

TOWN OF PETAWAWA
COUNCIL-IN-COMMITTEE

Present:	Mayor Bob Sweet	Councillor James Carmody
	Councillor Frank Cirella	Councillor Treena Lemay
	Councillor Murray Rutz	Councillor Theresa Sabourin

Regrets: **Deputy Mayor Tom Mohns**

Also Present:	Mitch Stillman	Dawn Recoskie
	Daniel Scissons	Karen Cronier
	David Unrau	Christine Mitchell
	Sean Chase	Bruce Peever
	Kyle Robinson	

The Council-in-Committee meeting was opened by the Mayor.

DISCLOSURE OF PECUNIARY INTEREST

There were no pecuniary interests.

PRESENTATIONS

There were no presentations.

BUILDING DEPARTMENT

1. Activity Report – March 2013

Mitch Stillman, CAO/Clerk, presented the monthly report.

MOVED BY: **James Carmody**
SECONDED BY: **Murray Rutz**

That the Building Department monthly report for March be accepted as information.

CARRIED

PLANNING

1. Activity Report – March 2013

Karen Cronier, Planning Coordinator, presented her monthly report. Ms. Cronier provided an update regarding the Official Plan review and indicated eight

submissions had been received which are being reviewed with a report to come to Council in the near future. Ms. Cronier also reported that a formal site plan application has been received for the Moncion property to house a home improvement store, a bank, and a gas bar, plus an additional 45,000 square feet in commercial space. Emergency Planning Week will be held from May 5th-11th with a focus on seniors and emergency preparedness.

MOVED BY: Theresa Sabourin

SECONDED BY: Treena Lemay

That the Planning and Emergency Planning monthly report for March be accepted as information.

CARRIED

2. PL#8/13 – Severance Application B14/13, Josh & Linda VanHoof, Part Lot 5, Lake Range

Karen Cronier provided an overview of the severance application. Ms. Cronier reported the purpose and effect of the application is to sever a 1.25 acre residential lot. The property is designated Rural Residential under the Official Plan and zoned Tourist Commercial (TC) under the Zoning By-law. The proposed lot frontage for the new lot is 68 metres with a proposed lot area of 5,060 square metres.

MOVED BY: Treena Lemay

SECONDED BY: Murray Rutz

That Council supports the approval of severance application B14/13 subject to the following conditions:

1. The applicant obtains a zoning by-law amendment that will rezone the lands from Tourist Commercial (TC) to Residential One (R1);
2. A draft plan showing the location of the new lot lines in relation to the septic system located on the retained lands, adjacent to the proposed rear lot line, and the structures located adjacent to the north interior lot line is submitted for review to ensure zoning conformity; and
3. The submission and approval by the Town of Petawawa of a complete building permit application which shows the future development of the property.

CARRIED

ECONOMIC DEVELOPMENT

1. Activity Report – March 2013

Christine Mitchell, Economic Development Assistant, presented her monthly report.

MOVED BY: James Carmody
SECONDED BY: Frank Cirella

That the Economic Development monthly report for March be accepted as information.

CARRIED

2. ED-07-13 – Beautification/Expression of Interest for the Laurentian Drive Project

Christine Mitchell provided an overview of her report. Ms. Mitchell reported that only three expressions of interest were received, with two of them being over-budget.

MOVED BY: Treena Lemay
SECONDED BY: Frank Cirella

That Council accepts the Expression of Interest submitted by Advanced Taxidermy and Wildlife Designs to provide a bronzed patina statue of a canoe and Courier de Bois, in accordance with the draft 2013 Budget amount of \$15,000.

CARRIED

3. ED-08-13 – Beautification/Health and Safety Issues for the Tim Horton's Location on Petawawa Boulevard

Christine Mitchell provided an overview of her report. Ms. Mitchell reported that a slight redesign of the beautification elements was proposed with a shortened garden bed on the left hand side of the property.

MOVED BY: Treena Lemay
SECONDED BY: Frank Cirella

That Council approves the revised design;
That Public Works and Economic Development departments work together to coordinate, implement, and oversee the project;
That the cost of the project is under the RFP limit so the project can be awarded to the designer; and
That the Town of Petawawa agrees to assume a portion of the project expenses under the 2013 beautification budget.

CARRIED

PUBLIC WORKS

1. Activity Report – March 2013

David Unrau, Director of Public Works, provided an overview of the monthly report.

MOVED BY: Murray Rutz
SECONDED BY: Treena Lemay

That the Public Works monthly report for March be accepted as information.

CARRIED

2. Waterworks Monthly Report – March 2013

David Unrau provided an overview of the report submitted by OCWA. Discussion took place regarding a water conservation policy; Mr. Unrau was asked to research this type of policy and report back to Council.

MOVED BY: Theresa Sabourin
SECONDED BY: Murray Rutz

That the Water Treatment Facility portion of the Waterworks monthly report for March be accepted as information.

CARRIED

MOVED BY: James Carmody
SECONDED BY: Frank Cirella

That the Sewage Treatment Facility portion of the Waterworks monthly report for March be accepted as information.

CARRIED

3. FM01-13 Utilities Budget

Daniel Scissons, Treasurer/Deputy CAO, provided an overview of his report.

MOVED BY: Murray Rutz
SECONDED BY: Theresa Sabourin

That the 2013 Waterworks and Sewage System Budgets as presented in Report FM01-13 be approved by Council.

CARRIED

4. FM02-13 Excluded Budget Expenses

Daniel Scissons, Treasurer/Deputy CAO, provided an overview of his report.

MOVED BY: Frank Cirella
SECONDED BY: James Carmody

That Report FM02-13, disclosing amortization, post-employment benefits and solid waste landfill closure and post-closure expenses excluded from the 2013 budget as required under *Ontario Regulation 284/09*, be approved by Council.

CARRIED

5. Capital Projects Update

David Unrau provided an overview of his report. Mr. Unrau reported that the Syphon Chamber Flow Meter project has been completed; the Sylvan Drive project and the Janet Street Watermain project are both expected to be completed by the end of June; and the Herman Street project is expected to be completed by the end of August.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That the capital projects update be accepted as information.

CARRIED

6. Verbal Report on Infrastructure Update

David Unrau reported that the Town of Petawawa Infrastructure Study has been updated from a five year plan to a ten year plan to comply with Asset Management Plan requirements and deliverable milestones. Mr. Unrau explained the final draft of the study is to be completed by the end of April and then presented to Council in May.

GENERAL MATTERS

There was nothing to report.

CLOSED MEETING

There was no closed meeting.

ADJOURNMENT

MOVED BY: James Carmody
SECONDED BY: Frank Cirella

That the meeting be adjourned.

CARRIED

The meeting adjourned at 7:24 p.m.


Clerk
