY: Frank Cirella**

**SECONDED BY: Murray Rutz**

That Council approves the following names for the Radtke Estates Subdivision Street Names:

Nile Street  
Marquis Drive  
Steam Show Crescent  
Noble Way  
Atlas Avenue  
Garnet Street  
Fieldview Street

**CARRIED**

4. PL#14/13 – Zoning By-law Amendment, Josh & Linda VanHoof

Karen Cronier provided an overview of the report. The report was received for information.

5. PL#15/13 – After Action Report Exercise “Burning Bridges” 2013

Karen Cronier presented her report. The report was received for information.

**MOVED BY: James Carmody**

**SECONDED BY: Treena Lemay**

That the After Action Report for Exercise “Burning Bridges” 2013 be accepted as information.

**CARRIED**

**FINANCE & MANAGEMENT**

1. CAO-16-2013 – Activity Report June 2013

Mitchell Stillman, CAO/Clerk, provided an overview of the monthly report.

**MOVED BY: Theresa Sabourin**

**SECONDED BY: Murray Rutz**

That the CAO/Clerk’s Report CAO 16 2013 for June be accepted as information.

**CARRIED**

2. Accounts Payable – June 2013

**MOVED BY: Treena Lemay**  
**SECONDED BY: Frank Cirella**

That the general cheque #'s 15677 to 15919 in the amount of \$3,688,450.01 be passed by Council and paid by the Treasurer.

**CARRIED**

3. Budget Reports (Council, Administration, Animal Control/By-law Enforcement, Building, Economic Development, Fire Protection, Parks & Recreation, Planning, Public Works, Sewage, Waterworks)

Received for information.

4. UOVMRC 2013-2014 Budget

Deputy Mayor Tom Mohns presented the 2013-2014 budget for the Upper Ottawa Valley Medical Recruitment Committee.

5. UOVMRC Minutes (January 24, 2013)

**MOVED BY: Tom Mohns**  
**SECONDED BY: Murray Rutz**

That the minutes of the Upper Ottawa Valley Medical Recruitment Committee meeting held on January 24, 2013 and the budget report be accepted as information.

**CARRIED**

**CLOSED MEETING**

There was no closed meeting.

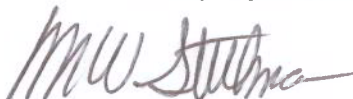
**ADJOURNMENT**

**MOVED BY: Frank Cirella**  
**SECONDED BY: James Carmody**

That the meeting be adjourned.

**CARRIED**

The meeting adjourned at 8:50 p.m.



Clerk