

TOWN OF PETAWAWA

COUNCIL-IN-COMMITTEE

Present: **Mayor Bob Sweet** **Deputy Mayor Gary Serviss**
 Councillor James Carmody **Councillor Tom Mohns**
 Councillor Murray Rutz **Councillor Theresa Sabourin**

Regrets: **Councillor Matthew McLean**

Also Present: **Daniel Scissons** **Kate Bennett**
 David Unrau **Steve Knott**
 Kelly Williams **Annette Mantifel**
 Paula Turcotte **Peter Harrington**
 Angela Schutt **Nick Larson**
 Sonya Semanuik **Aimée Hennessy**
 Patricia Leboeuf **Tony Grace**

The Council-in-Committee meeting was opened by the Mayor at 6:30 p.m.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

PRESENTATIONS

1. 2018 Audited Financial Statements – Peter Harrington, Welch LLP

Peter Harrington presented the 2018 audited financial statements for the Town of Petawawa.

MOVED BY: **James Carmody**

SECONDED BY: **Tom Mohns**

That the Consolidated Financial Statements for 2018 be accepted by Council.

CARRIED

2. The New Landscape for Infrastructure Asset Management Planning – Nick Larson, P.Eng., GM BluePlan Engineering Ltd.

Nick Larson presented the new approach to infrastructure asset management planning in accordance with *Ontario Regulation 588/17, Asset Management Planning for Municipal Infrastructure*.

Mr. Larson highlighted the implementation timelines for O. Reg. 588/17 commencing with the adoption of a strategic assessment management policy by July 1, 2019 and

culminating with endorsement of a comprehensive asset management plan, including proposed levels of service, by July 1, 2024.

Mr. Larson spoke to the benefits of asset management planning, from the Council, staff and public perspective. The connection between costs and services will be established providing objective information for decision making and quantifying the impact that changing funding allocations will have on future levels of service.

The scope of this GM BluePlan-led project includes development of the Town's asset management plan, levels of service tables with customer and technical performance metrics for each asset category and financial strategies relative to current asset performance versus any proposed levels of service.

Mr. Larson reported that data gathering and analysis will continue through summer with results presented to Council in September.

On behalf of Council, Mayor Sweet thanked Mr. Larson for his thorough presentation.

GENERAL MATTERS

1. PW-14-2019 – Award of Tender PW-06-2019, Construction of Sand Dome

David Unrau, Director of Public Works, provided an overview of the report.

MOVED BY: Murray Rutz
SECONDED BY: Theresa Sabourin

That Council approves the award of Tender PW-06-2019, Construction of Sand Dome, to RGT Clouthier Construction Ltd. in the amount of \$705,094.20 + HST.

CARRIED

FIRE DEPARTMENT

1. Activity Report – May 2019

Fire Chief Steve Knott provided an overview of the report. Chief Knott reported on a variety of responses during May, including structure, vehicle and brush fires, flood-related wellness checks and water rescue and recovery efforts. Chief Knott highlighted commercial premises fire prevention inspections, fire permit activity and platoon training.

MOVED BY: James Carmody
SECONDED BY: Theresa Sabourin

That the Fire Department monthly report for May be accepted as information.

CARRIED

2. Fire Department Budget Report

Received for information.

COMMUNITY SERVICES

1. Activity Report – May 2019

Kelly Williams, Director of Community Services, provided an overview of the monthly report. Mr. Williams reported on flooding impacts to Centennial Park and Petawawa Point and the cancellation of Hell or High Water. Consultations have commenced with the Petawawa Heritage Society on revisions to the Village Memorandum of Understanding with the Town. Parks and recreation facilities have been opened for the season. The bicycle rodeo attracted 120 participants and registrations for summer camps are nearing capacity. Renfrew County and District Health Unit and Red Cross wellness and resource centres were hosted at the Civic Centre. Mr. Williams highlighted upcoming events including Civic Centre Days, the Upper Ottawa River Race and Paddle Festival and Get to the Point beach festival.

MOVED BY: Gary Serviss
SECONDED BY: James Carmody

That the Community Services monthly report for May be accepted as information.

CARRIED

2. CS-05-19 – Award of RFQ # CS-02-19, Composite Playground Structure

Kelly Williams provided an overview of the report, noting the playground structure is to be installed in Briar Patch Park.

MOVED BY: Murray Rutz
SECONDED BY: Theresa Sabourin

That Council approves the award of RFQ # CS-02-19, Composite Playground Structure, to Playground Planners in the amount of \$19,176.19 + HST.

CARRIED

3. Community Services Budget Report

Received for information.

FINANCE AND MANAGEMENT

1. Accounts Payable – May 2019

Annette Mantifel, Treasurer, presented the report.

MOVED BY: Gary Serviss
SECONDED BY: Theresa Sabourin

That the general cheque #'s 29865 to 30088 in the amount of \$1,755,591.00 be passed by Council and paid by the Treasurer.

CARRIED

2. ADMIN-22-2019 – Animal Control/By-law Enforcement Activity Report-May 2019

Daniel Scissons, CAO/Clerk, presented the monthly report.

MOVED BY: James Carmody
SECONDED BY: Gary Serviss

That the Animal Control/By-law Enforcement monthly report for May be accepted as information.

CARRIED

3. ADMIN-23-2019 – Taxi Vehicle Licence Refunds

Daniel Scissons presented the report, noting Melvin McKay, owner of McKay's Taxi, retired and closed his business on May 1, 2019. Mr. McKay was provided a refund in the amount of \$240.00 representing the licence fees for his three taxis for the remaining eight months of 2019.

The report was received for information.

4. CAO-03-2019 – Post-Traumatic Stress Disorder Prevention Plan

Daniel Scissons provided an overview of the report.

MOVED BY: Theresa Sabourin
SECONDED BY: Murray Rutz

That Council approves Policy # G-07 Post-Traumatic Stress Disorder Prevention Plan, and that the Town's Human Resources Corporate Policies and Procedures By-law 843/13 be amended at a future date to include the policy.

CARRIED

5. Budget Reports (Administration, Animal Control/Bylaw Enforcement, and Council)

Received for information.

CLOSED MEETING

There was no closed meeting.

ADJOURNMENT

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That the meeting be adjourned.

CARRIED

The meeting adjourned at 8:10 p.m.

A handwritten signature in black ink, appearing to be "J. Carmody", written over a horizontal line.

Clerk