

TOWN OF PETAWAWA

COUNCIL-IN-COMMITTEE

Present: Mayor Bob Sweet
Councillor Matthew McLean
Councillor Murray Rutz
Councillor James Carmody
Councillor Tom Mohns
Councillor Theresa Sabourin

Regrets: Deputy Mayor Gary Serviss

Also Present: Dawn Recoskie
Steve Knott
Mark Reinert
Annette Mantifel
Kyle Robinson
Tony Grace
Kate Bennett
David Unrau
Christine Mitchell
Clifford Farr
Patricia Leboeuf

The Council-in-Committee meeting was opened by the Mayor at 6:30 p.m.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

PRESENTATIONS

There were no presentations.

FIRE DEPARTMENT

1. Activity Report – June 2019

Fire Chief Steve Knott provided an overview of the report. Chief Knott spoke of the importance of checking the batteries of smoke and carbon monoxide detectors, regularly, and noted the Fire Department Fire Prevention program is currently working on a public education notice to remind residents to inspect their alarm devices to reduce the number of unneeded responses from the Fire Department. Chief Knott also noted that residents will be asked to communicate with their alarm monitoring company to call the resident prior to reporting to the Fire Department to reduce the number of false alarm calls.

Chief Knott also highlighted an item of correspondence received from Ms. Jody Anne McDonald, teacher at St. Francis of Assisi Catholic School, thanking Acting Captain Kirstin Beudet and Chief Fire Prevention Officer Simon Brooks for making a presentation to her grade 2 class regarding fire safety.

MOVED BY: Theresa Sabourin
SECONDED BY: Murray Rutz

That the Fire Department monthly report for June be accepted as information.

CARRIED

2. Fire Protection Budget Report

Received for information.

PUBLIC WORKS

1. Monthly Report – July 2019

David Unrau, Director of Public Works, provided an overview of the monthly report. Mr. Unrau highlighted capital projects to-date, asset management, and special projects.

MOVED BY: Tom Mohns
SECONDED BY: Matthew McLean

That the Public Works monthly report for July be accepted as information.

CARRIED

2. Operations Activity Report – June 2019

David Unrau provided an overview of the monthly report.

Councillor Tom Mohns inquired whether the brush and grass between the tree line and the Algonquin Trail along Petawawa Boulevard could be cleaned up. Mr. Unrau advised Council that this portion of the roadside is County property and he will contact the County to ensure it gets cleaned up.

MOVED BY: Murray Rutz
SECONDED BY: Theresa Sabourin

That the Operations monthly report for June be accepted as information.

CARRIED

3. Public Works Budget Report

Received for information.

4. Sewage System Budget Report

Received for information.

5. Waterworks Budget Report

Received for information.

COMMUNITY SERVICES

1. Activity Report – June 2019

Mark Reinert, Parks and Facilities Supervisor, provided an overview of the monthly report. Mr. Reinert reported on the various services, programs and rental activities realized over the month and highlighted some of the significant upcoming events including the Upper Ottawa River Race and Paddle Festival, August 9-11, 2019 and the Get to the Point Beach Festival at Petawawa Point on August 24, 2019.

Mr. Reinert cited attendance figures for the various summer camps and day activities and provided highlights from the Canada Day and Civic Centre Days events.

MOVED BY: Theresa Sabourin

SECONDED BY: James Carmody

That the Community Services monthly report for June be accepted as information.

CARRIED

Mr. Reinert also provided a brief presentation outlining the Community Services Department's Banner Program. Mr. Reinert recommended the removal of old or unused hardware and damaged/faded banners and the purchase of new banners and hardware as needed. Council requested Mr. Reinert provide additional examples of colourful banner designs for review, along with specific locations where the banners could be erected. The Banner Program was received for information.

2. Community Services Budget Report

Received for information.

PLANNING AND DEVELOPMENT

1. Activity Report – June 2019

Christine Mitchell, Economic Development Officer, presented the monthly report. Ms. Mitchell highlighted changes to the business portal of the municipal website as well as the creation of a business Facebook page separate from the Town's Facebook page. Ms. Mitchell spoke to the recent grand openings of the following businesses: Michelle Letourneau-Mortgage Alliance; Beyond the Coast; and A New Life Food Experience.

MOVED BY: James Carmody
SECONDED BY: Murray Rutz

That the Planning and Development monthly report for June be accepted as information.

CARRIED

2. Building Activity Report – June 2019

Christine Mitchell presented the Building monthly report for June.

MOVED BY: Theresa Sabourin
SECONDED BY: Matthew McLean

That the Building monthly report for June be accepted as information.

CARRIED

3. Budget Reports (Planning, Building, and Economic Development)

Received for information.

FINANCE AND MANAGEMENT

1. Accounts Payable – June 2019

Annette Mantifel, Treasurer, presented the report.

MOVED BY: Murray Rutz
SECONDED BY: Tom Mohns

That the general cheque #'s 30089 to 30296 in the amount of \$4,593,551.93 be passed by Council and paid by the Treasurer.

CARRIED

2. FM-05-2019 – Ontario Regulation 284/09 Excluded Budget Expenses Report

Annette Mantifel provided an overview of the report.

MOVED BY: James Carmody
SECONDED BY: Murray Rutz

That the report disclosing amortization, post-employment benefits and solid waste landfill closure and post-closure expenses excluded from the 2019 budget as required under Ontario Regulation 284/09 be approved.

CARRIED

3. ADMIN-25-2019 – Animal Control/By-law Enforcement Activity Report-June 2019

Dawn Recoskie, Deputy Clerk, provided an overview of the monthly report. Ms. Recoskie reminded residents that both dogs and cats need to be leashed, and they are not to be running at large. Several nuisance cats have been caught recently using live traps.

MOVED BY: Tom Mohns
SECONDED BY: Theresa Sabourin

That the Animal Control/By-law Enforcement monthly report for June be accepted as information.

CARRIED

4. Budget Reports (Administration, Animal Control/By-law Enforcement, and Council)

Received for information.

GENERAL MATTERS

There was nothing to report.

CLOSED MEETING

There was no closed meeting.

ADJOURNMENT

MOVED BY: Murray Rutz
SECONDED BY: Tom Mohns

That the meeting be adjourned.

CARRIED

The meeting adjourned at 7:55 p.m.


Deputy Clerk