

6:30 p.m.

June 17, 2019

**TOWN OF PETAWAWA**

**REGULAR MEETING OF COUNCIL**

**Present:** Mayor Bob Sweet Deputy Mayor Gary Serviss  
Councillor James Carmody Councillor Tom Mohns  
Councillor Murray Rutz Councillor Theresa Sabourin

**Regrets:** Councillor Matthew McLean

**Also Present:** Daniel Scissons Dawn Recoskie  
Karen Cronier Annette Mantifel  
Beverley Bimm Peter Simcisko  
Vanessa Ringuette Chloe Leveillee  
Jacob Quilty Sydney Ventress  
Remi Lavoie Olivia Neff  
Jacob Gilbert Cheyanne Millham  
Lorri Costello-Lavoie Todd Neff  
Jennifer Neff Christina Ringuette  
Gabriel Ringuette Julie Deschambault  
Peg Quilty Sandra Ventress  
Kirk Ventress Katrina Steele  
Cy Steele Dawna Steele  
Kevin Brown Annie Beaudoin  
Jimmy Gilbert Rudy Kadlec  
Patricia Leboeuf

**CALL TO ORDER** (Moment of Silent Reflection)

The Mayor called the meeting to order at 6:30 p.m.

**APPROVAL OF AGENDA**

**MOVED BY:** Murray Rutz  
**SECONDED BY:** James Carmody

- (1) That the agenda for the June 17, 2019 meeting of Council be adopted.

**CARRIED**

**DISCLOSURE OF PECUNIARY INTEREST**

There were no disclosures of pecuniary interest.

## APPROVAL OF MINUTES

### 1. Council Meeting (June 3, 2019)

**MOVED BY:** Theresa Sabourin

**SECONDED BY:** Gary Serviss

- (2) That the minutes of the regular meeting of Council held June 3, 2019 be approved as printed and circulated.

**CARRIED**

## PRESENTATIONS

### 1. Outstanding Student Citizenship Awards

Mayor Sweet and Beverley Bimm presented the 2019 Outstanding Student Citizenship Awards to the following recipients:

- Vanessa Ringuette – Ecole Secondaire Jeanne Lajoie;
- Chloe Leveillee – Ecole Secondaire Jeanne Lajoie;
- Jacob Quilty – Bishop Smith Catholic High School;
- Sydney Ventress – Bishop Smith Catholic High School;
- Remi Lavoie – Valour JK-12 School;
- Olivia Neff – Valour JK-12 School;
- Jacob Gilbert – Ecole Secondaire Publique L'Equinoxe;
- Cheyanne Millham – Ecole Secondaire Publique L'Equinoxe; and
- Maddy Teskey – Fellowes High School.

Ms. Bimm noted Maddy Teskey was unable to attend this evening. Mayor Sweet thanked the students for their exceptional community involvement and encouraged them to continue their volunteerism. Mayor Sweet thanked Ms. Bimm for coordinating this recognition program for the past fifteen years.

Council broke for a short recess at 6:59 p.m.

Council reconvened at 7:10 p.m.

## PUBLIC MEETING

### 1. Purpose of the Meeting

The Public Meeting was opened by the Mayor at 7:10 p.m. Mayor Bob Sweet advised that this is a public meeting of Council being held under Section 12 of the *Development Charges Act, 1997*. The purpose of the meeting is to give the public an opportunity to ask questions, provide comments, and make representations on the Development Charge Background Study and proposed by-law dated May 15, 2019.

2. Development Charge Background Study and Proposed By-law Presentation – Peter Simcisko, Watson & Associates Economists Ltd.

Mayor Sweet advised that prior to receiving public comments, the Town's consultant Peter Simcisko of Watson & Associates Economists Ltd., will provide a brief presentation of the findings of the study.

Peter Simcisko provided an overview of the Development Charge Background Study and proposed by-law. Mr. Simcisko spoke to the study process; development charges methodology; growth forecast; increase in need for service; anticipated capital needs; recoverable capital costs; schedule of calculated charges; residential development charge comparison with neighbouring municipalities; non-residential development charge comparison with neighbouring municipalities; proposed by-law policies; and next steps.

Mr. Simcisko highlighted the proposed urban residential development charge is \$5,513, with the current charge being \$5,175. The proposed rural residential development charge is \$3,096, with the current charge being \$2,959. The proposed non-residential urban development charge is \$3.39/sq. ft., with the current charge being \$3.25/sq. ft. The proposed non-residential rural development charge is \$1.64/sq. ft., with the current charge being \$1.77/sq. ft. The residential development charges will be increasing by approximately 6.5% and the non-residential development charges will be increasing by approximately 4.3%.

Mr. Simcisko also reported an Addendum Report to the Development Charge Background Study was issued on June 14, 2019. The purpose of the Addendum was to provide revisions to the calculation of the charges arising from changes to the capital program for water and wastewater services. The revisions provided by the Addendum will be incorporated into the Development Charges Background Study for Council's consideration and adoption of the proposed Development Charge By-law on July 15, 2019.

Mr. Simcisko stated if Council is satisfied with the changes to the Development Charge Background Study and the Development Charge By-law, then prior to passing the by-law Council must approve the Development Charge Background Study, as amended; determine that no further public meetings are required on the matter; and adopt the new Development Charge By-law.

