

6:30 p.m.

February 11, 2019

TOWN OF PETAWAWA
COUNCIL-IN-COMMITTEE

Present: **Mayor Bob Sweet** **Deputy Mayor Gary Serviss**
 Councillor James Carmody **Councillor Tom Mohns**
 Councillor Murray Rutz **Councillor Theresa Sabourin**

Regrets: **Councillor Matthew McLean**

Also Present: **Daniel Scissons** **Dawn Recoskie**
 Craig Proulx **Kelly Williams**
 Karl Green **Patricia Leboeuf**
 Kyle Robinson

The Council-in-Committee meeting was opened by the Mayor at 6:30 p.m.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

PRESENTATIONS

There were no presentations.

FIRE DEPARTMENT

1. Activity Report – January 2019

Deputy Fire Chief Craig Proulx provided an overview of the report. Deputy Chief Proulx reported one false alarm call, one structure fire, one motor vehicle collision, two chimney fires, and one natural gas leak for January.

MOVED BY: **Murray Rutz**
SECONDED BY: **James Carmody**

That the Fire Department monthly report for January be accepted as information.

CARRIED

2. Fire Inspections and Activities Report – January 2019

Deputy Chief Proulx presented the report.

MOVED BY: **Theresa Sabourin**
SECONDED BY: **Gary Serviss**

That the Fire Inspections and Activities report for January be accepted as information.

CARRIED

COMMUNITY SERVICES

1. Activity Report – January 2019

Kelly Williams, Director of Community Services, provided an overview of the monthly report. Mr. Williams reported the fundraising event “Raise Your Paddle”, held in conjunction with the Upper Ottawa River Race and Paddle Festival, will be a fundraiser for the local branch of the Canadian Cancer Society. Mr. Williams reported Cabin Fever was well attended, but due to the extreme cold temperatures some events had to be postponed. The following events will be held the weekend of March 1-3, 2019: frozen crokinole, sleigh rides, snow golf and the polar bear dip fundraiser for the Renfrew County branch of the Ontario Society for the Prevention of Cruelty to Animals (OSPCA).

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That the Community Services monthly report for January be accepted as information.

CARRIED

Mr. Williams presented correspondence from the Petawawa Pantry Food Bank thanking Shellan Dament, Recreation Program Assistant, for donating homemade meals to the food bank through the “Cooking it Forward” program for youth. The item of correspondence was received for information.

Mr. Williams presented correspondence from the Pembroke/Petawawa Lions Club informing the Town that the group can no longer host and organize the annual Santa Claus Parade, due to declining membership and increased age of their members. The item of correspondence was received for information.

Mr. Williams also presented correspondence from the Minister of Canadian Heritage announcing the Town was successful with its grant application under the Celebrate Canada Component of the Celebration and Commemoration Program, in the amount of \$2,700.00 to put towards the annual Canada Day celebration. The item of correspondence was received for information.

FINANCE AND MANAGEMENT

1. Accounts Payable – January 2019

Daniel Scissons, CAO/Clerk, presented the report.

MOVED BY: Theresa Sabourin

SECONDED BY: Murray Rutz

That the general cheque #'s 29053 to 29334 in the amount of \$1,583,294.36 be passed by Council and paid by the Treasurer.

CARRIED

2. Ontario Municipal Partnership Fund Resolution – Township of Admaston/Bromley

Mayor Bob Sweet presented the item of correspondence.

MOVED BY: James Carmody

SECONDED BY: Murray Rutz

That Council of the Corporation of the Town of Petawawa hereby supports the Township of Admaston/Bromley's petition to the Province of Ontario to consider the Farmland and Managed Forest Tax Programs when reviewing the Ontario Municipal Partnership Fund (OMPF) so that all municipalities receive full cost recovery from the Province of foregone property tax revenue on farmland and managed forest properties;

And that a copy of this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario; the Honourable Vic Fedeli, Minister of Finance, the Honourable Ernie Hardeman, Minister of Agriculture Food and Rural Affairs; the Honourable Steve Clark, Minister of Municipal Affairs and Housing; the Honourable John Yakabuski, MPP, Renfrew-Nipissing-Pembroke; the Association of Municipalities of Ontario; and the Township of Admaston/Bromley.

CARRIED

3. ADMIN-08-2019 – Animal Control/By-law Enforcement Activity Report-January 2019

Dawn Recoskie, Deputy Clerk, provided an overview of the report. Ms. Recoskie reported on the parking complaints received concerning Herman Street and Mohns Avenue; snowmobiles operating in municipal parks; and a resident depositing snow on his neighbour's property.

MOVED BY: Gary Serviss

SECONDED BY: Theresa Sabourin

That the Animal Control/By-law Enforcement monthly report for January be accepted as information.

CARRIED

4. ADMIN-09-2019 – Taxi Licence Applications 2019

Dawn Recoskie presented the report. There were eight taxi driver licence applications and seven taxi owner vehicle applications.

MOVED BY: James Carmody
SECONDED BY: Murray Rutz

That Council approves the taxi licence applications in accordance with the current taxi by-law.

CARRIED

5. ADMIN-10-2019 – Code of Conduct for Members of Council, Local Boards and Committees

Dawn Recoskie provided an overview of the report. Ms. Recoskie explained Bill 68, the *Modernizing Ontario's Municipal Legislation Act, 2017*, amended the *Municipal Act* to provide that a municipality shall establish codes of conduct for members of council of the municipality and of its local boards. The draft code of conduct was provided by the Town's Integrity Commissioner for both Council and staff to review to ensure it meets the intent of Section 223.2 of the *Municipal Act* and Ontario Regulation 55/18.

Ms. Recoskie explained the code of conduct does not apply to members of the Petawawa Police Services Board or members of the Petawawa Public Library Board as these boards are governed by the provisions of the *Police Services Act, R.S.O. 1990, c. P.15* and the *Public Libraries Act, R.S.O. 1990, c. P.44* and any regulations made under these *Acts*.

MOVED BY: James Carmody
SECONDED BY: Theresa Sabourin

That Council endorses the Code of Conduct for Members of Council, Local Boards and Committees as presented, and that a by-law be brought forward to the next Council meeting to formally approve the Code of Conduct, with the by-law coming into effect on March 1, 2019.

CARRIED

6. ADMIN-11-2019 – Council-Staff Relations Policy

Dawn Recoskie provided an overview of the report. Ms. Recoskie explained Bill 68, the *Modernizing Ontario's Municipal Legislation Act, 2017*, amended the *Municipal Act* to provide that a municipality shall adopt and maintain a policy with respect to the relationship between members of council and the officers and employees of the municipality. The draft policy was provided by the Town's Integrity Commissioner for both Council and staff to review to ensure it meets the Town's expectations.

MOVED BY: Theresa Sabourin
SECONDED BY: Gary Serviss

That Council endorses the Council-Staff Relations Policy as presented, and that a by-law be brought forward to the next Council meeting to formally approve the policy, with the by-law coming into effect on March 1, 2019.

CARRIED

GENERAL MATTERS

There was nothing to report.

CLOSED MEETING

There was no closed meeting.

ADJOURNMENT

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That the meeting be adjourned.

CARRIED

The meeting adjourned at 7:19 p.m.



Clerk