

TOWN OF PETAWAWA
COUNCIL-IN-COMMITTEE

Present: **Mayor Bob Sweet** **Deputy Mayor Gary Serviss**
 Councillor James Carmody **Councillor Matthew McLean**
 Councillor Tom Mohns **Councillor Murray Rutz**
 Councillor Theresa Sabourin

Also Present: **Daniel Scissons** **Dawn Recoskie**
 Annette Mantifel **Karen Cronier**
 Steve Knott **Kelly Williams**
 Tina Peplinskie **Kyle Robinson**

The Council-in-Committee meeting was opened by the Mayor at 6:30 p.m.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

PRESENTATIONS

There were no presentations.

PLANNING AND DEVELOPMENT

1. **PL-01-19 – Cannabis Retail Stores, Opting In or Opting Out**

Karen Cronier, Director of Planning and Development, provided an overview of the report. Ms. Cronier outlined the regulations that cannabis retail storefronts must adhere to, such as: no cannabis or cannabis-related products can be visible from the street; minors are prohibited from entering the store; only cannabis legally obtained from the Ontario Cannabis Retail Corporation can be sold in a cannabis retail store; and a maximum of 30 grams of dried cannabis may be sold to an individual in a single visit.

Ms. Cronier noted the province recently capped the number of stores that will be licenced to a maximum of 25 and only municipalities with a population of at least 50,000 are eligible. The province will revisit and decide on next steps following December 13, 2019; at this time the Town of Petawawa is not eligible for a cannabis retail store.

Council has until 11:59 p.m. on January 22, 2019 to decide to opt-out of having private cannabis retail stores located in Petawawa.

Ms. Cronier further noted that although there may be concerns around allowing cannabis storefronts, staff are recommending that retail storefronts be permitted to

operate within the Town of Petawawa. Cannabis is now a legal product and residents should have the opportunity to purchase this product within their own municipality. Allowing storefronts to open will contribute to a public health benefit as there would be no doubt as to the quality of the product obtained and retail stores will be required to provide education and support to customers. Further, opting-out of cannabis retail stores will affect the amount of provincial cannabis funding a municipality will receive.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

Committee recommends that Council allows the location of Cannabis Retail Stores in the Town of Petawawa municipal boundaries and that the decision to opt-in, be made in advance of the legislated deadline of January 22, 2019.

And that the County of Renfrew be requested to allocate its share of the opt-in funding to the Town of Petawawa to put towards the implementation costs associated with the legalization of recreational cannabis.

CARRIED

FIRE DEPARTMENT

1. Activity Report – December 2018

Fire Chief Steve Knott provided an overview of the report. Chief Knott reported two false alarm calls, one fire alarm, two motor vehicle collisions, two carbon monoxide alarms, and one chimney fire for December. Chief Knott took this opportunity to remind residents not to dispose of fireplace ashes in their green bins as the ashes can melt the green bin and cause a fire if the bin is located too close to a combustible object, such as a house, garage etc. Chief Knott also reminded residents to remove snow from around the exterior exhaust vents of their home and to not plow or blow snow over top of a fire hydrant.

MOVED BY: Murray Rutz
SECONDED BY: Gary Serviss

That the Fire Department monthly report for December be accepted as information.

CARRIED

COMMUNITY SERVICES

1. Activity Report – December 2018

Kelly Williams, Director of Community Services, provided an overview of the monthly report. Mr. Williams reported he attended the ribbon cutting event to open the general store building at the Petawawa Heritage Village on December 9, 2018. Mr. Williams and Mark Reinert, Facilities Supervisor, participated as judges for the

environmental studies program at Algonquin College regarding presentations from students on their concepts for developing a 35 acre parcel of parkland in the Radtke Estates Subdivision. Mr. Williams reminded residents of the upcoming Cabin Fever events taking place from January 19-27, 2019.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That the Parks and Recreation monthly report for December be accepted as information.

CARRIED

FINANCE AND MANAGEMENT

1. 2018 Audit Responsibilities – Welch LLP

Annette Mantifel, Treasurer, presented the correspondence outlining the 2018 audit responsibilities.

MOVED BY: Theresa Sabourin
SECONDED BY: Gary Serviss

That the correspondence be received for information.

CARRIED

2. Accounts Payable – December 2018

Annette Mantifel presented the report.

MOVED BY: Tom Mohns
SECONDED BY: Murray Rutz

That the general cheque #'s 28884 to 29052 in the amount of \$4,256,860.68 be passed by Council and paid by the Treasurer.