3. Comments from Public

Mayor Sweet asked to hear comments from members of the public. No one came forward to speak for or against the proposed development charge by-law.

Mayor Sweet thanked all for attending the meeting and declared the Public Meeting closed at 7:47 p.m.

## **BY-LAWS**

There were no by-laws.

## **CORRESPONDENCE**

There were no items of correspondence.

## **MINUTES**

### 1. Council-in-Committee Meeting (June 10, 2019)

**MOVED BY: Theresa Sabourin**

**SECONDED BY: Gary Serviss**

- (3) That the minutes of the Council-in-Committee meeting held on June 10, 2019 be accepted by Council, and that resolutions from that Committee become resolutions of Council.

**CARRIED**

### 2. Festival Hall Committee (January 17, 2019)

Councillor Murray Rutz provided an overview of the recent activities of the Festival Hall Committee.

**MOVED BY: Murray Rutz**

**SECONDED BY: Tom Mohns**

- (4) That the minutes of the Festival Hall Committee meeting held on January 17, 2019 be adopted as information.

**CARRIED**

### 3. Petawawa Public Library Board (March 25, 2019 & April 29, 2019)

Councillor James Carmody provided an overview of the recent activities of the Petawawa Public Library Board.

**MOVED BY: James Carmody**

**SECONDED BY: Gary Serviss**

- (5) That the minutes of the Petawawa Public Library Board meetings held on March 25, 2019 and April 29, 2019 be adopted as information.

**CARRIED**

## STAFF REPORTS

1. CAO-04-2019 – Request for Extension of Licensed Area & Noise By-law Exemption, Royal Canadian Legion Branch 517

Daniel Scissons, CAO/Clerk, provided an overview of the request.

**MOVED BY:** Murray Rutz

**SECONDED BY:** James Carmody

- (6) That the Clerk be authorized to issue a “Letter of Non-Objection” to the Royal Canadian Legion, Branch 517 to temporarily extend their liquor licence to their parking lot on the following dates: August 10, 2019; August 17, 2019; and August 24, 2019;

And that Council approves the request from the Royal Canadian Legion Branch 517 for an exemption from the Noise By-law 368/06 to allow for the playing of amplified music in the parking lot at the Legion, 3583 Petawawa Boulevard, between the hours of 11:00 a.m. to 2:00 a.m. on the following dates: August 10, 2019; August 17, 2019; and August 24, 2019; to facilitate a “parking lot fundraising dance” and a “parking lot hockey tournament”.

**CARRIED**

## COUNCILLOR REPORTS

Deputy Mayor Gary Serviss reported he participated in the Petawawa Sports and Entertainment Hall of Fame Trivia Night fundraiser on June 14, 2019; the event raised \$961.00. Deputy Mayor Serviss also attended the Royal Canadian Dragoons’ Freedom of the Town special event on June 15, 2019.

Councillor Tom Mohns reported he attended the tender opening for the sand dome on June 4, 2019; a meeting of the Ottawa Valley Waste Management Board on June 6, 2019; the Pembroke and Area Airport’s Runway Gala fundraiser on June 9, 2019; and a meeting of the Pembroke and Area Airport Commission on June 13, 2019.

Councillor Theresa Sabourin reported she attended the grand opening of Mortgage Alliance operated by Michelle Letourneau on June 14, 2019. Councillor Sabourin also attended the Royal Canadian Dragoons’ Freedom of the Town special event.

Councillor Murray Rutz reported he also attended the Pembroke and Area Airport’s Runway Gala fundraiser and a meeting of the Pembroke and Area Airport Commission. Councillor Rutz also attended Civic Centre Days.

Councillor James Carmody reported he attended the Special Olympics Torch Run on June 4, 2019; the Mortgage Alliance grand opening; the Petawawa Sports and Entertainment Hall of Fame Trivia Night fundraiser; and the Royal Canadian Dragoons’ Freedom of the Town

special event. Councillor Carmody also attended a workshop today regarding the development of Community Safety and Well-Being Plans.

Mayor Bob Sweet reported he attended Valour JK-12 School on June 5, 2019 to hear Holocaust Survivor Max Eisen's presentation; Tim Hortons' Camp Day on the same date; a mobile workshop regarding the expansion of the Voyageur Cycling Route into Eastern Ontario on June 6, 2019; and the RC100 Pitch Night held at Festival Hall. Mayor Sweet also attended meetings at the County of Renfrew including Finance and Administration, and Development and Property; and participated in the Royal Canadian Dragoons' Freedom of the Town special event.

### **CLOSED MEETING**

There was no closed meeting.

### **CONFIRMING BY-LAW**

**MOVED BY: Gary Serviss**  
**SECONDED BY: James Carmody**

- (7) That By-law 1278/19 be read a first, second and third time and passed.

**CARRIED**

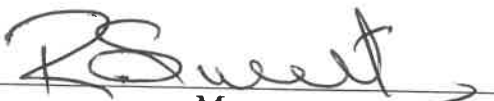
### **ADJOURNMENT**

**MOVED BY: Theresa Sabourin**  
**SECONDED BY: Gary Serviss**

- (8) That the meeting adjourn to the call of the Mayor.

**CARRIED**

The meeting adjourned at 8:06 p.m.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Clerk