

TOWN OF PETAWAWA
COUNCIL-IN-COMMITTEE

Present:	Mayor Bob Sweet	Deputy Mayor Tom Mohns
	Councillor James Carmody	Councillor Frank Cirella
	Councillor Murray Rutz	Councillor Theresa Sabourin

Regrets: **Councillor Treena Lemay**

Also Present:	Mitch Stillman	Dawn Recoskie
	Karen Cronier	David Unrau
	Christine Mitchell	Steve Webster
	Sean Chase	Cyndi Mills
	Kyle Robinson	

The Council-in-Committee meeting was opened by the Mayor. Mayor Sweet advised that Councillor Treena Lemay's husband Gilbert passed away and that Council's thoughts and prayers are with Councillor Lemay and her family during this difficult time.

DISCLOSURE OF PECUNIARY INTEREST

There were no pecuniary interests.

PRESENTATIONS

There were no presentations.

BUILDING DEPARTMENT

1. Activity Report – April 2013

Mitch Stillman, CAO/Clerk, presented the monthly report.

MOVED BY: **Theresa Sabourin**
SECONDED BY: **James Carmody**

That the Building Department monthly report for April be accepted as information.

CARRIED

ECONOMIC DEVELOPMENT

1. Activity Report – April 2013

Christine Mitchell, Economic Development Assistant, presented her monthly report. She reported the “I Love Petawawa” campaign was launched at the recent Showcase event and red t-shirts are available for purchase at the Town Hall in support of the campaign. Ms. Mitchell reported the visitor information centre (VIC) summer student was hired today and the VIC will open on May 31, 2013.

MOVED BY: Frank Cirella

SECONDED BY: Murray Rutz

That the Economic Development monthly report for April be accepted as information.

CARRIED

PLANNING

1. Activity Report – April 2013

Karen Cronier, Planning Coordinator, presented her monthly report. Ms. Cronier reported that several site plan applications have been filed.

MOVED BY: Tom Mohns

SECONDED BY: James Carmody

That the Planning and Emergency Planning monthly report for April be accepted as information.

CARRIED

2. PL#10/13 – Severance Application B41/13, Civic Centre Developments (2012) Inc., Part of Lot 15 Range C, Civic Centre Road

Karen Cronier provided an overview of the severance application. Ms. Cronier reported the purpose and effect of the application is to sever a 0.69 acre commercial lot together with an easement for sanitary purposes. The proposed use of the site is a Dairy Queen restaurant and the retained lands will continue to be developed for multi-residential purposes. The property is designated Commercial under the Official Plan and zoned Commercial (C) under the Zoning By-law.

MOVED BY: Murray Rutz

SECONDED BY: James Carmody

That Council supports application B41/13 for the creation of a lot for the purposes of the development of a Dairy Queen eating establishment.

CARRIED

PUBLIC WORKS

1. Activity Report – April 2013

David Unrau, Director of Public Works, provided an overview of the monthly report. Mr. Unrau reported that the last winter event occurred on April 12th with seven inches of snow falling.

MOVED BY: Theresa Sabourin

SECONDED BY: Murray Rutz

That the Public Works monthly report for April be accepted as information.

CARRIED

2. Waterworks Monthly Report – April 2013

David Unrau provided an overview of the report submitted by OCWA.

MOVED BY: Murray Rutz

SECONDED BY: Frank Cirella

That the Waterworks monthly report for April be accepted as information.

CARRIED

3. PW-07-2013 – Shames Road Realignment Design Study

David Unrau provided an overview of his report. Mr. Unrau recommended that Council approves the recommendations outlined in the report submitted by Jp2g Consultants Inc. which includes maintaining the existing alignment and treating the road with in place processing and paving operation complete with placing asphalt mountable curbs in a few areas, as well to provide for safer sight stopping distance Jp2g has recommended the clearing of trees at selected areas and posting a speed reduction of 25 km/hr. The construction estimate for this option is approximately \$150,000.00 to \$200,000.00.

Council discussed the recommendation and did not support the 25 km/hr speed limit since there are more permanent homes on this stretch of roadway rather than seasonal cottages. Discussion also took place regarding municipal liability, TAC charts, and traffic counts.

Staff was directed to look at other options for the roadway to have the speed limit increased to at least 40 km/hr and to conduct a traffic count to determine the number of vehicles that travel the roadway. The report was tabled.

4. PW-08-2013 – Rantz Road Realignment Design Study

David Unrau provided an overview of his report.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That Council approves Option #1 as outlined in Report PW-08-2013 (maintain roadway in existing road allowance) for the Rantz Road – Realignment Design Study dated April 2013 completed by Jp2g Consultants Inc.

CARRIED

5. PW-09-2013 – Town of Petawawa Infrastructure Update, May 2013

David Unrau and Steve Webster of Jp2g Consultants Inc. provided an overview of the report and the recommended changes/updates to the infrastructure plan.

MOVED BY: Tom Mohns
SECONDED BY: Murray Rutz

That Council approves the Town of Petawawa Infrastructure Study Update – May 2013.

CARRIED

6. PW-10-2013 – HVAC Preventative Maintenance Agreement

MOVED BY: Theresa Sabourin
SECONDED BY: Frank Cirella

That Council approves the award of the HVAC Preventative Maintenance Agreement to Temp-Tech in the amount of \$8,160.00 + HST.

CARRIED

7. PW-11-2013 – Quotation for Supply and Placement of Hot Mix Asphalt

MOVED BY: Tom Mohns
SECONDED BY: Murray Rutz

That Council approves the award of the Quotation for Supply and Placement of Hot Mix Asphalt to Smiths Construction in the amount of \$51,600.00 + HST.

CARRIED

8. Capital Projects Update – May 2013

David Unrau provided an update to Council regarding current capital projects, asset management, and energy management.

MOVED BY: Tom Mohns
SECONDED BY: James Carmody

That the capital projects update be accepted as information.

CARRIED

GENERAL MATTERS

There was nothing to report.

CLOSED MEETING

There was no closed meeting.


ADJOURNMENT

MOVED BY: Murray Rutz
SECONDED BY: Frank Cirella

That the meeting be adjourned.

CARRIED

The meeting adjourned at 7:55 p.m.



Clerk