CARRIED

3. ADMIN-01-2019 – Animal Control/By-law Enforcement Activity Report-December 2018

Dawn Recoskie, Deputy Clerk, provided an overview of the report. Ms. Recoskie reported on the issuance of two Provincial Offences Notices under the Animal Control By-law; three Provincial Offences Notices under the Parking By-law for parking in an accessible parking space without a valid permit; and parking complaints on Herman Street and Dustin Drive.

MOVED BY: James Carmody
SECONDED BY: Theresa Sabourin

That the Animal Control/By-law Enforcement monthly report for December be accepted as information.

CARRIED

4. ADMIN-02-2019 – Taxi Licence Applications 2019

Dawn Recoskie presented the report. There were two taxi driver licence applications and four taxi owner vehicle applications.

MOVED BY: Matthew McLean
SECONDED BY: Tom Mohns

That Council approves the taxi licence applications in accordance with the current taxi by-law.

CARRIED

5. ADMIN-03-2019 – Integrity Commissioner Appointment, Council Code of Conduct, Council/Staff Relations Policy

Dawn Recoskie provided an overview of the report. Ms. Recoskie recommended that Mr. Tony Fleming be appointed as the Town of Petawawa's Integrity Commissioner and as part of his appointment Mr. Fleming would also be responsible for developing the Council Code of Conduct and the Council/Staff Relations Policy prior to March 1, 2019.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That Council endorses the appointment of Mr. Tony Fleming of the law firm Cunningham Swan Carty Little and Bonham LLP as the Town of Petawawa's Integrity Commissioner effective March 1, 2019 and agrees to enter into a professional services agreement which will come into force upon the final passing thereof by by-law.

CARRIED

GENERAL MATTERS

There was nothing to report.

CLOSED MEETING

MOVED BY: James Carmody
SECONDED BY: Matthew McLean

That the meeting be closed pursuant to Section 239 (2) (b) of the *Municipal Act, S.O. 2001, c.25* to discuss personal matters about an identifiable individual, including municipal or local board employees, to review applications for appointments to various boards and committees;

And that the meeting also be closed pursuant to Section 239 (2) (d) of the *Municipal Act, S.O. 2001, c.25* to discuss labour relations or employee negotiations, regarding an agreement.

CARRIED

Council went into closed session at 7:32 p.m.

Council reconvened to open session at 7:56 p.m.

BUSINESS ARISING FROM CLOSED SESSION

A closed meeting was held. Council considered the qualifications of applicants for appointment to the Petawawa Accessibility Advisory Committee, the Petawawa Public Library Board, the Ottawa Valley Waste Recovery Public Liaison Committee, and the Petawawa Police Services Board. Council also received a verbal update from the CAO/Clerk regarding an agreement. There is nothing further to report.

Council voted on the following resolutions in open session:

MOVED BY: Theresa Sabourin
SECONDED BY: Gary Serviss

That the following persons be appointed to the Petawawa Accessibility Advisory Committee for a term concurrent with Council:

- Sheila M. Clarke;
- Alison Morris;
- Jackie Nieman; and
- Sharon Slaney.

CARRIED

MOVED BY: Gary Serviss
SECONDED BY: James Carmody

That the following persons be appointed to the Petawawa Public Library Board for a term concurrent with Council, and that a by-law be brought forward to the January

21, 2019 Council meeting to make the appointments in accordance with By-law 36/98 and the *Public Libraries Act*:

- Elizabeth “Beth” Bailey;
- Daniel Hunton;
- Sarah Lehnen;
- Elizabeth Tregunno; and
- Alexandra Turcotte.

CARRIED

MOVED BY: Murray Rutz
SECONDED BY: Tom Mohns

That Ernest Lafrance be appointed to the Ottawa Valley Waste Recovery Public Liaison Committee for a term concurrent with Council.

CARRIED

MOVED BY: James Carmody
SECONDED BY: Gary Serviss

That Maria Morena-Church be appointed to the Petawawa Police Services Board in accordance with Section 27 (4) (b) of the *Police Services Act, R.S.O. 1990, c. P.15* for a term concurrent with Council.

CARRIED

ADJOURNMENT

MOVED BY: Gary Serviss
SECONDED BY: Theresa Sabourin

That the meeting be adjourned.

CARRIED

The meeting adjourned at 8:00 p.m.



Clerk